



COLLEGE OF ALAMEDA COLLEGE COUNCIL NOTES

September 25, 2024

Co-Chair Melanie Dixon, Acting President
 Co-Chair Jennifer Fowler, Academic Senate President
 Co-Chair Chevonn Herbert, Classified Senate President

Attendees: Melanie Dixon, Mildred Lewis, Chevonn Herbert, Jennifer Fowler, Drew Burgess, Anna O'neal, Vanson Nguyen, Kawanna Rollins, Leslie Reiman, Angela Kimble, Nickey Heredia (Note-Taker)

Topic	Presenter	Discussion	Info/Action
1. Approval of the Agenda	Dixon	Motion to approve the 5/7/24 College Council Meeting agenda by Eva Jennings seconded by Mildred Lewis. Motion passed	Approved
2. Approval 5/7/24 College Council Meeting Notes	Dixon	Motion to approve the 4/10/24 College Council Meeting notes by Jennifer Fowler, seconded by Mildred Lewis. Motion passed	Approved
3. Introductions	Dixon	President Dixon expressed her hopes that leaders in the group will be able to communicate ways in which her leadership style may be advancing/supporting CoA and when it doesn't. She believes in hard work but also believes that people work better together when they are having fun and has an open door policy and welcomes all conversations.	Information
4. Review Committee Charge	Dixon	President Dixon outlined the committee's charge, focusing on addressing college issues from a constituency perspective and being change agents. She also shared the importance of being able to take in information amongst shared governance, bring it to the table and collectively make decisions so that	Information

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		shared governance really feels shared. The discussion also touched on budget-related topics and the roles of the committee members in leadership positions	
5. Decision Making within Committee	Dixon	President Dixon discussed the need for transparency and shared governance in decision-making processes, emphasizing the importance of involving all constituency groups. She also highlighted the need for proactive planning and accountability, and the importance of understanding the implications of decisions on the entire college.	Information
6. Coordination of Agenda Development	Dixon	President Dixon proposed a new agenda development process, involving a draft agenda sent out a week before the meeting, with items carried over from the previous meeting and new items added by committee members. For future committee meetings, she mentioned that the President's office will consolidate and incorporate snapshots of pressing topics discussed in all of the governance committees to the College Council agenda.	Information
7. Website Migration	Dixon	President Dixon discussed the website migration project from Wordpress to Hubspot, which involves updating the content and providing support for content managers. The project is expected to start in October, with the aim of having the content updated and completed by December. The college will have access to templates designed by Laney College and BCC, and the option to create their own templates. The implementation phase will begin in spring, with a presentation to the college to show the content in the new platform. Training will be provided for those interested in being super users and regular updates. The project aims to provide consistency across the district, improve compliance, and enhance the website's functionality.	Information

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8.	ACCJC Response	Dixon	President Dixon shared details to a response letter that was provided to ACCJC outlining the college's actions to address concerns around fiscal solvency. The letter included data to show the decreased percentages of District Operating Revenue Ratio from the past four years, the Districts commitment to meeting contractual obligations with other post-employment benefits (OPED) by increasing the amount we contribute into the fund annually, CoA's plans to increase enrollment for FTES, and permanent leadership positions that have been filled within the district and at campus level.	Information
9.	Items for Next Agenda	Dixon	n/a	
10.	Adjournment	Action	The meeting adjourned at 3:41 pm	Approved

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