



# November 2021 Newsletter



## LIVE on the CVC Exchange!

The [CVC Exchange](#) is a search engine California Community College students use to find and enroll in fully online courses system wide. Thanks to the work of the Peralta Distance Education and IT teams, all of the 100% online courses in our District are now published and accessible to students on the CVC Exchange. This is a big step forward in advertising fully online courses to students across the state.

District IT is working on the next step of integration to allow students from any California Community College to instantly enroll in our online courses without filling out a separate Peralta application. We will keep you updated as that phase of IT integration is completed.

Visit <https://cvc.edu/> to play around with the online search tool.



## Online Courses

Enroll in online courses offered at multiple California Community Colleges.

[SEARCH ONLINE COURSES](#)   [HOW IT WORKS?](#)   [MORE INFORMATION](#)



Courses now searchable by CSU GE Area F: Ethnic Studies!

### Online Courses

<b>PRIMARY CALIFORNIA COLLEGE</b> <input type="radio"/> I don't have a primary California college <input checked="" type="radio"/> I have a primary California college <input type="text" value="College of Alameda"/>	<b>SEARCH BY</b> <input type="radio"/> CSU BREADTH Requirements <input type="radio"/> IGETC Requirements <input type="radio"/> Course Name <input checked="" type="radio"/> Keyword	<b>COURSE CODE OR NAME</b> <input type="text" value="Enter a course code or name"/>	<b>Find Classes</b>
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# Flexible Course Design



As faculty prepare for a safe return to campus in Spring of 2022, many complex questions abound:

- How do I shift from online learning back to in-person again?
- What parts of online learning will I keep or discontinue for in-person classes?
- What if I need to unexpectedly go back to online learning for a day, week, or longer?



While specific answers to questions like these are unknown, a **flexible course design framework** might be useful in giving students more control and options in unpredictable times.

The Peralta Distance Education Team [compiled a page with flexible course design tips](#) you may want to consider as you build courses for Spring. Optional ideas include, but are not limited to:

- Use Canvas to communicate between meetings and to post course content as much as possible, even for in-person courses.
- Open modules early or consider longer assignment availability windows.
- Offer clear in-person and/or online attendance policies that allow safe quarantining when necessary.
- Post and point out where to find lecture notes, slide decks, and recordings.
- Be intentional about synchronous meeting scheduling (i.e. frequency, time, etc).
- Aim to offer office hours for in-person courses before or after class when students are already on campus.
- Create in-person assignment deadlines that are *after* class instead of the beginning of class so students can ask questions and correct mistakes.
- Gives students a "heads up" or disclaimer when assignments are particularly difficult or time consuming so they can make arrangements.
- Be clear on non negotiables or aspects of the class that are inflexible.

[Read the full list of tips and examples here.](#)



# Upcoming Professional Development



## Peralta Online Equity Training

The Peralta Online Equity Training (OET) is an opportunity for faculty to learn and apply the award winning Peralta Online Equity Rubric. The training is a FREE, 5-week asynchronous online professional development course (no mandatory meetings). No materials are needed for the course--just the internet, a device, and access to Canvas.

[Fill out the interest form](#) for the upcoming sessions:

- Winter Session: 12/20/21-1/21/21
- Spring Session: 2/7/22-3/11/22

## Pronto Training

Pronto is a communication hub for faculty and students. With Pronto faculty can:

- Chat/instant message with students from their phone
- Keep track of communication and interactions
- Share files, images, and host meetings

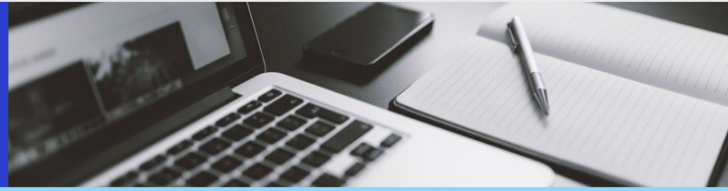
Join a representative from Pronto as they walk us through a brief training Wednesday 11/10/21 from 12:30-1:30pm. [Pronto Training Zoom Link](#)

## Accessibility Office Hours

Online accessibility Consultant, Shawn Jordison is available this Fall semester for weekly drop in office hours for all faculty to answer accessibility questions. See [Page 2 of the October 2021 Newsletter](#) to learn more about Shawn and his accessibility expertise.

Office hours are on Fridays from 11:00AM-12:00PM.

[Accessibility Office Hours Zoom Link](#)



## Connect with Us



### Community of Practice

Join your Distance Education colleagues in a monthly community of practice session. The goal is to create space for faculty to collaborate regularly, share distance education practices, and advance individual and college goals.

- WHEN: **1st Wednesdays from 12:30PM - 1:30PM**. The last session for Fall 2021 semester is:
  - Wed 12/1. Topic: Accessibility & Equity
- WHERE: <https://cccconfer.zoom.us/my/distance.education>

### College of Alameda Distance Education Committee

The Distance Education Committee is charged with reviewing and recommending policies, procedures, and practices to achieve academic excellence and success for online students. Learn more on the [DE Committee website](#).

- WHEN: **3rd Wednesdays from 12:30PM - 1:30PM**. Remaining Fall dates are:
  - Wed 11/17
  - Wed 12/15
- WHERE: <https://cccconfer.zoom.us/my/distance.education>

### Live One-On-One Help

- Call Canvas support 24 hours a day, 7 days a week at (844) 592-2199.
- Contact a College of Alameda instructional designer to setup an appointment:
  - Richard Kaeser: Schedule directly [through Calendly](#)
  - Nora Mitchell: Schedule directly [through Calendly](#)
  - Stefanie Ulrey: Schedule directly [through Calendly](#)

### Web Resources

- [Peralta Faculty Resources Canvas Shell \(FRCS\)](#)
- [College of Alameda DE Faculty Resources](#)
- [PeopleSoft User Guides](#)

### DE Co-Coordinator Contact Info

- Brielle Plump: [bplump@peralta.edu](mailto:bplump@peralta.edu)
- Jennifer Fowler: [jfowler@peralta.edu](mailto:jfowler@peralta.edu)