

# College of Alameda Professional Development Application Form

## Selection Criteria

**1.** Funds are available for contract and part-time faculty only **2.** Funding is generally up to \$1000 per semester **3.** We encourage faculty to seek additional funds if travel exceeds this amount **4.** All activities shall be aligned with the discipline, cluster, division, college and district goals and mission **5.** Provide a statement on how you plan to share the event/activity with colleagues, COAFAS, and/or the Peralta District. Examples on how to share info: Write an evaluation/assessment report; facilitate a professional day workshop; facilitate a faculty engagement workshop; give a presentation to your department/discipline. **6.** Once the committee approves or rejects your request, the Professional Development Chair will contact you.

1. Name:
2. Department:
3. Start date of Conference:
4. End date of Conference:
5. Describe the training/workshop or class activity and how it aligns with the department/Division and college goals and mission. Feel free to attach any supporting documentation:
6. Insert the Total Cost of Online/Training Webinar and itemize different costs (registration, fees, etc.)
7. How do you plan to share the knowledge with the college community? Provide a statement on how you plan to share the event/activity with colleagues, COA-FAS, and/or the Peralta District.
8. Add any additional information that supports this application.

Please email to: Drew Burgess [dburgess@peralta.edu](mailto:dburgess@peralta.edu) and Marivic Lizardo [mlizardo@peralta.edu](mailto:mlizardo@peralta.edu)