**Request #1**

Current Body Text:

**The Counseling Department In-Person Services are Closed Due to COVID-19**

We are temporarily closed for in-person services due to the shelter in place order. Drop-ins and in-person appointments will be suspended until further notice.

**Need an Appointment?**

Schedule your Online Zoom Counseling appointment for the following:

* + Developing a Student Education Plan
	+ Degree Petitions
	+ Financial Aid Appeals
	+ Major Exploration
	+ Probation Hold/ Dismissal
	+ Transcript Evaluation
	+ Transfer to a four year college/university

Online ZOOM Appointments can be scheduled by filling out a request for an appointment icon above. You will be emailed your Zoom Counseling Appointment details along with the ZOOM meeting link. Please make sure to provide the best contact email and phone number when scheduling your session.

Questions about your Zoom Counseling Appointment? [Please use the Student Guide by clicking here.](https://alameda.peralta.edu/wp-content/uploads/2020/10/Student-Guide-Zoom-Counseling-Appointment.pdf)

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| **Have a Quick Question?**Chat with an available Counselor now for the following:* Academic Advice
* Excess Units
* General Questions
* Prerequisite Questions (you will still need to submit a request for a Prerequisite Clearance)

Chat with a counselor by clicking on the green box above under “Have a Quick Question?” If we’re not available, you can also leave us a message by filling out the questionnaire and a counselor will get back to you via email. |

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Update text to the following:

**Spring 2022: The Counseling Department is now offering in-person services on Tuesdays & Wednesdays. Online Zoom Appointments are still available Monday-Friday (limited availability on Tuesday & Wednesday)**

**Need an Appointment?**

Schedule your Counseling appointment for the following:

* Quick Question (academic advice, excess units, general questions, prerequisite questions)
* Developing a Student Education Plan
* Degree Petitions
* Financial Aid Appeals
* Major Exploration
* Probation Hold/ Dismissal
* Transcript Evaluation
* Transfer to a four year college/university

Counseling appointments can be scheduled by filling out a [request for an appointment](https://forms.office.com/Pages/ResponsePage.aspx?id=Fmqh7q9Ie0eREwWxwBEj__8AV-OzmmFFhpR9pNHs0xJURVA0NkszQ0NIWFowTzY1NlY4WUZUVUsyRi4u%20) above. You will be emailed your Counseling Appointment details along with the ZOOM meeting link for online appointments. Please make sure to provide the best contact email and phone number when scheduling your session.

Questions about your Zoom Counseling Appointment? [Please use the Student Guide by clicking here.](https://alameda.peralta.edu/wp-content/uploads/2020/10/Student-Guide-Zoom-Counseling-Appointment.pdf)

**Request #2**

Current Icon:



Update text inside the box:

“Request an in-person or live video counseling appointment”