**Technology Committee**

**Meeting AGENDA**

**Date and Time: December 13, 2017 12:00 – 1:00 p.m.**

**Meeting Location: L237**

Meeting Chair(s): Balamurali Sampathraj (Senior CIS Analyst) and Karen Engel (Interim Dean of Research, Planning & Institutional Effectiveness Recorder: Interim Dean Engel

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| **Topic** | **Facilitator** | **Action** | **Materials** |
| Purpose of Meeting: Discuss college-wide IT-related issues and make to recommendations to the President of COA. |
| 1. Approval of Minutes & Action Items
 | Bala |  | Previous Minutes to review. |
| 1. Approval of Agenda
 | Bala |  |  |
| 1. Discussion Items
 | Bala | * Smart classroom Demo discussion
* List of smart classrooms (Equipment and locations)
* New Projector discussion and standards for new building.
* Laptop update
* Ideas for upcoming capital bond campaign (2018)
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| 1. Review of Action Items
 | Bala |  |  |
| 1. Future Agenda Items
 | Bala |  |  |
| 1. Adjournment
 | All |  |  |