

ASSOCIATED STUDENTS OF COLLEGE OF ALAMEDA

**Regular Meeting Agenda
Friday September 21, 2018
12:00 p.m.
College of Alameda (F-216)**

- I. CALL TO ORDER** (*VPO O'Brien*)
- II. ROLL CALL** (*VPO O'Brien*)
- III. ADOPTION OF THE AGENDA** (*VPO O'Brien*)
- IV. APPROVAL OF THE MINUTES** (*VPO O'Brien*)
- V. REPORTS**

- a. Executive Officers
- b. Senators
- c. Committee
- d. Advisor

VI. COMMUNICATIONS FROM THE PUBLIC

Members of the public shall have a maximum of 2 minutes to address the council on agenda and non-agenda items. Per the Brown Act, council members are not allowed to discuss or take formal action on non-agenda items. However, council members may respond briefly. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes.

VII. STANDING BUSINESS

- a. **Event Calendar** (*Treasurer Roxas*)
The board will discuss events for the fall semester and form an ad hoc committee for events.
- b. **Contact List and Directory** (*VPO O'Brien*)
The board will update the directory.
- c. **Financial Transactions** (*Treasurer Roxas*)
The board will review pending payments for approval.

VIII. UNFINISHED BUSINESS

- a. **Senator Applications** (*VPP Montufar*)
The board will review potential candidate applications and discuss recruitment strategies.
- b. **Oath of Office** (*VPO O'Brien*)
Board members will complete their oath of office.
- c. **F-Building Supplies** (*Director Butler*)
The board will review request for f-building supplies.
- d. **Board of Trustees Report** (*Treasurer Roxas*)
The board will receive a report to be given at the next Board of Trustees meeting on Tuesday September 25th.
- e. **Conferences** (*VPO O'Brien and Treasurer Roxas*)
The board will discuss attendance at the CCCSAA Student Leadership Conference in Los Angeles, CA.

IX. NEW BUSINESS

- a. **Office Hours** (*VPO O'Brien*)
The board will receive a power point on office hour requirements for the ASCOA.
- b. **Senator Reports** (*VPO O'Brien*)
The board will receive a power point on how to submit Senator Reports.

X. COUNCIL MEMBER ANNOUNCEMENTS

XI. ADJOURNMENT