

# College of Alameda

## Facilities/Technology Committee

### Meeting Minutes

**Date and Time: Thursday, May 14, 2020**

**Meeting Time: 1:00 pm**

**Meeting Location: ZOOM**

**Attendance:** S. Sandhu, C. Chum, R. Goodwin, B. Sampathraj, M. Duensing, M. Custino, AECOM (S. Serrano), P. Olds, E. Jennings, S. Dimas, M. Cannon

Topic	Facilitator	Action	Materials/Discussion
Purpose of Meeting: Organizational Meeting for College Facilities/Tech Committee			
1. Call to Order	S. Sandhu		Zoom Meeting called to order (meeting recorded)
2. Approval of Agenda	All		05/14/2020 Agenda Link for Agenda: <a href="https://docs.google.com/document/d/1c-oHtOHkDjh39UBMijKYA1AtmVQ-lWCfUisj8wEcDL4/edit?usp=sharing">https://docs.google.com/document/d/1c-oHtOHkDjh39UBMijKYA1AtmVQ-lWCfUisj8wEcDL4/edit?usp=sharing</a>
3. Approval of Minutes from Past Meetings	All		1/30/2020 Minutes moved RG; 2 <sup>nd</sup> Michael Link for 1/30/2020 Minutes
4. 5 Year Plan and next round of IPPs	Sharon Serrano, AECOM		Link for FIPP Presentation: <a href="https://drive.google.com/file/d/1recUy8jgd00uqNeI_io2BCzpGsX_7o1Z/view?usp=sharing">https://drive.google.com/file/d/1recUy8jgd00uqNeI_io2BCzpGsX_7o1Z/view?usp=sharing</a> Overview of IPP process, definitions, etc. Project Evaluation Criteria – Cap Load (overbuilt/underbuilt) – must demonstrate that not worsening overbuilt status of any of the measured categories of space.

After that:

Modernization – up to 200 pts (age of facility, activate unused space district \$contribution match up to 50pts )

Growth – looks at enrollment growth, existing inventory (underbuilt space, needs demonstration) assignable ft2 change, dist\$ contribution match.

When state has \$ to allocate about 140 pts is the min threshold.

At COA – 4 projects underway or funded.

- 1. New Center for Liberal Arts (Locally funded) – per Sabeen moving offices in this summer. June 25 for substantial completion.
- 2. Replacements of B&E (2019-2020 partially funded) prelim plans just submitted (Sativa)
- 3. Aviation approved for IPP 20202021 to prepare FPP for 2022-23
- 4. Library modernization (pending approval to prep FPP for 2022-23) – space array being finished up, cap loads, then will be able to see our points per Sativa.

Proposed IPPS (for first year funding 2023-24)

New Science & Admin building phase 1. Score 108

Because won't qual for growth. Plm with the New Science & admin – it was a “growth “ proj which caused a plm. Could we create a phase 1 that would bring the

Would relocate 860 atl back to campus, also east end of Bldg A and move into new building, planned based on 860 which is not a old building so that reduces points. Vacate east end of building A,. Cap Load – all start out overbuilt (Atheria – we always look at dist beign overbuilt; we're trying ot drive them down; district addressing overbuilt situation; Merle: Enrollment declines and also COA esp. good sized online program and those are considered off campus and htus not ocunt into use of lect/lab on campus. As enrolments increase and online numbers go back up may see an improvement). This is the one project –

In the 5 year plan once those bldg. A vacated move DSPS and EOPS into that space.

?? will you proceed with the bldg. with own money so can move forward immediately. Keith and proj managers can handle it but can the college itself handle all that construction and disruption.

			<p>Can submit the IPP this year; not committed until accepted and submit the FPP; if decide to self-fund not have to move onto the FPP level.</p> <p>FPP can address concerns about why need to get out of that building.</p>
5. Accreditation Standard III. B	R. Goodwin & C. Chum		<p>updates</p> <p>Initial write; under review; website for committee updated</p>
6. Update from District Facilities Meeting	R. Goodwin		updates
7. Update from District Technology Meeting	B. Sampathraj		<p>Updates – did attend DTC via Zoom. Main subject the Oracle proposal to upgrade PS to the latest versions; currently 2 versions behind and the new version is not supported. Antoine and his partners from Oracle on cost to upgrade software; would have to be done by Oracle specialists (none in house) Oracle does not want to upgrade in the current environ. Oracle does not want to upgrade unless moved to Oracle cloud; 1 pay to upgrade, 2. Move from MS cloud to Oracle cloud; 3. Yearly fee for helpdesk for that support. \$3mil+; Went to board, was postponed to next meeting. Would make sense if had no programs at the district; totally outsourcing that. \$240k per year for hosting \$240k/year for maintenance; \$40k for helpdesk *(limited to certain specialists only).</p> <p>Bala – lobbied to purchase TeamViewer software – when district realized cost it was shot down.</p>
8. Open Remarks	All		<p>RG -860 Atlantic</p> <p>Sabeen – we were on the agenda for college council in March, will try to get back on the agenda for next meeting. Shared our concerns with the President.</p> <p>Bala – Need a live running list of all the things requests with date stamps, etc. Regardless of who is present having a list that we can keep consistent. DSPS a lot of issues, 860 a lot of issues, and nothing comes from it. The doers are here, but the</p> <p>Action Item: Sabeen will start the document.</p> <p>Michelle C. How much of the fact that the work hasn’t been done is the lack of people, the moving of the engineers to the district;</p>

			<p>Altheria – once you have an opportunity to go through your college process – yearly we take in your list of scheduled maintenance items, add to the scheduled maintenance list to be brought to district Fac Committee to get on the radar.</p> <p>MC.?? Any information on staffing of engineers? - Altheria – bring the staffing issue up at DFC and send a communication to Sharon Milman – let her know that as a campus need a little bit more attention but that as a campus need attn. and what your needs are. ASK – where are we in the process of providing addl Engineer staffing, etc.</p> <p>Comment about Fab Lab and shields, survey of what would make people feel safe; not sure if we’re going to be helping</p>
9. Adjournment	S. Sandhu		Meeting adjourned until Fall 2020

Administration- Chungwai Chum, Eva D. Jennings, Amy H. Lee

Classified Staff- Balamurali Sampathraj, Michael Duensing, Shawn Foster, Michelle Custino

Faculty: Sabeen Sandhu, Rachel Goodwin, John Peterson

Student: Vacant

The Mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.