Agenda Item Details

Meeting	Sep 04, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	11. CONSENT CALENDAR - INFORMATION TECHNOLOGY
Subject	11.1 Consider ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80 - Presenter Vice Chancellor Cole and Vice Chancellor Brown
Type	Action
Preferred Date	Sep 04, 2018
Absolute Date	Sep 04, 2018
Fiscal Impact	Yes
Dollar Amount	86,758.80
Budgeted	Yes
Budget Source	Measure A
Recommended Action	Consider ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80.
Goals	D: Strengthen Accountability, Innovation and Collaboration
	C: Build Programs of Distinction

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

PCCD Academic Affairs, Information Technology, and Institutional Research teams are collaborating to develop an online Program Review system. The system, designed with extensive faculty and academic leadership input, will help automate and streamline the program review and program update process at PCCD. The new web-based system will integrate dashboards designed by PCCD Institutional Research to help departments make data-informed decisions about their program's needs and plans. The system will enable college and district leadership to look across program improvement initiatives and resource requests to develop a more holistic view of program needs. Reports, data, and actions from the program review application will be used to document program developments for accreditation.

The PCCD team worked with designers at Cyclotron to design an improved Program Review process, replacing the existing paper-based system. The initial estimate for the scope was based on a close replacement of the current program review template. During the joint design process, the team identified additional needs, data and analysis to improve PCCD's Program Review and Annual update. The scope expanded to include program update, administrative units, additional data integrations, student services and reports.

Working with Cyclotron (Amber Bahl, CEO), a development subcontractor for ComputerLand, PCCD has developed a full requirements document, wireframes and begun development on the program review application. This contract is for the implementation of the design, faculty and staff training and implementation support. The desig was finalized and the contract for the implementation was not finalized until after the deadline for the July board meeting. The program needs to be completed by October for use in the 2018/19 academic year.

Deliverables and Scope of Work:
Implement and deliver Program Review and Update application as designed by the program review workgroup.

Anticipated Completion Date:

October 15, 2018

Evaluation and Recommended Action:

Cyclotron's team has worked collaboratively with the Program Review workgroup to understand PCCD's needs and co-develop a solution. The Colleges plan to use the new application for Fall 2018 program review.

Approve ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80.

> PERALTA CCD SOW-PROGRAM REVIEW AUG 2018.pdf (1,467 KB)

> PERALTA DESIGN AND PLANNING PROGRAM REVIEW QUOTE.pdf (144 KB)

> Computerland ICC.pdf (606 KB)

Motion & Voting

Consider ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80.

Motion by Julina Bonilla, second by William Riley.
Final Resolution: Motion Carries
Yea: Bill Withrow, Linda Handy, Meredith Brown, William Riley
Nay: Julina Bonilla, Nicky Gonzalez Yuen
Abstain: Karen Weinstein