

**COA Academic Senate  
Meeting Minutes  
Thursday, October 3, 2019**

Meeting Called To Order: 12:21 PM

Senators in Attendance: Tappe, Goldstein (chair), Altenbach, Park, Kaesar, Sanceri, Pettyjohn, Nakano (note-taker)  
Guests in Attendance: none

<b>Agenda Item</b>	<b>Summary</b>	<b>Motion</b>
Agenda Review & Approval	Discussion: Modifications: <ul style="list-style-type: none"> <li>• Amend agenda item from “Establishment of AS Library Books Scholarship” to “Establishment of AS fund for reserve textbook”</li> </ul>	Motion to Approve Agenda/Revised Agenda:  <b>First:</b> Phyllis Tappe <b>Second:</b> Susan Altenbach  <b>Motion Vote:</b> In Favor: all senators present  <b>Motion:</b> Carries
Review of Minutes: September 12, 2019	Discussion: Corrections: none	Motion to Approve Minutes for September 12, 2019  <b>First:</b> Jeff Sanceri <b>Second:</b> Andrew Park  <b>Motion Vote:</b> In Favor: all senators present  <b>Motion:</b> Carries
Action items  1. Election of Secretary (Matthew Goldstein)	1. Nomination for Secretary: Marissa Nakano, Student Services	Motion to approve election of Senator Marissa Nakano for Secretary:  <b>First:</b> Jayne Smithson <b>Second:</b> Richard Kaesar

<p>2. Appointment of New Senators (Matthew Goldstein)</p> <p>3. Appointments to Curriculum Committee (Jayne Smithson)</p>	<p>2. Two vacant senator seats open for appointment (one PT Student Services Faculty and one PT CTE Faculty)</p> <p>3. Appointments to Curriculum Committee:</p> <ul style="list-style-type: none"> <li>a. At Large: Betty Frias, Student Services</li> <li>b. Student Services: Phyllis Tappe</li> <li>c. Pending: Peter Niloufari &amp; Amanda Price</li> <li>d. Vacant seat for Liberal Studies &amp; Language Arts: (Suggestion: appoint Amanda Price as LSLA representative)</li> <li>e. Change of Curriculum Committee meeting time will be discussed at next meeting October 17, 2019.</li> </ul>	<p><b>Motion Vote:</b> In Favor: all senators present</p> <p><b>Motion:</b> Carries</p> <p>Motion to appointment faculty to Curriculum Committee:</p> <p><b>First:</b> Andrew Park <b>Second:</b> Jeff Sanceri</p> <p><b>Motion Vote:</b> In Favor: all senators present</p> <p><b>Motion:</b> Carries</p>
<p>Discussion: Constitutional Revisions Update (Matthew Goldstein and Jeff Sanceri)</p>	<p>Summary of Discussion:</p> <ul style="list-style-type: none"> <li>• Talks of a larger election for faculty Academic Senate inviting non-senators to vote and run. This would invite all faculty to vote, not just those who are currently serving on AS. A precedent has been set</li> </ul>	

	<ul style="list-style-type: none"> <li>• If any changes are proposed or made, the AS will approach the Chairs and make sure multiple perspectives are considered</li> <li>• Additional discussion contributed by A. Park: If a larger voting process is created, a more detailed nomination process should be created for nominees who are not current senators</li> <li>• Additionally, a larger election means that more part time seats in AS could open up. This would be an accurate representation for the PT faculty that are the majority of instruction at CA community colleges</li> <li>• Discussion of Constitutional Bylaws (J. Sanceri) <ul style="list-style-type: none"> <li>○ At last meeting, it was suggested that we separate the constitution from its bylaws (makes things is simpler to refer to them in the senate). This may <i>not</i> be a good idea because of the potential to fog up transparency. We will continue this discussion in future meetings</li> </ul> </li> <li>• B. Pettyjohn suggested having a Ballot box available on Flex day to take advantage of more faculty voters on campus. Participation has always been an issue and an available ballot box may help elicit more votes</li> </ul>	
<p>Discussion: Accreditation (Matthew Goldstein)</p>	<p>Summary of Discussion:</p> <ul style="list-style-type: none"> <li>• A shift in accreditation culture: it is portrayed now as more collegial and less punitive. ACCJC rep revisited last week and promoted this shift and the new leadership team visited last meeting.</li> <li>• ACCJC always seeks current faculty to participate in the accreditation process at other institutions. If anyone is interested, let President Karas know</li> </ul>	

	<p>(it also pays!). In the past, retired administrators have been heavily represented on accreditation teams. More current faculty involvement is encouraged. M. Goldstein recommends if faculty are invited to an accreditation meeting, attend!</p> <ul style="list-style-type: none"> <li>• A. Park and J. Smithson participated in the discussion about how to participate in an Accreditation team.</li> <li>• M. Goldstein made a distinction that colleges are accredited and the district is not. The repercussions of the district spills over to the colleges. Even if there are challenges with district, the college is still accountable</li> <li>• It was also discussed that the Chairs regularly put this on their meeting agendas for regular consideration.</li> <li>• Next ACCJC visit to COA will be in Spring 2021</li> </ul>	
<p>Discussion: Establishment of AS fund for reserve textbook (Andrew Park)</p>	<p>Summary of Discussion:</p> <ul style="list-style-type: none"> <li>• Historically, Academic Senate would donate funds to reserve textbooks in the library.</li> <li>• J. Sanceri and A. Park contributed to the discussion in favor of this program</li> <li>• A. Park has been working with Library Faculty Jane McKenna about how the funds were used in the past. It was learned that when texts are electronica or online, obtaining a license is tricky</li> <li>• To determine which books on reserve get AS funding, AS would continue to work with Library staff to create an official and clear process to decide the reserve books to be funded.</li> <li>• Jane McKenna will be invited to join the next meeting, and A. Park will prepare a motion for the</li> </ul>	

	<p>next meeting. Additionally, a future discussion about fundraising for reserve textbooks will be added</p>	
<p>Discussion: Faculty access to student data (Andrew Park)</p>	<p>Summary of Discussion</p> <ul style="list-style-type: none"> <li>• Draft presented for resolution to the Board requesting faculty access to student data. A. Park shared that the second board decision to deny hiring of an institutional researcher means the position is official closed. Our VPI is working to find some solutions</li> <li>• Faculty no longer have access to the BI tool.</li> <li>• Andrew shared the need for a full time IR analyst to get Physics 10 back onto the list of IGETC/UC transferable approved courses. Cannot do this without a IR analyst</li> <li>• J. Sanceri, B. Pettyjohn, and S. Altenbach also contributed to the discussion. Questions were asked about why we faculty cannot access data now, and the chances of getting approved for an IR analyst again. A. Park shared that there is a fee per username to access the BI tool</li> <li>• J. Sanceri suggested the resolution could include release time for faculty to learn how and obtain data. Perhaps we can write a few alternatives and see what can be realistically done</li> <li>• A. Park will share the resolution on the AS Senator's email listserve. He invites senators to provide input and suggestions, and he will make modifications.</li> </ul>	
<p>Officer Reports</p>	<ul style="list-style-type: none"> <li>• President, M. Goldstein: M. Goldstein invited J. Sanceri to comment on PFT contract negotiations</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Contract negotiations are at an impasse. Our offer (COLA for 3 years, PT parity) was denied. Board of Trustees offered nothing. Next negotiation meeting is October 29, 2019. Bargaining team on administrative side is unwilling to negotiate. Some trustees seem to be receptive. PFT will have to keep ramping up support</li> <li>○ Circumstances surrounding this negotiation are the ACCJC, the state monitor visit, and the new chancellor decision</li> </ul> <ul style="list-style-type: none"> <li>● Treasurer, A. Park: current AS balance of checking account is \$803.82. Deposits from summer have been made and fees from fall are currently being collected. M. Goldstein and A. Park are the names on the checking account.</li> </ul>	
DAS updates	<p>Summary of Discussion:</p> <ul style="list-style-type: none"> <li>● M. Goldstein brought up Admin Procedure 4105. This proposes more rigorous qualifications for folks to teach online. This is informed by federal policies and best practices.</li> <li>● Potential for controversy: coming in after a robust DE is in place. Administration has incentive to put more online. We must pay attention to see if they keep interest of the course. This will affect faculty who have been teaching online for years.</li> <li>● J. Smithson contributed to the discussion as an emissary on District DE committee. She shared that it's never been District DE's intention to impose on faculty, but all colleges are mandated to meet accreditation requirements. Many online</li> </ul>	

	<p>instructors are not following these mandated rules (example: instructors must have verifiable and documented student-to-instructor contact; Verifiable activity every week online for faculty). District DE intends to involve union and other governances.</p> <ul style="list-style-type: none"> <li>• A. Park and J. Sanceri contributed to the discussion. There is concern about how the district will enact the mandated rules, and what possible repercussions will faculty experience. There was also concern about administration implementation</li> <li>• District DE committee aims for March 2021 to have full implementation in Peralta</li> </ul> <p>Additionally DAS update</p> <ul style="list-style-type: none"> <li>• DAS President Donald Moore was on NPR's California report discussion how a major resolution at Peralta was passed (that was made possible by Senators J. Sanceri and J. Fowler!)</li> </ul>	
Public Comment	No public comments	
Proposed agenda items for Thursday, Oct 17, 2019	<ul style="list-style-type: none"> <li>• Fundraising</li> <li>• Class cuts</li> </ul>	
Adjournment	Meeting adjourned at 1:25pm	<p>Motion to Adjourn:</p> <p><b>First:</b> Marissa Nakano <b>Second:</b> Jeff Sanceri</p> <p><b>Motion Vote:</b> In Favor: all senators present</p> <p><b>Motion:</b> Carries</p>

