

College of Alameda
Facilities & Technology Committee Meeting Minutes

Date & Time: Thursday, September 24th, 2021 2:00 PM

Location: Zoom

<https://cccconfer.zoom.us/j/99513180841?pwd=M1Zram0xZW8ydW1EMGVURUVMrTEtyQT09>

Passcode 567306

Attendance: Bala Sampathraj, Selwyn Montgomery, Michelle Custino, Rachel Goodwin, Sabeen Sandhu

No Guests

Topic	Facilitator	Discussion	Action(s)
<i>Purpose of Meeting: Organizational Meeting for COA Facilities & Technology Committee</i>			
1. Call to Order	Sabeen Sandhu		Meeting called to order at 2:03 pm
2. Approval of Agenda	All	September Agenda Approved	Motion Bala/2nd Michelle/All in Favor
3. Approval of Minutes from April 2021	All	April 2021 Minutes	Minutes approved and uploaded to Committee Webpage
4. Update on Committee Membership	Sabeen Sandhu	Clarify who is on this committee Per Document from the President's Office: VPAS (Open) Dean Shalomon Duke VPI Diana Bajrama	Awaiting Assignments from the Executive Team Confirm Faculty Appointments w/Academic Senate R. Goodwin will request Natalie Rodriguez to appoint a student member for the 2021-2022 academic year
5. Update on the COA Return to Campus Taskforce	Sabeen Sandhu	Return to Campus Taskforce met during the summer, but no meetings have been schedule for Fall	R. Goodwin will check with VPSS Vasconcellos regarding the status of the Return to Campus Taskforce

6. Update from District Facilities Meeting	Rachel Goodwin	Summary of September DFC Meeting Items discussed: Committee membership, PBIM summit, Reviewed committee goals	Next DFC meeting is 10/01/2021 Send any questions/agenda items/comment to R. Goodwin
7. Update from District Technology Meeting	Bala Sampathraj	No Meeting	Next Meeting of the DTM is 10/01/2021
8. Update from AECOM	Sharon Serrano & Keith Kajiya	AECOM will attend the October 28th meeting	Deferred to October Meeting
9. Open Remarks	All	All Concern over IT vacancies (2 IT professions left and have not been replaced) and size of department compared to other campuses Equity Issue Need due to return to Campus	Committee will compare IT department sizes and titles of IT professionals. Draft a letter to the President requesting an update and need for IT professionals for COA B. Sampathraj & S. Sandhu will explore and draft a letter for committee review by 10/01/2021
10. Adjournment	Sabeen Sandhu		Next Meeting Scheduled for Thursday, October 28 th , 2021 @ 2:00 PM

Minutes taken by S. Sandhu

VPAS - Vacant (Co-Chair) | Dean Shalomon Duke | VPI Diana Bajrami
Classified Staff Bala Sampathraj (Co-Chair) | Shuntel Nathaniel | Shawn Foster | Michelle Custino | Selwyn Montgomery
Faculty Rachel Goodwin | John Peterson | Sabeen Sandhu
Student OPEN

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