**Final Recommendations**

from College of Alameda’s

**Guided Pathways Planning Steering Group**

March 16, 2018

1. **Accept final COA Guided Pathways Plan** for 2018-19 (final version from March 16, 2018 attached)
2. **Launch recommended information campaign** to ensure everyone at COA shares a common understanding of what Guided Pathways are and what COA’s proposed efforts entail:
   1. Campus-wide email: VPI Miller to send out campus-wide email communication about the Plan once it is finalized.
   2. Present at Flex Day: COA Guided Pathways Planning Group to facilitate a 2-hour presentation on March 22 Flex Day to launch recommended information campaign, present the plan, as well as next steps and opportunities for others to engage.
   3. Summer Institute: for everyone on campus on June 5 and 6. Agenda TBD.
      1. All participants paid to participate
      2. This would kick off campus-wide “learning” campaign
      3. Planning meeting: April 19: 2:30 – 4:30
      4. Summer Institute Planning team to include existing planning group plus anyone else who would like to join (announce at March 22 Flex Day presentation)
3. **Form a “Resource Group”** who are experts on various issues related to Guided Pathways but who are not decision-makers.
4. **Form a Leadership Team** (members TBD but with reps from counseling, instruction, classified, and students as well as administrators) which would help manage the implementation of COA’s Guided Pathways plan (call and facilitate meetings, ensure work moves ahead) to which the co-chairs of the various action teams, work groups, or inquiry groups that might get launched from the larger Information campaign or broad-based inquiry meetings, would connect/report.
5. **Create an Inquiry Group:** Hold Guided Pathways Brown Bag lunches this spring on every other Monday from 12-1 p.m. To promote further inquiry and deepen the campus-wide campaign to inform people what the Guided Pathways framework is and to shape further work in the fall, 2018. Additional leaders of various action teams, work groups, or inquiry groups might get launched from this Group.
6. **Offer “Leadership Training” or “Facilitation Workshops” in the early fall** to anyone who will be engaging and/or leading in collaborative efforts to build Guided Pathways at COA.

**Members of the COA Guided Pathways Planning Steering Group:**

Rachel Antrobus, part-time faculty member

Cady Bow, full-time faculty member

Tracey Coleman, part-time faculty member

Eva Jennings, Dean of Career Education and Workforce Development

Carolyn (CJ) Johnson, full-time faculty member

Anna O’Neal, classified staff member

Don Miller, Vice President of Instruction

Muriel Montague, classified staff member

Mary Shaughnessy, full-time counselor

Edwin Towle, full-time counselor

Tina Vasconcellos, Vice President of Student Services

Rochelle Olive, ex-officio, Present of COA Academic Senate

Facilitator: Karen Engel, COA Research and Planning