

COLLEGE OF  
ALAMEDA

2021



# Teach-Out Plan

October 1, 2021



**College of Alameda  
Teach Out Plan**

**Submitted by:**

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**Submitted to:**

Accrediting Commission for Community and Junior Colleges,  
Western Association of Schools and Colleges

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## **A. Circumstances requiring a Teach-out Plan**

College of Alameda (CoA) submitted its Institutional Self-Evaluation Report (ISER) to the Accrediting Commission for Community and Junior Colleges (ACCJC) in December 2020 and completed its comprehensive accreditation review process by welcoming the Accreditation Visiting Team virtually during the week of March 1-4, 2021. Upon reviewing the CoA ISER, the Peer Review Team Report, and hearing the testimonies of the College of Alameda President and the Peralta Community College District Interim Chancellor Dr. Jannett Jackson at the June 2021 Commission meeting, the ACCJC decided to extend the College's probation status.

Per the new Commission policy on teach-out plans (34 CFR §602.24 (c)(5), 34 CFR § 600.2, 34 CFR §602.24 (c), 34 CFR §602.23(f) (1) (ii)) adopted in June 2021, a college is required to develop a teach-out plan when the Commission places an institution on probation. College of Alameda's Teach-Out Plan ensures equitable treatment of students in the event of a closure of the College.

## **B. Student Enrollment in all College Programs**

Appendix A lists College of Alameda's current associate degrees, associate degrees for transfer, and certificates, as published in the 2020-2021 Catalog, and includes the student enrollment for the past three years.

## **C. Colleges with Similar Degrees to College of Alameda**

Appendix B lists colleges with similar degrees and certificates where students could reasonably complete their programs of study should the College of Alameda need to close. College of Alameda has identified the Vice President of Instruction as the point of contact at each receiving institution for consistency purposes.

## **D. Verification of Comparable Programs**

Comparable program content, structure, scheduling, accreditation, and stability at the receiving institution was reviewed for all College of Alameda degrees and certificates to ensure students could successfully complete their educational goals. Verification of comparable programs included reviewing college program websites, course offerings, learning outcomes, and the types of degrees and certificates offered. This evidence is provided in Appendix B. The Peralta Community College District Chancellor communicated with the respective chief executive officers of the receiving institutions regarding the purpose of the new requirement for teach-out plans and they were each apprised that their program(s) have been identified as potential matches for CoA students.

### **E. Student Records Access and Notification to Students**

College of Alameda, in collaboration with the Peralta Community College District, will make necessary student records available and will use multiple communication methods to ensure that students will have uninterrupted access to necessary records.

The Peralta Community College District Closure Resource (PCCD-CR) website will be created for College of Alameda and each of the other three colleges in the District. The College and District will make this communication system accessible to students beginning during the last academic year of college operations through the first two years after closure. The website will include a Student Records request link where students can order any of their college records through one portal. The portal will provide clear prompts to guide students through the record request process.

The College and the District will implement multiple communication methods to disseminate information and instructions pertaining to record requests and other relevant closure information. Students will be notified of how to obtain records by various means of communication, including e-mail, text messages, and social media platforms. Post closure, a dedicated district webpage will serve as an ongoing resource for previous students by directing them to a third-party record repository, Parchment, for all future record requests.

### **F. Personnel and Resources to support Student Program Completion**

During the final year of operation, no new students will be admitted to College of Alameda or to any other college in the District. The College and District will hire additional staff as required, dedicated to supporting students with a successful transition from College of Alameda to other institutions. The College and the District will provide appropriate training for staff to support this process. Since the resources available to students will be online, the College of Alameda Welcome Center will have staff available to assist students with navigating the website and the records request portal. Regular hours of operation will include limited evening and Saturday services. College of Alameda will work with partner institutions to ensure clear and easy transition plans for students to assist them with achieving their educational goals.

## Appendix A. College of Alameda Programs and Enrollment Data

Program	2018-19 Enrollment	2019-20 Enrollment	2020-21 Enrollment
Apparel Design & Merchandising	157	146	127
African American Studies	28	20	15
Anthropology	1	0	0
Art	146	126	92
Art History	36	36	26
Practitioner of Fine Arts	0	0	0
Art Fundamentals	0	0	0
Auto Body	53	38	17
Auto Paint	19	26	16
Auto Tech- Engine Performance	93	96	42
Auto Tech- Chasis & Drivetrain	5	13	7
Auto Tech- Chasis Specialist	6	11	3
Auto Tech- Engine Repair Specialist	55	48	39
Auto Tech- Auto Electronics Spec	37	37	27
Auto Tech- Drivetrain Spec	5	9	5
Auto Tech- Light Duty Auto Repair	14	10	5
Aviation Tech- Airframe Tech	106	101	87
Aviation Tech- Powerplant Tech	38	38	34
Biology	458	412	360
Business- Accounting	190	146	129
Business- Business Admin	386	374	345
Business- Entrepreneurship	0	0	0
Business- Logistics Clerical	1	0	0
Business- Small Business Administration	8	14	15
Business- Transportation- Distribution, Logistics	6	4	2
Business- Transportation- Logistics Operations	0	0	0
Business- Warehouse and Forklift Operations	0	1	1
Business- Word Processor	0	0	0
Certified Nursing Assistant	0	0	0
Communication	103	83	87
Computer Information Systems	230	233	157
CIS- Data Analytics	0	0	0
CIS- Desktop Support Technician	3	3	0
CIS Web Publishing	3	4	2
Dental Assisting	136	132	117
Diesel Mechanics	60	60	51

<b>Economics</b>	2	9	37
<b>English</b>	78	82	57
<b>ESOL- High Beginning</b>	0	1	2
<b>ESOL- Intermediate</b>	0	0	1
<b>ESOL- High Intermediate</b>	0	1	1
<b>ESOL- Advanced</b>	0	0	1
<b>History</b>	19	26	23
<b>Humanities</b>	22	22	16
<b>Kinesiology- Athletic Trainer Aide</b>	2	6	17
<b>Liberal Arts- Arts &amp; Humanities</b>	144	118	93
<b>Liberal Arts- Social &amp; Behavioral</b>	157	132	82
<b>Liberal Arts- Natural Sciences</b>	224	209	158
<b>Liberal Arts- IGETC</b>	60	78	126
<b>Liberal Arts- CSU GE Breadth</b>	63	66	51
<b>Mathematics</b>	74	73	67
<b>Mexican/Latin Am Studies</b>	16	7	10
<b>Music- Gospel Music Performance</b>	0	0	0
<b>Music- Jazz Studies/Pop Music Performance</b>	0	0	0
<b>Political Science</b>	51	33	33
<b>Political Science- Violence Prevention</b>	15	6	2
<b>Psychology</b>	228	202	170
<b>Sociology</b>	84	85	72
	157	146	127

## Appendix B. Colleges with Similar Degrees to College of Alameda

CoA Program	ADT	AA/AS	CA	CP	Referral College	Website
<b>Apparel Design &amp; Merchandising</b>		X	X		Cañada College	<a href="https://canadacollege.edu/fashion/">https://canadacollege.edu/fashion/</a>
<b>African American Studies</b>		X			Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/african-american-studies/">https://www.contracosta.edu/classes/academic-departments/african-american-studies/</a> ,
<b>Anthropology</b>	X				Chabot College	<a href="https://www.chabotcollege.edu/academics/social-sciences/anthropology/index.php#degrees">https://www.chabotcollege.edu/academics/social-sciences/anthropology/index.php#degrees</a>
<b>Art</b>		X			Chabot College	<a href="https://www.chabotcollege.edu/academics/arts-media-communications/art/index.php">https://www.chabotcollege.edu/academics/arts-media-communications/art/index.php</a>
<b>Art History</b>		X			Chabot College	<a href="https://www.chabotcollege.edu/academics/arts-media-communications/art-history/index.php#programs">https://www.chabotcollege.edu/academics/arts-media-communications/art-history/index.php#programs</a>
<b>Practitioner of Fine Arts</b>			X		Ohlone College	<a href="https://www.ohlone.edu/program/fine-arts">https://www.ohlone.edu/program/fine-arts</a>
<b>Art Fundamentals</b>			X		San Diego City College	<a href="https://www.sdcity.edu/academics/schools-programs/arts-humanities-comms/fineart/index.aspx">https://www.sdcity.edu/academics/schools-programs/arts-humanities-comms/fineart/index.aspx</a>
<b>Auto Body</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Paint</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech- Engine Performance</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech-Chasis &amp; Drivetrain</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech- Chasis Specialist</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech- Engine Repair Specialist</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech- Auto Electronics Spec</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech- Drivetrain Spec</b>		X	X		Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Auto Tech- Light Duty Auto Repair</b>				X	Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains">https://www.contracosta.edu/classes/academic-departments/automotive-collision-repair/automotive-services-degrees-certificates/#Powertrains</a>
<b>Aviation Tech- Airframe Tech</b>		X	X		CCSF	<a href="https://www.ccsf.edu/academics/schools/stem/aircraft-maintenance-technology-department">https://www.ccsf.edu/academics/schools/stem/aircraft-maintenance-technology-department</a>
<b>Aviation Tech- Powerplant Tech</b>		X	X		CCSF	<a href="https://www.ccsf.edu/academics/schools/stem/aircraft-maintenance-technology-department">https://www.ccsf.edu/academics/schools/stem/aircraft-maintenance-technology-department</a>
<b>Biology</b>		X			Chabot College	<a href="https://www.chabotcollege.edu/academics/science-math/life-sciences/index.php#degrees">https://www.chabotcollege.edu/academics/science-math/life-sciences/index.php#degrees</a>
<b>Business- Accounting</b>		X			San Jose City College	<a href="https://www.sjcc.edu/academics/departments-divisions/accounting">https://www.sjcc.edu/academics/departments-divisions/accounting</a>
<b>Business- Business Admin</b>	X				San Jose City College	<a href="https://www.sjcc.edu/academics/departments-divisions/business">https://www.sjcc.edu/academics/departments-divisions/business</a>



<b>Business- Entrepreneurship</b>				X	San Jose City College	<a href="https://www.sjcc.edu/academics/departments- divisions/business">https://www.sjcc.edu/academics/departments- divisions/business</a>
<b>Business- Logistics Clerical</b>				X	East Los Angeles College	<a href="https://www.elaclogistics.com/certificates- degree">https://www.elaclogistics.com/certificates- degree</a>
<b>Business- Small Business Administration</b>				X	Chabot College	<a href="http://www.curricunet.com/chabot/reports/pro_gram_report.cfm?programs_id=698">http://www.curricunet.com/chabot/reports/pro_gram_report.cfm?programs_id=698</a>
<b>Business- Transportation- Distribu- tion,Logistics</b>				X	Contra Costa College	<a href="https://www.contracosta.edu/classes/academic- departments/forklift-logistics-operations- ware- house-flow/industrial-technology-courses/">https://www.contracosta.edu/classes/academic- departments/forklift-logistics-operations- ware- house-flow/industrial-technology-courses/</a>
<b>Business- Transportation- Logis- ticsOperations</b>				X	Contra Costa College	<a href="https://www.contracosta.edu/classes/academic- departments/forklift-logistics-operations- ware- house-flow/industrial-technology-courses/">https://www.contracosta.edu/classes/academic- departments/forklift-logistics-operations- ware- house-flow/industrial-technology-courses/</a>
<b>Business- Warehouse and Fork- liftOperations</b>				X	Contra Costa College	<a href="https://www.contracosta.edu/classes/academic- departments/forklift-logistics-operations- ware- house-flow/industrial-technology-courses/">https://www.contracosta.edu/classes/academic- departments/forklift-logistics-operations- ware- house-flow/industrial-technology-courses/</a>
<b>Business- Word Processor</b>				X	CCSF	<a href="https://www.ccsf.edu/node/166346">https://www.ccsf.edu/node/166346</a>
<b>Certified Nursing Assistant</b>				X	Contra Costa College	<a href="https://www.contracosta.edu/classes/academic- de- partments/nursing/certified-nursing- assistant/">https://www.contracosta.edu/classes/academic- de- partments/nursing/certified-nursing- assistant/</a>
<b>Communication</b>	X				Las Positas	<a href="http://www.laspositascollege.edu/degrees/com municationstudies-aa-t.php">http://www.laspositascollege.edu/degrees/com municationstudies-aa-t.php</a>
<b>Computer Information Systems</b>		X	X		Diablo Valley College	<a href="https://www.dvc.edu/san- ramon/academics/cis/ index.html">https://www.dvc.edu/san- ramon/academics/cis/ index.html</a>
<b>CIS- Data Analytics</b>				X	San Jose City College	<a href="https://www.sjcc.edu/home/data-analytics">https://www.sjcc.edu/home/data-analytics</a>
<b>CIS- Desktop Support Technician</b>				X	Reedley College	<a href="https://www.reedleycollege.edu/academics/gui ded-pathways/business-pathway/business- pathway-program- maps/ is_tech_support_as.pdf">https://www.reedleycollege.edu/academics/gui ded-pathways/business-pathway/business- pathway-program- maps/ is_tech_support_as.pdf</a>
<b>CIS Web Publishing</b>				X	Diablo Valley College	<a href="https://www.dvc.edu/san- ramon/academics/cis/ index.html">https://www.dvc.edu/san- ramon/academics/cis/ index.html</a>
<b>Dental Assisting</b>		X	X		Diablo Valley College	<a href="https://www.dvc.edu/academics/departments/d ental-assisting/index.html">https://www.dvc.edu/academics/departments/d ental-assisting/index.html</a>
<b>Diesel Mechanics</b>		X	X		Santa Rosa Commu- nity College	<a href="https://itt.santarosa.edu/diesel-equipment- technology">https://itt.santarosa.edu/diesel-equipment- technology</a>
<b>Economics</b>	X				Las Positas	<a href="http://www.laspositascollege.edu/degrees/econ omics-aa-t.php">http://www.laspositascollege.edu/degrees/econ omics-aa-t.php</a>
<b>English</b>	X	X			Las Positas	<a href="http://www.laspositascollege.edu/courses/eng.php">http://www.laspositascollege.edu/courses/eng.php</a>
<b>ESOL- High Beginning</b>				X	Chabot College	<a href="http://www.chabotcollege.edu/academics/lang uage-arts/es/">http://www.chabotcollege.edu/academics/lang uage-arts/es/</a>

<b>ESOL- Intermediate</b>				X	Chabot College	<a href="http://www.chabotcollege.edu/academics/lang_uage-arts/esl/">http://www.chabotcollege.edu/academics/lang_uage-arts/esl/</a>
<b>ESOL- High Intermediate</b>				X	Chabot College	<a href="http://www.chabotcollege.edu/academics/lang_uage-arts/esl/">http://www.chabotcollege.edu/academics/lang_uage-arts/esl/</a>
<b>ESOL- Advanced</b>				X	Chabot College	<a href="http://www.chabotcollege.edu/academics/lang_uage-arts/esl/">http://www.chabotcollege.edu/academics/lang_uage-arts/esl/</a>
<b>History</b>	X	X			Las Positas	<a href="http://www.laspositascollege.edu/degrees/history-aa-t.php">http://www.laspositascollege.edu/degrees/history-aa-t.php</a>
<b>Humanities</b>		X			Las Positas	<a href="http://www.laspositascollege.edu/degrees/humanities-aa.php">http://www.laspositascollege.edu/degrees/humanities-aa.php</a>
<b>Kinesiology- Athletic Trainer Aide</b>				X	Ohlone College	<a href="https://www.ohlone.edu/kinesiology">https://www.ohlone.edu/kinesiology</a>
<b>Liberal Arts- Arts &amp; Humanities</b>		X			Las Positas	<a href="http://www.laspositascollege.edu/onlinelearning/las_arts_humanities-aa.php">http://www.laspositascollege.edu/onlinelearning/las_arts_humanities-aa.php</a>
<b>Liberal Arts- Social &amp; Behavioral</b>		X			Las Positas	<a href="http://www.laspositascollege.edu/degrees/las-socialandbehavioralsciences-aa.php">http://www.laspositascollege.edu/degrees/las-socialandbehavioralsciences-aa.php</a>
<b>Liberal Arts- Natural Sciences</b>		X			Mission College	<a href="https://majors.missioncollege.edu/current/programs/aa-liberalarts-science-math-aa.html">https://majors.missioncollege.edu/current/programs/aa-liberalarts-science-math-aa.html</a>
<b>Liberal Arts- IGETC</b>				X	Diablo Valley College	<a href="https://www.dvc.edu/academics/cte-pdfs/transferstudies-info.pdf">https://www.dvc.edu/academics/cte-pdfs/transferstudies-info.pdf</a>
<b>Liberal Arts- CSU GE Breadth</b>				X	Diablo Valley College	<a href="https://www.dvc.edu/academics/cte-pdfs/transferstudies-info.pdf">https://www.dvc.edu/academics/cte-pdfs/transferstudies-info.pdf</a>
<b>Mathematics</b>	X	X			Chabot College	<a href="https://www.chabotcollege.edu/academics/science-math/mathematics/">https://www.chabotcollege.edu/academics/science-math/mathematics/</a>
<b>Mexican/Latin Am Studies</b>		X			Contra Costa College	<a href="https://www.contracosta.edu/classes/academic-departments/la-raza-studies/">https://www.contracosta.edu/classes/academic-departments/la-raza-studies/</a>
<b>Music- Gospel Music Performance</b>				X	Los Medanos	<a href="https://www.losmedanos.edu/music/index.aspx">https://www.losmedanos.edu/music/index.aspx</a>
<b>Music- Jazz Studies/Pop Music Performance</b>				X	Los Medanos	<a href="https://www.losmedanos.edu/music/index.aspx">https://www.losmedanos.edu/music/index.aspx</a>
<b>Political Science</b>	X	X			Foothill College	<a href="https://foothill.edu/onlinelearning/students/aa_courses/aa_political_science.html">https://foothill.edu/onlinelearning/students/aa_courses/aa_political_science.html</a> , <a href="http://www.laspositascollege.edu/degrees/politicalscience-aa-t.php">http://www.laspositascollege.edu/degrees/politicalscience-aa-t.php</a>
<b>Political Science- Violence Prevention</b>				X	Lasell University	<a href="https://www.lasell.edu/graduate-studies/academics/violence-prevention-and-advocacy-certificate.html">https://www.lasell.edu/graduate-studies/academics/violence-prevention-and-advocacy-certificate.html</a>
<b>Psychology</b>	X	X			Chabot College	<a href="https://www.chabotcollege.edu/academics/social-sciences/psychology/">https://www.chabotcollege.edu/academics/social-sciences/psychology/</a>
<b>Sociology</b>	X	X			Chabot College	<a href="https://www.chabotcollege.edu/academics/social-sciences/sociology/">https://www.chabotcollege.edu/academics/social-sciences/sociology/</a>