

Guided Pathways Cohort 2 Job Description

ADT General Education 2-Year Mapping

1st Half of Fall 2019 (August 29th – October 22nd)

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| <p>College of Alameda Cohort 2 ADT General Education Mapping team members will further the college’s implementation of the Guided Pathways framework in Fall 2019. Instructional and counseling faculty will come together with classified professionals and students to complete 2-Year program maps with general education recommendations. Each team will present their completed program maps with general education recommendations at the October 22, 2019 COA Flex Day Event.</p> <p>Team Structure (11 teams total): 1 or 2 instructional faculty 1 counselor 1 classified professional 1 student</p> <p>Compensation: Instructional faculty and counselor stipend: \$450 by timesheet Classified professional compensation: 6 hrs of release from regular duties or 6 hrs of overtime/comp time Student Worker hours: 6 hrs</p> | Active ADT Degrees (1 Team per ADT) |
| | 1. Anthropology |
| | 2. Art History |
| | 3. Business Administration |
| | 4. Communication |
| | 5. Economics |
| | 6. English |
| | 7. History |
| | 8. Mathematics |
| | 9. Political Science |
| | 10. Psychology |
| 11. Sociology | |

| | Duties, Responsibilities, and Timeline | Hours |
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| 1 | <p>Express interest to be part of a team to coaguidedpathways@peralta.edu by 5pm on Monday, August 26th (please include area of interest and your campus role).</p> <p>For example, send an email stating something like the following:</p> <ul style="list-style-type: none"> • Annie Teacher interested in Biology as instructional faculty member • Andy Staff interested in Business as classified professional | |
| 2 | Attend Orientation & Training (lunch provided!) Thursday, August 29 th from 12:30-2:00 or Friday, August 30 th from 12:30-2:00 (all team members must attend). | 1.5 |
| 3 | Review existing 2-year program maps from Cohort 1 Mapping Group by Friday, September 20 th . | 1 |
| 4 | For each general education area, pick two classes for students to choose from (1 st choice & 2 nd choice) by Friday, October 11 th . | 2 |

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| 5 | <p>10 minute presentation of completed 2-year program maps with general education recommendations and sharing the following feedback at COA Flex Day Event (Tuesday, October 22nd):</p> <ul style="list-style-type: none"> • What thought process helped you make your decisions? • What were the most challenging and engaging parts of the project? • What are you most excited about in relationship to working with other disciplines? • What are you most concerned about in any aspect of implementation of your map? • Submit map with GEs and completed sign-in sheets for all meetings to Guided Pathways leads | 1 |
| 6 | Act as mentors to Cohort 3 CE and Associate's Degree 2-Year Mapping (beginning October 22 nd and continuing to the end of Fall 2019 term) | .5 |

Tips and Recommendations for General Education **Sequencing that Support Student Success**

General considerations:

- Select one person on the team to be point of contact for Guided Pathways leads to communicate with and to maintain meeting and mapping documentation.
- Schedule English 1A/1AS & transferable Math (with corequisite) in the first semester.
- For major elective courses - Only include major electives that have been successfully offered within the last 2 years.
- Recommend 2 GE courses for students to choose from for each GE area whenever possible (it's fine to note priorities/preferences).
- Schedule "Golden 4" in the first academic year (transferable English, transferable math, Critical Thinking, & Communication).
- Guided Pathway faculty, classified staff, and administrator leads are available to assist during team meetings as requested.

Instructional Faculty:

- Schedule major course sequences based on the term in which the courses are usually offered (fall/spring/summer).

Counselors:

- Check to see if general education course recommendations have been offered within the past 2 years.

Students:

- Students - consider the intensity of the courses in the discipline and general education courses to help limit burnout/stress (for example, if the semester seems to have a lot of high-unit or traditionally difficult courses, consider a Kinesiology or Studio Art course).

Classified Professionals:

- Make general education recommendations considering workplace skills necessary outside material covered in courses in the major (for example, if writing is really important, suggest ENGL 5 for Critical Thinking; if speaking is really important, suggest COMM 5).