**COLLEGE OF ALAMEDA**

**BUDGET ADVISORY COMMITTEE**

**Minutes for September 02, 2020 (Wed) at 12pm in Zoom**

***Attendance*: Diana Bajrami, Chungwai Chun, Anna O'Neal, Ava Lee Pang Miller, Jane McKenna, John Taylor, Lilia Celhay, Kawanna Rollins**

***Guest***: Don Miller, Ana McClanahan

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| **TOPIC** | **PRESENTER** | **DISCUSSION** | **INFO/ACTION** |
| 1. **Agenda**
 | Diana | * Jane motioned the Agenda for approval
* Anna second
 | Agenda Approved |
| 1. **Approval of Minutes**
 | Chungwai | * Previous Minutes tabled for next meeting
 | Will visit the Previous Minutes for the next meeting |
| 1. **Parcel Tax Plan**
 | Don | * Don said that the Parcel Tax Plan is a 2-year plan. It’s from Measure E Parcel Tax
* Don would like feedback from College constituents so it can be forward to District PBC and PGC.
* Anna asked why so much money is set aside for Fab Lab.
* Don said the Fab Lab money has been approved by the Board. Previous COA President had set aside the money to fund Fab Lab for this fiscal year.
* Don said that bulk of money is use for Instruction. Money is being spent for Academic Programs (includes Math, Science, English and Technology0, Workforce Preparation, Career and Job Training, Preparation to transfer to 4-yr Institution.
* Jane had pointed out that the Library Services is not part of the distribution.
* Don said he will make the changes to reflect money allocated to Library Services.
* Don also pointed out the future goals of COA. He wanted to show that future allocation of this fund will reflect the College’s goals.
* Diana had asked if Don is adjusting to show funding for the Library Services, would the money come from the ones set aside for the Fab Lab.
* Don said No. The money set aside for the Fab Lab cannot be change for this fiscal year since it’s set aside for them already.
* Diana also requested if there is money aside so any innovative ideas. Diana believes there might be faculty who might have some ideas about new curriculum.
* Don agrees. He is open to new ideas.
* Chungwai mentioned that what is allotted to the College might change later because the money allotted right now was from the last 3-year average.
* Lilia said that years before, maybe during Chancellor Ortiz’s time there was funding set aside and there was a set protocol to request for those funding.
* Ava suggested that we should take a look at some of the Programs to see if it’s working.
* Anna had mentioned hiring Instructional Assistant.
* Don said the problem with that is the District is not allowing hiring of temporary Classified.
* Any spending of the money has to be Instructional and Instructional Support.
* Reza asked if it can be used to hire Lab Technician. Or class Teacher’s Assistant. He also asks if money can be used to purchase equipment.
* Don said it can support for TA/IA but again, because of District policy on hiring temporary classified. Money can’t be use for equipment.
* Lilia had mentioned salary savings before. But now it’s a little different. If the District decides to have a hiring freeze at the Colleges, all the money saved will go to the District.
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| 1. **ILEM and Lottery**
 | Lilia | * Don said that the funds will be reviewed by the Dept. Chairs for feedback.
* It will then go to the Budget Committee for review.
* Diana said she would like a broader definition of Instructional Equipment. Because of Work at Home mandate, people’s homes are now their offices. Instructional Supply/Equipment should have a broader meaning.
* Lilia agrees.
* Lilia also reports that there will be a $10k carryover from last year’s budget.
* Chungwai said that District has not put the money into the COA budget yet and also to remind people that Equipment money has been going down in the last few years.
* Lilia said that they are also looking at CARES money.
* Diana has mentioned that so many faculties might not have the proper technology at home
* Jane said that Library staff is helping with the distribution of Chromebook load.
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| 1. **Meeting Adjourn**
 |  | * Meeting Ends
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