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| **COA Academic Senate** **Meeting Minutes****Thursday, February 4, 2021** |
| Meeting Called To Order: 12:20pm via Zoom |
| **Senators in Attendance**: Matthew Goldstein, Marissa Nakano (note taker), Andrew Park, Richard Kaser, Susanne Altenbach, Jennifer Fowler, Bruce Pettyjohn, Jacinda Marshall**Guests in attendance**: Vanson Nguyen |
| **Agenda Item** | **Summary**  | **Motion** |
| Agenda Review & Approval for February 4, 2021 | Additions: * Discussion Items:
	+ Misuse of Permission Numbers and other Canvas Concerns (Drew Burgess as conveyed by M. Goldstein)
	+ Faculty Prioritization (M. Goldstein and Vanson Nguyen)
 | Motion to approve agenda for February 4, 2021First: Jennifer FowlerSecond: Andrew ParkIn Favor: all senators presentMotion passes |
| Review of Minutes, December 3, 2020 | Discussion: Corrections and Additions. Any corrections can be emailed to Marissa before or after AS meetings. | Motion to approve minutes from December 3, 2020First: Andrew ParkSecond: Marissa NakanoIn Favor: all senators presentMotion passes |
| Action Items: | No action items |  |
| Discussion Items: 1. 2021-2022 Class Cutes (M. Goldstein)
2. Faculty Prioritization (Vanson Nguyen & M. Goldstein)
3. ASCCC DEI survey Webinar (M. Goldstein)
4. COA Faculty Outlook Group (A. Park)
5. Senate appointments & Union Membership (A. Park)
6. Team Teaching (M. Guzman) will be postponed for another agenda
7. Misuse of Permission numbers (M. Goldstein on behalf of Drew Burgess)
 | Summary #1:* Proposed 20 FTEF (100 classes) to be cut across COA. FTE cuts expected across District
* PFT, DAS joint meeting on Feb 9th, 2021 to discuss strategies to fight the cuts; plan to collaborate with chairs, deans and VP’s to continue advocating for faculty. DAS President Donald Moore will send out an email invitation to all faculty
* M. Goldstein reminded AS that PCCD and CA colleges are held harmless until 2024. Large cuts like this brings into question why this is happening at PCCD
* Discussion surrounding new VP position added to COA. Concern behind this when severe cuts to FTE
* Robust discussion: large FTEF cuts like this forces colleges to make poor planning decisions; this will affect student enrollment and capacity to serve long term

Summary #2:On Tuesday, February 9, Senators S. Altenbach, A. Park, and M. Goldstein will attend the next Chairs meeting. They are trusted by senators present today to collaborate with Charis to come to a mutual decision regarding faculty prioritization on behalf of AS. Robust discussion on the history behind this invitation for AS to join Chairs meeting, and how this will formalize a process moving forward when COA will hire faculty again.Summary #3:M. Goldstein will share via email with AS a preview of the State’s equity survey before it goes out to all the colleges. M. Goldstein invites AS input to relay back to the Chancellor’s office.Summary #4:AS approves the sharing of the Outlook Group created for COA faculty by A. Park. A. Park will follow up Outlook Group invitation with a welcome email. This will have etiquette recommendations.Summary #5* Referral to ASCCC policy (updated in 1996): <https://asccc.org/papers/developing-model-effective-senateunion-relations>
* Janus has affected this policy. Now faculty are in two categories: those who are in good standing with their union, and those who benefit from union decisions but do not pay union fees
* Consensus that more senators must be present for further discussion of consequences. This will be a future agenda item.

Item #6 discussion postponedSummary of #7* Drew Burgess’ noticed an error regarding permission numbers, particularly for his class with combined sections. D. Burgess had students who were denied level 1 class entrance enter level 2 with a permission number. Senator S. Altenbach also has combined classes and has never experienced this. Senators stated that it may have been a computer error (senators agreed that permission numbers are specific to a section). M. Goldstein stated that this can be addressed again with D. Burgess to add in any missing details
* Discussion held regarding Promt and Canvas communication (Promt talks to Canvas, not vise-versa). Suggestion was to have a broader discussion about this
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| Officer Reports | No reports from Vice President or Secretary. President update:COA President Jones emailed an accreditation update. Accreditation status remains the same, deferred action until site visit in March. Decision will be made after a June meeting. Keep up the good work and stay positive!Treasurer update:As of February 4, 2021, CoA Academic Senate bank balance are:\* $4,481.28 in checking\* $2,501.24 in savings |  |
| Announcements | None |  |
| DAS Updates/Actions | none |  |
| Public Comment | Suggestion to add a discussion about enrollment responses for spring 2021 |  |
| Proposed agenda items for Feb 18, 2021 meeting on Zoom at 12:20pm |  |  |
| Adjournment | Meeting adjourned 1:20PM | Motion to adjournFirst: Marissa NakanoSecond: Jennifer FowlerIn Favor: all senators presentMotion passes |