

# Guided Pathways Cohort 3 Job Description

## AA/AS/Certificate Major and General Education 2-Year Mapping

### 2<sup>nd</sup> Half of Fall 2019 (October 22<sup>nd</sup> – December 13<sup>th</sup>)

College of Alameda Cohort 3 AA/AS/Certificate Major and General Education Mapping team members will deepen the college's implementation of the Guided Pathways framework in Fall 2019. Instructional and counseling faculty will work with classified professionals and students to complete 2-Year program maps with general education recommendations for Associate of Arts and Associate of Science degrees as well as Certificates. Each team will submit their completed program maps with major courses and general education recommendations by close of business on December 13, 2019.

20 Discipline Teams	
ADAM	DMECH
AFRAM	ENGL
ART	HIST
AUTOB	HUMAN
ATECH	KIN
AMT	MATH
BIOL	MLAT
BUS	POSCI
CIS	PSYCH
DENTL	SOC

Team Structure (20 teams total)	Compensation
1 or 2 instructional faculty	Up to \$750 stipend by timesheet
1 counselor	Up to \$750 stipend by timesheet
1 classified Professional	Up to 10 hrs of release from regular duties or 10 hrs of overtime/comp time
1 student	Up to 10 hrs of student worker hours

	Duties, Responsibilities, and Timeline	Hours
1	Express interest to be part of a team to <a href="mailto:coaguidedpathways@peralta.edu">coaguidedpathways@peralta.edu</a> by 5pm on Friday, October 18 <sup>th</sup> (please include discipline of interest and your campus role).  For example, send an email stating something like the following: <ul style="list-style-type: none"> <li>Annie Teacher interested in Biology as instructional faculty member</li> <li>Andy Staff interested in Business as classified professional</li> </ul>	
2	Attend Guided Pathways Cohort 2 Presentation on October 22 Flex day (morning session)	2.0
3	Attend Orientation & Training (lunch provided!) Tuesday, October 29 <sup>th</sup> from 12:30-2:30, Wednesday, October 30 <sup>th</sup> from 12:30-2:30, <i>or</i> Friday, November 1 <sup>st</sup> from 12:30-2:30 (all team members must attend at least one session).	2.0
4	Develop 2-year discipline program maps (see examples from Cohort 2) by Friday, November 22 <sup>nd</sup> .	2.5
5	For each general education area, pick two classes for students to choose from (1 <sup>st</sup> choice & 2 <sup>nd</sup> choice) by Friday, November 29 <sup>th</sup> . (Not applicable to disciplines with Certificates only)	2.5
6	Vet program map through department/chair/dean and revise by Friday, December 6 <sup>th</sup> .	1.0
7	Submit map with GEs and completed sign-in sheets for all meetings to Guided Pathways leads by 5:00 pm on Friday, December 13 <sup>th</sup> .	

## Tips and Recommendations for General Education Sequencing that Support Student Success

### **General considerations:**

- Discipline faculty will be the main point of contact for Guided Pathways leads to communicate with and to maintain meeting and mapping documentation.
- For major elective courses - Only include major electives that have been successfully offered within the last 2 years.
- Recommend 2 GE courses for students to choose from for each GE area whenever possible (it's fine to note priorities/preferences).
- Guided Pathway faculty, classified staff, and administrator leads are available to assist during team meetings as requested.

### **Complete 2-Year Maps should include the following:**

- ✓ Transferable English & Math planned in the 1<sup>st</sup> semester except CE majors with high unit major requirements where this may not be possible (ex: AMT, DENTL, ADAM).
- ✓ All major requirements planned with logical sequencing (plan in any pre-reqs if needed)
- ✓ Local GE requirements planned
  - Area 1: Natural Sciences
  - Area 2: Social & Behavioral Science
  - Area 3: Humanities
  - Area 4a: English Composition
  - Area 4b: Mathematics
  - Area 4c: Computer literacy
  - Area 4d: Oral or Written Communication or Literature
  - Area 5: Ethnic Studies (can overlap with other GE Areas)
- ✓ 15 units per semester
- ✓ 60 Units (Associates Degree Applicable) – Course #1-249

### **Instructional Faculty:**

- Schedule major course sequences based on the term in which the courses are usually offered (fall/spring/summer).

### **Counselors:**

- Check to see if general education course recommendations have been offered within the past 2 years.

### **Students:**

- Students - consider the intensity of the courses in the discipline and general education courses to help limit burnout/stress (for example, if the semester seems to have a lot of high-unit or traditionally difficult courses, consider a Kinesiology or Studio Art course).

### **Classified Professionals:**

- Make general education recommendations considering workplace skills necessary outside material covered in courses in the major (for example, if writing is really important, suggest ENGL 5 for Critical Thinking; if speaking is really important, suggest COMM 5).