**COA ACADEMIC SENATE MINUTES**

**Date of Meeting: May 3, 2018 L-237**

**Senators Present:** Glen Pearson, Maurice Jones, Robert Pettyjohn, Rochelle Olive, Matthew Goldstein, Ann Buchalter, Jeff Sanceri Marissa Nakano, Robert Bishop, Gary Hasbrouck

Absent: Robert Bishop, Jennifer Fowler, Gisele Bousquet, Carla Pegues,

**Guests:**

**Student ASCOA Representative:** Katherine O’Brien

 **Minutes taken by:** *Jeff Sanceri*

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| **Agenda Items**  | **Discussion**  | **Decisions Shared Agreement** **Resolved or Unresolved**  | **Follow-up Action**  |
| **1.Establish Quorum, Call Meeting to Order****2. Review Agenda** | Quorum established Agenda accepted, with additions—1. Distance Education Update
2. Partnerships with Merritt College around AB 798
 |  MSU |  |
| **2. Minutes Review and Corrections** | **Two Corrections to 4/19/18 minutes** |  |  |
| **3. Announcements** | Emeritus Lunch- May 24, 2018 (secured a location, and will be meeting next Tuesday to work on program, and continue their work). **COA Graduation-May 25, 2018** Possibly up to 100 graduates!**COA Senate Nominations & Elections**Nomination ballots are in the copy center, and some in the division offices? Nominations close May 9th.**DAS Fall Plenary (Institute—All Faculty)**—Need faculty input on topics. Suggestions:Constitution/Constitutional revision workshop. Workshop on FSA/EquivalencyRobert’s Rules of Order/Parliamentary ProcedureWays to have more conversation and collaboration between instructional and student servicesOther suggestions, please email Rochelle Olive |  |  |
| **4.DE Update****Subcommittee Update** | Update on the “PCCD Online Education and Equity Program”— based on OEI rubric from the state, and is designed to help faculty to get their courses up to the state rubric and standards. Gives faculty a guide to the language and things for online education.Pilot program/class being offered around building classes online, and stipends are available for completion of the program. Email Inger Stark to apply.Professional Development Updates (New Faculty Meeting Room-A228)— looking for volunteers to run workshops in the fall! |  |  |
| **5. Action item(s)** |   **Andrew—AB 798 Grant,** textbook affordability Act— we were late to the grant, but can tack on to Merritt’s application— and a way to help faculty dedicate the time necessary to institute OER more widely at COA. **Department Chair Cluster Re-organization List** Nominations for chair this year are based on the new organization of chairs of departments..**AS Special Meeting Wed. May 23, 2018—** Straw poll of attendees decides: “closeout meeting”, 10:30am to 11:30am. If you have urgent action items to be addressed at this meeting, send them to Rochelle as soon as you can! | Motion to support the AB 798 Bonus Round RFP ResolutionMSU Goldstein— would like to see more faculty input on decisions like this that Motion: The AS of COA believes the initiative for any changes to clusters or should come faculty and not the administration. (#6 of 10+1) (Matt); (Maurice),Friendly amendment (Rochelle)— that the senate be involved in the process of reorganization. MSU |  |
| **6. Public comment****7. Adjourn** |  Student government at COA had elections.Discussion of resources and space that COA might be able to provide for homeless students, to keep them enrolled, etc.What could we do? Rochelle said she would research it— Starting a conversation to see what we can do— all ideas can be heard! |  MSU (1:13pm) |  |

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| **5.****Announcements Cont’d.** | Cont’d.D 1. Matthew Goldstein announces that the message we received from the District’s Distance Education Committee stating that there would be a certification of online courses is not true; there was no agreement within that committee that there would be a certification for online courses.
2. Rochelle announces an upcoming trip to UC Davis for COA students
3. February is Black History Month! Make sure to celebrate by attending the various activities and be sure to tell your students!

**VPI Introduction** Don Miller- Background and training in Spanish, Literature, cultural studies. Went into administration, dean and then interim VPI at Los Positas Community College in Livermore. Looking forward to working with faculty.  |  |  |
| **6. Action Items and Updates** | **Update:**Guided pathways— initially, or right now, we are just looking to implement a basic plan, not all fourteen points. Announced the names of all members of the group working on this. **Update:**Carolyn Johnson— OER Sub-CommitteeDiscussed ways that the senate can stay involved in the issue(ZCCM zero cost course materials)Proposed the creation of a Academic Senate resolution to educate faculty on the benefits of providing more zero cost course materialsDiscussion about how to increase the scope of what we are doing, expanding it into materials and not just texts (e.g., tools, etc.), and how that was something that the OER committee was already considering and looking into.**Update:**Maurice— Emeritus Luncheon planning.Currently talking to individuals involved in the planning and execution last year; thinking about possible venues. Raised the topic of a future discussion regarding the Emeritus Luncheon: which day should it be? Some have suggested that it does not have to be the same day as graduation.  Feel free to email Maurice about a possible date for the luncheon if you have any ideas.Rochelle—Faculty hiring priority list. Discussion about whether the PFT should be involved. Matt cites AP 7121 for the prioritization for the involvement of the PFT. Discussion of process, how the list is made, who is supposed to be involved, and whether the senate is circumventing Peralta Administrative Procedures in bypassing the PFT in the process. Back and forth discussion. After more discussion about the finer points of the meaning of AP 7121 (and an offer to bring in the author of the AP itself), it was finally settled that this (AP 7121) was either a question of interpretation of unambiguous language proven by years of its employment at the faculty senates at other Peralta colleges as well. VPSS Tina Vasconcellos:Basic Skill/Equity/Student Success Integrated Plan Highlights/ImpactLast time she talked about process and timeline.  It was submitted to the state yesterday (31st)Plan was looking at the 2015-16 plan, goals, were they achieved, and evidence that they were  (Basic skills, funding, triple SP)(see attached documents)Senate Accountability (President Olive):1. Make sure if you have a resolution, submit it to the executive council two weeks before the senate is due to meet.Regarding the email fracas of the previous week— President Olvie suggested that instead of a resolution, we write an email to the administration asking them to address this.  |  Move to accept list, provided that Senate President, PFT reps, COA President abide by AP 7121 and accept it officially and determine a thoughtful process for the 2018-19 . Motion: Matthew Goldstein, Second: Robert PettyjohnUnanimous Move to adjourn: Matthew Second: Jeff SanceriUnanimous  |  |

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