

Health Education (HLTED)

Health Education offer courses serving a wide range of student educational goals, including transfer to four-year universities/colleges for both non-science and science majors, prerequisites for programs including Kinesiology, allied health, and psychology; as well as, students needing to fulfill general education requirements.

Career opportunities include health services in federal, state and local health care agencies such as county Health Department, Cal OSHA, and Environmental Protection Agency; and health care and education in the private sector.

HLTED 9

First Aid and Safety

- 2 units, 2 hours lecture (GR)
- Meets American Red Cross First Aid Responding to Emergencies/Adult CPR/AED certification requirements.
- Acceptable for credit: CSU, UC
- Course study under this section may be repeated three times for recertification.

Introduction to first aid and safety: Development of skills and knowledge for immediate and temporary care in case of an accident or sudden illness; preventive measures. 0837.00

HLTED 11

Cardiopulmonary Resuscitation

- .5 units, .5 hours lecture (GR)
- Meets American Red Cross Adult/Pediatric CPR/AED certification requirements.
- Acceptable for credit: CSU

Introduction to CPR: Development of skills and knowledge for administering emergency first aid for respiratory failure and cardiac arrest. 0837.00

NONCREDIT COURSES

HLTED 502

Certified Nursing Assistant (Noncredit)

- 0 units, 73.50 total lecture hours; 96.25 total laboratory hours (P/NP)

Basic principles and skills underlying patient care: Emphasis on geriatric nursing and state-required topics to qualify for the California Certified Nurse Assistant certificate. 1230.30

Health Professions and Occupations (HLTOC)

Courses in this department are most often used to fulfill degree or certificate requirements for majors at Merritt College, including the Emergency Medical Technician program and Radiological Science program. Topics include Medical Terminology and Transcription.

HLTOC 201 Medical Terminology I

- 2 units, 2 hours lecture (GR or P/NP)
- Recommended for students majoring in Health Sciences and Allied Health programs.

Study of medical terminology: Basic structure of medical words including prefixes, suffixes, word roots, combining forms, plurals and abbreviations, pronunciation, spelling, and definition of medical terms. 1299.00

HLTOC 202 Medical Terminology II

- 2 units, 2 hours lecture (GR or P/NP)
- Recommended preparation: HLTOC 201
- Eligible for credit by examination

Continued study of medical terminology: Terminology related to body structure, pathological conditions and diseases; operative terms and techniques, including laboratory/radiological diagnostic procedures. 1299.00

HLTOC 203 Medical Transcription I

- 2 units, 1 hour lecture, 3 hours laboratory (GR or P/NP)
- Recommended preparation: HLTOC 201 and 202
- Eligible for credit by examination

Study and practice of medical dictation and transcription: Medical readings; review of anatomy, physiology, and medical terminology; transcription guidelines and tips; proofreading skills; study and use of transcribing tapes, tape machines and computers. 1299.00

HLTOC 204 Medical Transcription II

- 2 units, 1 hour lecture, 3 hours laboratory (GR or P/NP)
- Prerequisite: HLTOC 203
- Eligible for credit by examination

Continued study and practice of medical dictation and transcription: Medical readings; review of anatomy, physiology, and medical terminology; transcription guidelines and tips; proofreading skills; terminology challenge; sample reports; transcription practice; error analysis; study and use of transcribing tapes, tape machines and computers. 1299.00

HLTOC 205 Advanced Medical Terminology with Pathophysiology

- 4 units, 4 hours lecture (GR or P/NP)

Introduction to the nature of disease: Terminology (ICD-9-CM Code) and structural and functional changes of diseases as they affect the systems of the body; discussion of causes, symptoms, and treatments of disease. 1299.00