College of Alameda

**Health & Safety Committee**

**Meeting AGENDA**

**Date and Time: 10/24/2019  
Meeting Time: 1:00-2:00 pm**

**Meeting Location: A149**

Co-Chairs: Chungwai Chum, Rachel Goodwin

Note Taker: Shuntel Nathaniel

Committee Members: Chungwai Chum, Aja Butler, Ana McClanahan, Donna Jones, Natalie Rodriguez, Caitlin Gilbert, Sabeen Sandhu, Rachel Goodwin, Sabrina Igot [Sabrinaigot@gmail.com](mailto:Sabrinaigot@gmail.com), koueki23@gmail.com

Guests: Selwyn Montgomery

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| **Topic** | **Facilitator** | **Action** | **Outcomes/Follow Up Actions** |
| Call to Order | Chum |  |  |
| Approval of Agenda | Chum | Adopt the agenda as distributed. |  |
| Approval of Minutes | Chum | 9/26/19 Minutes |  |
| Committee Goals | Chairs | Finalize goals |  |
| Emergency Drill | Chum | Feedback/lesson learned |  |
| ADA Assessment | McClanahan | Discussion |  |
| Medical Incident Report | McClanahan | Propose training to PD |  |
| Other Items | Chum | Last-minute and/or unagendized items to be brought forth by members |  |
| Adjournment |  |  |  |
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