**Academic Senate**

**Minutes Date: October 5, 2017**

**Present: *Rochelle Olive (1), Carla Pegues (2), Jeff Sanceri (3), Gary Hasbrouck (4), Carolyn Johnson (5), Maurice Jones (6), Matthew Goldstein (7), Robert Pettyjohn (8), Jennifer Fowler (9), Ann Buchalter (10), Marissa Nakano (11), Robert Bishop (12), Jamar Mears (13), Gisele Bousquet (14),* Katherine O’Brien (15) (ASCOA Representative)**

**Guests: Drew Burgess (Division 1), Evan Schloss, Myron Jordan (Interim VPI)**

**MSA (Motion, Second, Approved)**

**Meeting called to order 12:00PM**

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| **Agenda Items** | **Discussion** | **Decisions**  **Shared Agreement**  **Resolved or Unresolved** | **Follow-up Action** |
| **Meeting Called to Order** | **Time: 12:08 pm with Quorum of Senators** |  |  |
| 1. **Agenda Review** | **Agenda accepted** | **MSA, No Abstentions** |  |
| 1. **Review of Minutes** | **September 21, 2017**  **(7) would like a list of the COA senators and the length of term**  **(6) ask Chancellor to talk to HR regarding hiring committee timeline** | **With 2 additions to 9/21 minutes, MSA, No Abstentions** |  |
| 1. **Treasurer’s Report** | **Drew Burgess asked if we have a list of people who already contribute, and how do we receive the funds.** | **We do have a list and the District sends one check each month for payments** | **Please see Carla for contribution forms at the end of this meeting** |
| 1. **Announcements** | * **Update: - Chancellors - Open Forum 10/4/17**   **F Building 2-4pm**   * **COA to host October 20, 2017 CTE Regional Meeting – Breakfast and Lunch will be provided** * **Area B Meeting – October 13, 2017 Santa Rosa College** * **JC Fall 2017 Plenary – Irvine Ca.** * **(1) COA approved for Zero Textbook Grant-Congratulations to Andrew Park & Marilyn Varnado** * **(1) Grant Writer needed for new grants** * **Drew Burgess –Paintings and drawings on display in the Art Department** * **(3) PFT & District meeting tomorrow at 4:00 Laney Bistro** | **(9) Q & A, open mic, VPI search, A’s stadium questions**  **Pre-Plenary—Resolutions noted but not discussed** |  |
| 1. **Action Items** | **a) Overview of District-wide PBIM Advisory Committees**  **b) Review updated Board Policy (BP) 4100. 4020, and Administrative Procedure (AP) 4022,4230**    **c) Resolutions to review and provide input when needed:**   * **Smoke Free & Tobacco Free Campuses Resolution** * **Faculty Consultation regarding the A’S Stadium proposal** * **Revision of Administrative Procedure 6250** | **Information to share with faculty within the Senators division**  **Evan Schloss –ASCOA votes next to see what students think (14) Educate students and faculty about smoking**  **Tabled next step resolution until next meeting**  **Tabled resolution until next meeting** | 1. **Called for vote 3 options:**   **3 options: Vote**   * **100% smoke free (3votes)** * **Faculty survey**   **( 0 votes)**   * **Non 100% smoke free (5 votes)**   **Voting results: Majority of Senators do not support the 100% Smoke & Tobacco Free Campus** |
| 1. **Action Items from District Academic Senate** 2. **Professional Development** 3. **Curriculum Update** 4. **Agenda Items for upcoming senate meetings** | **The Canvass Updates was not a DAS action item; however, upon request by the DE Coordinator, Ann, the action item regarding Training Options for instructors who want to teach on Canvass was added to the agenda under item #6**   * **Flex day – October 26, 2017 & Spring Sabbatical**   **Annual Credit Certification-Myron Jordan, Interim VPI**   * **Credit Course Certification (due 10/16/2017)** * **VPI Highlighted the 5 points for certification** * **Certification requires AS President signature**   **Drew gave a brief overview of the Curriculum process and invited faculty to view the Curriculum website for more information**   1. **Accreditation/Basic Skill/Equity/Student success update** 2. **2018-2019 Faculty Prioritization – Due 12/8/2017** 3. **Update College Governance Handbook** 4. **COA AS Constitution & Bylaws** 5. **Accreditation Report Review** | **Proposed criteria was read from a document that was not available for Senate to view**  **Announcement only**  **Academic Senate approved the AS President to sign off on the certification**  **Certification signed 10/5/17** | **Brief discussion, due to time, agenda item was tabled until next Senate meeting** |

**Meeting adjourned 1:25 PM**