

**COA Academic Senate
Meeting Minutes
Thursday, March 28, 2019**

Meeting Called to Order: 12:03 PM

Senators in Attendance: Adina, Altenbach, Campbell, Fowler, Goldstein, Guzman, Johnson, Jones, Park, Pegues, Perkins, Pettyjohn, Sanceri and Tappe
Guests in Attendance: Jayne Smithson and Olga Fish

Agenda Item	Summary	Motion
Agenda Review/Approval	Discussion: None Agenda Modifications: None	Motion to Approve Agenda/Revised Agenda: First: Senator Goldstein; Second: Senator Park Motion Vote: In Favor: All Senators with the following exception (if any): Opposed: None Abstained: None Motion: Carries
Review of Minutes: February 7, 2019	Discussion: No detailed notes for Feb 7; Please everyone take notes; February 7, 2019 will be updated as best possible and submitted for approval next Senate Meeting. All 2018 Meeting Agendas have been approved (Park). Corrections:	None
Treasurer's Report: Senator Pegues	Balance: \$ 2,385.72(Savings); \$1,914.96 (Checking) Pending Expenses/Revenue: Deposit placed for Emeritus Lunch for \$500.00 (May 23, 2019; \$45 per person cost and we are charging \$25.00; Senate will pay \$399.63 to pay difference;	

	Discussion: Forms for payroll deduction was discussed.	
Announcements	Jennifer F. Friday April 12, 2019 Communication Dept. Has 4 th Annual High School Speech Tournament ; Park -- Open Textbook Event on campus coming up.	
Action Item: Distance Education Proposal <div style="border: 1px solid black; padding: 2px; display: inline-block;">Distance Education Proposal (DE Coordinator)</div>	Senator and DE Coordinator Fowler led discussion as follows - Change to Canvas permissions unanimously approved; faculty to add their own evaluators and observers (they do not have access to student grades or private student data). Seeking motion to support and forward a recommendation to District DE Committee.	Motion to Approve Recommendation for Faculty to be able to add Observers and Evaluators to their Canvas Shell and Support DE Coordinator: First: Senator Perkins; Second: Senator Park Motion Vote: In Favor: All Senators with the following exception (if any): Opposed: None Abstained: None Motion: Carries
Discussion/Action Item(s): AS Constitution Next Steps/Process	<p>Approved with change to 2/1 rep for each division, student services and at large.</p> <p>To go out tomorrow to all faculty; how long – out until April 16, 2019. Secret ballot with envelope; Chairs Please announce;</p> <p>Carla will distribute Envelopes. Email goes out tomorrow; envelopes go in during Spring Break.</p>	Motion to Approve TBD: First: Senator Pegues; Second: Senator Park Motion Vote: In Favor: All Senators with the following exception (if any):

		<p>Opposed: None</p> <p>Abstained: None</p> <p>Motion: Carries</p>
<p>Election Committee Appointments – Upcoming Senate Seats For Election</p>	<p>Liberal Studies and Language Arts STEAM Career and Workforce Education</p> <p>Up For Election:</p> <p>At Large: Jones; Johnson; Altenbach (P/T) Student Services: TBD Division 1: Perkins (P/T); Pettyjohn, Pegues, Olive Division 2: Camppbell, Guzman, Sanceri</p> <p>Senate Positions: 2/1 in each Division (LSLA, CTE, Steam); 1 in Student Services; 2/1 @ Large</p> <p>Election Committee: to Be Discussed at next meeting</p>	<p>No Motion(s)</p>
<p>Review/Feedback on 2019 Spring Plenary Resolutions</p>	<p>Senate President Olive Reviewed all resolutions and discussed the importance of each. Senators reviewed the Whereas/Resolved.</p>	<p>No Motion(s)</p>
<p>Senate Committee Updates/Actions:</p> <p>Career Technical Education</p>	<p>No Discussion</p>	<p>No Motion(s)</p>

DAS Update/Actions: 1 st Draft of the 5 Year Integrated Fiscal Plan	Asked for comment from Senators; None Discussed status;	No Motion(s)
Public Comments	<p>Senator Jones – homelessness and students moving out far away will impact enrollment; need to look at online options; How will they get online. Who is our target market for the new residents;</p> <p>Senate President Olive – Curriculum Conference is coming up; Lynn T. has retired; Kevin Tran is replacing Lynn T. Dr. Popal and Steve Gerstle is retiring; CC has forwarded 3 delegates for DAS to pay for to go to CC Institute. There is one from the Senate. Complete travel request.</p>	
Proposed Agenda Items for Next Academic Senate Meeting	Next Meeting Date is April 11, 2019	
Adjournment	<p>Motion to Adjourn 1:23 pm: First: Senator Sanceri Second: Senator Goldstein</p> <p>Motion Vote:</p> <p>In Favor: All Senators with the following exception (if any): Opposed: None Abstained: None</p> <p>Motion: Carries</p>	
Handouts	<ol style="list-style-type: none"> 1. Academic Senate Comparison Version 2. Senate Rostrum February 2019 3. Local Senates Handbook (as needed) 	

