



1. Announcements

FLEX is October 16.

The Art exhibition will be up for Gabriel Navar.

This Thursday, Oct 10, Sarah will be hosting a workshop called the healing power of meditation, Hy-FLEX in the H building and on zoom. Massage therapist will also be there.

Last Tuesday, Oct 1, AS President Fowler sent a survey about the next phase of courses that are going to go through common course numbering. It'll happen in the spring, but they are gathering feedback on what faculty would like to see. If you'd like to be nominated to be a part of a workgroup to work on common course numbering templates at the state level, let Jennifer know.

Dean Celhay is not returning on October 10. She is planning to return during the last week of the month. Continue to report to the dean you're reporting to now.

2. Return to in-person teaching – *Melanie Dixon*

This is President Dixon's first time in the department chair's meeting. From students who are on campus, students have been asking where are the other students, what's student life look like? There's clearly an experience students are desiring that we're not able to meet. We have conversations about what our programs and students need. What does this look like for CoA and what can the president bring to the dialogue: what are trends around success, enrollments, modality? We'd like to have fruitful conversations about how we're going to chart this course together. Let's begin to have conversations about whether online or on ground is right or wrong and our offerings to students; faculty and our colleagues are in best position to make that decision.

The trends around class cancellations are that in-person courses getting cancelled less. Also need to discuss the success and completion portion. Would completion based on we're scheduling be a reality for students? What's the conversation to have to resolve student issues? What are implications to retention? Research suggests it's cheaper to retain students than to fill seats with new students.

In Comm and Humanities, there's been a shift to more students wanting to take courses in person. Previously, classes that were offered in person would get cancelled. This semester, a few classes filled very well.

In English, the "lower" level classes had students who wanted to be in-person. Math, English and counseling collaborated one schedules to "package" in-person course offerings for students to come MW or TTh for their Math & English courses.



Are we serving students to get promising jobs or help them with civic engagement? What can the administration provide to need to engage in the conversation to be helpful?

3. VPI updates – *Eva Jennings*

a. Class scheduling/SWP Funding & FTEF

Will wait until November 15 to schedule intersession so that students won't enroll in those courses in competition with regular term courses.

b. Special Assignments – Announced. We're looking to complete hiring of these in May instead of the Fall semester.

c. Lottery & IELM

We have money rolled over from previous year(s). We got another compendium about what we can spend. There's no new lottery money. We might get another one and hopefully it'll have lottery money in it. We loaded 50% in now for chairs to work with. In the past, programs would have additional money and then decide to allocate it to another department/program. Eva would like to propose discussion within division about allocation and requests. Could this happen during FLEX day during an instructional (combined) division meeting? Can we add onto the process something around "emergency fund"?

If smaller, developing programs can get a larger part of the pie, we'd like to get more to them.

Is there a process documented for this? There is an old flow chart on difference between IELM and Lottery. If there's a process documented, get it out.

The formula in the spreadsheet might not be "working". What other factors do we think are important to add to this equation: in-person teaching, labs, etc? Does it still serve us given the change of landscape?

Budgets are developed in parallel with planning documents: Program review are retrospective for us to look back at our work, data and pedagogical practices and make refinements in your program. That doesn't necessarily point to budgets. The FLEX conversation would be nice, but maybe a body can be put together about the budget and formula for something long term.

Please turn in your material costs by December.



College of Alameda
Department Chair's Meeting
October 8, 2024

4. Attendance: Jody Campbell, Olga Fish, Sue Altenbach, Jane McKenna, Carla Pegues, Didem Ekici, Stefanie Ulrey, Leslie Reiman, Khalilah Beal-Urbe, Blair Norton, Hoi Ko, Vanson Nguyen, Eva Jennings
5. Guests: Will Ochoa, Reza Majlesi, Melanie Dixon