

College of Alameda
Facilities & Technology Committee MINUTES

Date & Time: Thursday, October 28th, 2021 2:00 PM

Location: Zoom

https://cccconfer.zoom.us/join/tJYpcOGrqDwsHt1eFiwpiCGDvdKiK68Mvhct/ics?icsToken=98tyKuCqqjiwiGdKStH2ORowQBo_CWenwpmZdgrcMmTnsFDBZQSTSIOZpO5kpSPXG

Topic	Facilitator	Materials	Discussion	Action Item
<i>Purpose of Meeting: Organizational Meeting for COA Facilities & Technology Committee</i>				
1. Call to Order	Sabeen Sandhu		Meeting called to order at 2:07 pm	Will send out invite carefully with accessible Zoom link next time
2. Approval of Agenda	All	10/28/21 Agenda	Proceeded w/discussion of agenda items w/out vote Did not have quorum	
3. Approval of Minutes from April 2021	All	09/23/21 Minutes	Did not have quorum	Deferred review/approval for next meeting
4. Update on Committee Membership	Sabeen Sandhu		Natalie Rodriguez (Director of Student Activities & Campus Life) appointed to Committee	S.Sandhu will check w/Executive Office regarding official and updated committee appointments
5. Update from AECOM	Sharon Serrano & Keith Kajjya		AECOM Schedule Conflict - moved to next meeting	
6. Update from District Facilities Meeting	Rachel Goodwin		Building C - structural crack C&D will be demolished after completing of new buildings Water Testing Update (Partial Completed) Full Report to be Shared by the District	Contact R. Goodwin or S. Sandhu about any Facilities items for next DFC meeting

			AECOM Presentation (Slides will be provided)	
7. Update from District Technology Meeting	Bala Sampathraj		Deferred to Next Meeting	Will discuss at the 12/2 meeting
8. IT Department Hiring	Sabeen Sandhu		Emailed President Jones for an official update on IT hiring of 2 open positions. Received response about active search for one replacement and a later assessment of IT campus needs	S. Sandhu will invite President Jones to our 12/2 meeting for an update and inquire w/B. Sampathraj about a possible IT needs survey DTC - inquire about software licenses and where duration and renewal information is housed
9. Open Remarks	All		R. Goodwin suggested an audit of the new COA website to see if latest information was migrated to the new website	All: Encourage campus groups to engage in investigation and report back to Shane Williams regarding any website inconsistencies
10. November & December Meetings	Sabeen Sandhu		Next Meetings Scheduled fall on Thanksgiving & Winter Break Meeting Rescheduled for Thursday, December 2nd, 2021 at 2:00 pm	Send out invite for 12/2 special meeting
11. Adjournment	Sabeen Sandhu		Meeting Adjourned	2:32 Meeting Adjourned

Minutes Taken By: S. Sandhu

VPAS - Vacant (Co-Chair) | Dean Shalomon Duke | VPI Diana Bajrami
Classified Staff Bala Sampathraj (Co-Chair) | Shuntel Nathaniel | Shawn Foster | Michelle Custino | Selwyn Montgomery
Faculty Rachel Goodwin | John Peterson | Sabeen Sandhu
Student OPEN

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