***Creating Leadership…Empowering Faculty…Providing Voice* COA Academic Senate Special Meeting Minutes**

Thursday, March 29, 2018 (12:00 - 1:30 PM, L237)

**Attendance:** Rochelle Olive (President), Robert Pettyjohn, Jenn Fowler, Matthew Goldstein, Katherine O’Brien (ASCOA Student Rep).

**Guests:** CoA President Tim Karas,John Peterson, Rufino Ramos, Bill Andrews, Sue Altenbach, Peter Han, Robert Bishop.

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| **Establish Quorum Call to Order**   * President Olive asked Jenn Fowler to take notes in the absence of the Secretary. |
| **Discussion/Action Item: Department Chair Cluster Proposal**   * CoA President Karas compiled results and feedback from the college-wide open forum that was held 3/20/18. Eleven clusters is the prevailing choice so far. He’s going to the Department Chair meeting on 4/11/18 to discuss further. The senate floor was opened for comments. There were several senators and guests that raised concerns about:   + The rationale behind the reduction in number of clusters/chairs.   + Chairs that are ushered into new clusters and now overseeing disciplines they aren’t knowledgeable about.   + Departments like ATECH that are already large in their own right and the additional workload taking on new departments would create   + Departments being underrepresented with less chairs.   + How one or two chairs will handle recruiting for multiple Career Education (CE) disciplines when it’s already overwhelming to recruit for one.   + How the work current department chairs are doing (especially of smaller departments) will fit in with new members of their cluster, especially when the new members have much larger departments.   + Departments that are made up of all adjunct instructors being overpowered when paired with clusters with full-time instructors.   + Someone without experience in a specific industry (Auto Body and Paint for example) break violations they aren’t knowledgeable about. * AS President Olive asked for proposed suggestions.   + - AUTOB, ATECH, and DMECH want to be separate the way they are currently.   + Conversation closed. A quorum of senators was not reached so only discussion could occur; no voting.   **#4 of 10+1** |
| **Discussion/Action Item: Smoke-Free Resolution**   * Robert Pettyjohn requested two points of clarification: 1) is vaping included?, and 2) can guidance be provided on enforcement of the resolution/policy?   **#11 of 10+1** |
| **Discussion/Action Item: Proposed Amendment(s) of AS Constitution Ratified 10/7/10, Part II, Article II, Section 2**   * Without a quorum the senate was not able to vote on the proposed amendments or engage in anything other than discussion. * Our next senate meeting is not until 4/19/18. It was noted there aren’t enough calendar days left in the semester to put out an amendment to the constitution, have faculty vote on it, and then turn around and do an election before the semester ends in 7 weeks. * Senators engaged in a discussion about enforcing the attendance requirement next year. Senate business cannot be conducted without a quorum.   **#6 of 10+1** |
| **Discussion/Action Item: Shared Governance handbook**   * AS President Olive shared her concerns, including having administrators on committees like Academic Senate and the overall reduction of faculty on committees.   **#6 of 10+1** |
| **Action: COA Guided Pathways Work-plan with Budget**   * AS President Olive shared that the budget didn’t have professional development as a line item. She also asked for classified staff and student compensation, which wasn’t in there. |
| **Discussion/Action Item: ASCCC Resolution and Papers**   * Please review and provide feedback on the resolutions.   **#1,5,8 of 10+1** |
| **Adjournment** |
| **Next Academic Senate Official Meeting April 19, 2018 @ 12:00 pm in L237** |

**(From Title 5 Section 53200)  “10+1”Academic Senate means an organization whose primary function is to make recommendations with respect to *academic and professional matters.* Academic and Professional matters means the following policy development matters:**

**1. Curriculum, including establishing prerequisites**

**2. Degree and certificate** **requirements**

**3. Grading policies**

**4. Educational program development**

**5. Standards or policies regarding student preparation and success**

**6. College governance structures, as related to faculty roles**

**7. Faculty roles and involvement in accreditation processes**

**8. Policies for faculty professional development activities**

**9. Processes for program review**

**10. Processes for institutional planning and budget development**

**+1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.**