

College of Alameda

Facilities/Technology Committee Meeting Minutes

Date and Time: Thursday, October 22, 2020

Meeting Time: 2:00 – 3:05 PM

Meeting Location: ZOOM

<https://cccconfer.zoom.us/j/91029741289?pwd=bDVYZVVIN1V1aVVmSDRZS3BVcG9QZz09>

Password: 065872

Attendance: C. Chum, S. Sandhu, R. Goodwin, S. Montgomery, S. Foster, B. Sampathraj, M. Duensing, D. Jones, S. Serrano, K. Kajiya

Topic	Facilitator	Action	Materials
Purpose of Meeting: Organizational Meeting for College Facilities/Tech Committee			
1. Call to Order	S. Sandhu		Meeting Called to Order on Zoom at 2:05 PM
2. Approval of Agenda	All		Agenda Approved R. Goodwin; 2 nd M. Duensing
3. Approval of Minutes from Past Meetings	All		Deferred Approval of 5/14/2020 Minutes to Next Meeting due to typos. Co-Chair will edit https://drive.google.com/file/d/1aSIKVExAQX4I6tUBdAKvZTGaK6LWplub/view?usp=sharing
4. Bond Update	Sharon Serrano, AECOM		Refer to the Following Presentation Slides: https://drive.google.com/file/d/1UOd13qqOgAyxkHpfOERJ7eK8jP_jvwZo/view?usp=sharing Update on capital projects and bond spending (NCLA, Auto Diesel, Aviation, Science, and C&D Swing Space Buildings) Questions raised about DSA timeline & logistics about the C&D swing space. Issues raised about impact on existing programs in the C&D space like DSPPS (potential fumes & existing HVAC problems). Meeting scheduled with vendor to bundle repairs ACTION ITEM: Review facilities mater campus list and send feedback to C. Chum by Wednesday 10/28/2020. Facilities Master Campus List:

			Finance/DGS Meeting Scheduled for November 10 th , 2020 (Robust campus wide assessment pending)
5. Accreditation Standard III. B	R. Goodwin & C. Chum		Review of Standard III B document scheduled for Thursday, October 29 th , 2020 w/VPI Vasconcellos R. Goodwin and C. Chum encouraged committee Members to attend ISER Input Session and provide feedback.
6. Update from District Facilities Meeting	R. Goodwin		No meeting took place in October 2020 due to VC Sata's leave. Upcoming meeting is scheduled for November 13 th , 2020
7. Update from District Technology Meeting	B. Sampathraj		B. Sampathraj provided several updates from the district technology committee meeting & also COA IT updates: <ul style="list-style-type: none"> ● Delivery of 50 all-in-one computers/laptops ● More expected through VP Vasconcellos's office ● Challenges w/Teamviewer License (currently have 20 licenses, but a large cost for the district) ● NCLA Building Tech Not Included ● Working w/President Miller to determine which equipment to install ● B. Sampathraj will update the committee on the People Soft upgrade at our next meeting ● Braintrust Meeting 10/30/2020 @ 12:30 PM
8. Open Remarks	All		Remarks about November & December Holidays Rescheduled Meeting for November
9. Adjournment	S. Sandhu		Meeting Adjourned Until Thursday, November 19 th , 2020 at 2:00 PM

Minutes Taken by S.Sandhu

Administration- Chungwai Chum, Eva D. Jennings, Amy H. Lee

Classified Staff- Balamurali Sampathraj, Michael Duensing, Shawn Foster, Michelle Custino

Faculty: Sabeen Sandhu, Rachel Goodwin, John Peterson

Student: Vacant

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