

COA Facilities & Technology Committee

MINUTES

Thursday, September 26th, 2019

Location: A149

Attendees: Michelle Custino, Bala Sampathraj, Michael Duensing, Shuntel Nathaniel, Jayne Smithson, Eva D. Jennings, Rachel Goodwin, Sabeen Sandhu, Chungwai Chum, Shawn Foster, Cheryl Peele (guest)

TOPIC	DISCUSSION	ACTION	MATERIALS
Call to Order & Membership	Introductions	Update COA Technology & Facilities Webpage w/Info	
Approve Agenda	Added J. Smithson's Request for Upgrades to C104	Noted on Agenda & in Minutes	Agenda:
Approve Minutes	Minute-Taker Inserted Incorrect Link	Deferred Approval of Minutes from 04/25/2019 to Next Meeting	Links:
C104: Anthropology Lab Technology Upgrade Request	Request for Smart Classroom Panel or Projector w/Technology Cart in C104  Equity Issue of Upgrading Classrooms (Challenge to Implement IT Modernization through other Channels) Ex. Alternative funding beyond Bond	B. Sampathraj will forward request/work order to VPI Miller  B. Sampathraj will provide an update on the status of the C104 upgrade next	

		Meeting	
Election	Co-Chair & Notetaker Elected: S. Sandhu for 2019-2020 Student Representative? Invite Ex-Officio Members?	S. Sandhu will serve as co-chair Explore Student Representative & Inviting Ex-Officio Members Update Webpage with Committee Membership	
Review governance handbook (Appendix A: Participatory Governance Committee Guidelines; Appendix B: Charge, Composition, Reporting)	E. Jennings read & the committee discussed the handbook for information	None	<a href="https://alameda.peralta.edu/institutional-effectiveness/participatory-governance/">https://alameda.peralta.edu/institutional-effectiveness/participatory-governance/</a> Appendix A: Page 17 Appendix B: Page 19
Facilities Update	C. Chum reported back from the district facilities meeting  Major Update Bond Measure G  COA \$112 Million (14% of Bond Measure) (5% difference FTES issue)	Informational Update - Continue to Provide	

	<p>We are 2nd after Laney in terms of FTES</p> <p>Projects: Building C&amp; D replacement; Auto Building on State List for Several Year - high priority) 16.7 million dollars) Aviation Building (Federal Grant for a big part of it 11.4 million state contribution ) Renovation; Performing Arts Center - privately funded \$20 Million - near our campus - we can utilize the center due to a land contribution) F Building modernization project; IT technology update 5.6 million for COA</p> <ul style="list-style-type: none"> <li>● How long until this will happen? No timeline provided (first draft from DGS)</li> <li>● Hard to gauge when the state funding will be delivered <ul style="list-style-type: none"> <li>○ AMT Architects are ranked for building</li> <li>○ Must abide by the timeline due to state funding</li> </ul> </li> </ul> <p>Aviation is off-site &amp; Auto is in the design phase due to funding (bidding process this semester or early next year) BUILDING E</p>		
Campus Clean Up	<p>C. Chum Solicit Dates - Campus Complete Clean Up (President Karas)</p> <p>Shredding Paper</p>	Provide Update at the Next Meeting	

	<p>Spring 2020 Massive - Paper, Computer, Furniture, any kind of items clean up</p> <p>Fall - 1 Day Designate a space and have it shredded (centralized location) December 4th</p> <p>Need appropriate boxes</p> <p>Student Workers w/transport</p> <p>Does the shredding company have staff? Need to investigate further?</p> <p>Maybe we need to designate an area in each building or floor</p> <p>Maybe if we send multiple messages</p> <p>Union Consideration</p> <p>Table Spring Date</p>		
District Facilities Meeting Update	<p>C. Chum &amp; R. Goodwin Bond measure &amp; distribution Next FRI meet again C. Chum &amp; R. Goodwin</p> <p>Shortage of engineers - we need 32, but we just have 12 (Formula) Will hire 12 more district wide just to maintain regular function</p>	None	
District IT Meeting Update	B. Sampathraj	Provide Update at the Next Meeting	

	<p>President Karas is interested in doing a computer refresh          Need a couple of options          MS Surface Laptops on 11/3          Gameplan: administrator approved laptop models and a show and tell with faculty members → Approve Purchase → Move Forward          This will be funded through bond funds          (Just a faculty refresh) - desktops TBD</p>		
Additional Items	<p>Electric Car Chargers          Power Shut Down Update</p>	<p>Research and Provide Update at Future Meeting          Invite District Representative to Future Meeting</p>	
Adjourn	<p>Meeting Adjourned 3:00 pm</p>	<p>Next Meeting Scheduled for 2:00 pm on Thursday, October 24th, 2019 in A149</p>	

Minutes Taken By S. Sandhu

Committee Membership:

Administration- Chungwai Chum, Eva D. Jennings, Amy H. Lee

Classified Staff- Balamurali Sampathraj, Michael Duensing, Shawn Foster, Michelle Custino

Faculty: Sabeen Sandhu, Rachel Goodwin, John Peterson

Student: Vacant

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