**Academic Senate**

**Minutes Date: September 21, 2017**

Present: *Rochelle Olive (1),* ***Carla Pegues*** *(2), Jeff Sanceri (3), Gary Hasbrouck (4), Carolyn Johnson (5), Maurice Jones (6), Mathew Goldstein (7), Robert Pettyjohn (8), Jennifer Fowler (9), Ann Buchalter (10), Marissa Nakano (11)* ***Robert Bishop*** *(12)****Jamar Mears*** *(13)* ***Gisele Bousquet*** Katherine O’Brien (ASCOA Representative),

Guests: Karen Engel (Interim Dean, Research, Planning & Institutional Effectiveness), Ana McClanahan (Dean, Division 1), May Chen (Psychology Teacher, Division 2)

MSA (Motion, Second, Approved)

Meeting called to order 12:00PM

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| **Agenda Items** | **Discussion** | **Decisions**  **Shared Agreement**  **Resolved or Unresolved** | **Follow-up Action** |
| Meeting Called to Order | Time: 12:10 pm with Quorum of Senators |  |  |
| 1. Agenda Review | Agenda accepted | MSA, No Abstentions |  |
| 1. Review of Minutes | May 11, 2017  September 5, 2017 | MSA , one abstention for May 11, 2017 (7) MSA, No abstention for September 5, 2017 |  |
| 1. Treasurer’s Report | Treasurer absent – Rochelle encourages senators to consider automatic payroll deductions, the deductions start at $5 per month - funds will be used for small scholarships for students, professional development opportunities, Emeritus Luncheon, etc… |  | New automatic payroll deduction form to be distributed to faculty |
| 1. Action Items | a) 2017-2018 Faculty Prioritization List (Retired African-American Studies & Diesel Mechanic.)  b) 2018 -2019 New Hires Faculty Prioritization List due Dec. 8, 2017.  c) Future Facility teaching/learning space on campus: 3 options: A228/CV classroom/D classroom  d) Annual Credit Course Certification Form (AS President signature required)  e) Ideas for Professional Development flex day – October 26, 2017  f) Overview of District-wide PBIM Advisory Committees  g) VPI Academic Senate faculty appointment | a) MSA, No Abstentions Approved the hiring of AAS & DM  b) Process tabled until APU’s & Program Reviews are completed late Oct.  A228 was chosen with one **no** vote (5)  d) tabled until next meeting  e) Please share your ideas with Sabeen  f) Tabled until next meeting  g) vote taken, Jennifer Fowler appointed to hiring committee for COA VPI |  |
| 1. Action Items from District Academic Senate 2. Canvass Updates 3. Visitor presentations 4. Agenda Items for Next senate 5. Announcements | a) Volunteers needed for District Administrative Hiring Committee: Human Resources, Facilities, IT, Academic Affairs & Finance  Canvas Updates  Overview/Updates Fall 2017-18 Program Reviews & APU’s   * Curriculum/Staff Development/Distance Education Updates * Board Policy 4100, 4020/Administrative Procedure 4230 * Accreditation/Equity/Student Success Update  1. November 29th, 2017 – Faculty and staff appreciation luncheon – (Katherine) (ASCOA) 2. Ed Jaramillo memorial service to be held at the end of October – (Rochelle) 3. Chancellor’s forum – October 4th 2-4PM – open forum. Please submit questions or put questions in the box in the mail room (Rochelle) 4. Smoke Free Campus meeting following this meeting (Rochelle) 5. Special meeting to be scheduled for by laws (Rochelle) 6. COPE meeting today at 2pm- PFT Offices “support community activism” (Jeff) | a) no appointments  Ann Buchalter  Karen Engel | Please produce help desk ticket for any problems. DE will meet to discuss training  APU’s online  Dashboard  More online next year |

Meeting adjourned 1:24 PM