



COLLEGE OF ALAMEDA

COLLEGE COUNCIL DRAFT NOTES

Date: October 27, 2021

Co-Chairs: Dr. Nathaniel Jones III/Dr. Matthew Goldstein/Kawanna Rollins

Attendees: Dr. Nathaniel Jones, Dr. Matthew Goldstein, Drew Burgess, Kawanna Rollins, Jody Campbell, Louie Martirez, Jayne Smithson, Esther Chang.

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| Topic | Presenter | Discussion | Info/Action |
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| 1. Approval of the 10/27/21 College Council Agenda | Jones/Goldstein/Rollins | Motion to approve the 10/27/21 College Council Meeting agenda by Drew Burgess, seconded by Kawanna Rollins Motion passed. | Approved |
| 2. Approval of 9/22/21 College Council Meeting Notes | Jones/Goldstein/Rollins | Motion to approve the 9/22/21 College Council Meeting notes by Drew Burgess, seconded by Kawanna Rollins. Motion passed. | Approved |
| 3. Announcements | Jones/Goldstein/Rollins | Drew Burgess announced that hybrid art classes in the new building are forthcoming. Working with bookstore to have inventory of art supplies; art events for Spring 2022 are under development. Creating College of Alameda coloring book is also looked into. President Jones announced that the Accreditation virtual site visit went well (10/18-19/2022). The draft team report is anticipated to be received in November 2021; the College will review it for error(s) of fact. The Commission's decision will be made in January 2022. President Jones thanks everyone who | Information |

contributed towards the College's accreditation efforts.

President Jones provided the following hiring updates:

- finalizing the hire for SAS Counselor;
- in the process for scheduling the Biology instructor interviews;
- Math instructor underway;
- VPAS second level interviews are concluded;
- Network Support Services Coordinator position- internal process is moving forward;
- recruitment for the permanent Dean of STEM- in progress. Dean Henderson's term ends this week (10/29/21); the duties of the Dean of STEM will be shared among the other instructional Deans until the position is filled.
- Vice President of Instruction (VPI) position update: currently Dr. Diana Bajrami is in the acting role. The search for the permanent VPI will begin in early Spring 2022.

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| | | <p>contributed towards the College's accreditation efforts.</p> <p>President Jones provided the following hiring updates:</p> <ul style="list-style-type: none"> • finalizing the hire for SAS Counselor; • in the process for scheduling the Biology instructor interviews; • Math instructor underway; • VPAS second level interviews are concluded; • Network Support Services Coordinator position- internal process is moving forward; • recruitment for the permanent Dean of STEM- in progress. Dean Henderson's term ends this week (10/29/21); the duties of the Dean of STEM will be shared among the other instructional Deans until the position is filled. • Vice President of Instruction (VPI) position update: currently Dr. Diana Bajrami is in the acting role. The search for the permanent VPI will begin in early Spring 2022. | |
| 4. PCCD Functioning Map | Vasconcellos | In Vice President Vasconcellos' absence, President Jones presented the item. The primary purpose of providing this enhanced functioning map is in response to one of the accreditation items, asking that there is a clear delineation of roles and responsibilities between the District and Colleges. The functioning map was presented to the Board of Trustees at the 10/26/21 as a 1 st read. Please review the document and provide feedback to Dr. Vasconcellos. | Information |
| 5. High Schools on Campus | Goldstein | Dr. Goldstein have heard from several faculty members regarding the high-school presence on campus (ASTI and Island High). Consider involving classified/faculty in the decision making process regarding who rents/occupies our facilities. Questions to consider: What the character of the College ought to be? What kind of campus environment we | Information |

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| | | <p>would like to create? What do we envision.</p> <p>Health and safety protocols for the high-schools who are on campus? How are they administered?</p> <p>Having minors on campus and its implications?</p> <p>Some high-school students are also enrolled in college classes.</p> <p>When we look at using facilities for a long term, having the Facilities and Technology committees to review the proposals is a good step moving forward. Originally, Island High was envisioned to use the C building. Subsequently, due to the structural problems/safety issues with the building, there was an immediate need to solve a pressing concern. Under normal circumstances, the proposal would have been properly reviewed and judicated. More elaborate consultation process should be established and followed.</p> | |
| 6. Procedures for Updating Constituents on Job Searches | Goldstein | <p>Dr. Goldstein would like to encourage that we begin a discussion to establish a system in place to inform of the status of search/hiring committees. Consider modifying the administrative procedures for hiring; notifying members of the committee for status of the respective searches; a discussion has begun at the Academic Senate level regarding this. Competitive compensation look at what we can control at the College level. It is recommended to provide a draft/formal recommendation to the President regarding this.</p> | Information |
| 7. Adjournment | Jones/Goldstein/Rollins | <p>Motion to adjourn by Kawanna Rollins, seconded by Drew Burgess.</p> <p>Motion passed.</p> <p>The meeting adjourned at 3:36 pm.</p> | Approved |