



Suggested School Supply Costs

Quantity	Item Description	Price Per item	Total
4	Single Subject Notebook by Mead	\$4.00	\$16.00
1	Texas Instruments Calculator Model#: BAIPLUS	\$29.35	\$29.35
3	Filler Paper (200 sheets) by Mead	\$2.00	\$6.00
1	BIC Wite-Out EZ Correct Correction Tape 3-Pack Bundle	\$4.50	\$4.50
1	Pens, Black, pack of 1-Dozen by Bic	\$2.97	\$2.97
1	Dixon Oriole Pencils, 12pk	\$1.45	\$1.45
1	Papermate 3-pack Erasers	\$1.99	\$1.99
4	1-inch binder	\$1.99	\$7.96
5	Pocket folder	\$0.99	\$4.95
2	Highlighter 2-pack	\$2.79	\$5.58
1	USB Flash Drive by Wintec	\$8.00	\$8.00

Help with Supply Request Form

Subtotal		
% tax		
EasyPass (required)	\$33	
Student Fees (required)	\$25	
Parking pass (optional)	\$40	
Grand Total		

- You must **calculate tax** (we advise multiplying the total supply cost by 9.25%)
 - Example: your supplies cost \$110. On a calculator, input $110 \times .0925 = 10.18$. Total: \$120.18
 - The **EasyPass and Student Fees** MUST be paid for by the student. Use the supply request form to have the county reimburse/pay them.
- The Parking Pass is **optional** and is available for purchase at the COA Cashier's office in the A-building.
- If you already purchased supplies, attach a copy of the receipt to your supply list
- If you are purchasing supplies and materials for class (**ATECH, ADAM, DMECH**, etc), attach a copy of the syllabus with the list of tools/materials needed. Use the internet to price the items if they are not included on the syllabus