



COA Curriculum Committee Meeting
 Tuesday Oct. 6, 2020
 1:30 pm – 3:00 pm
 Zoom meeting necessitated
 by coronavirus precautions.

Curriculum Committee Members:
 J. Smithson (C), V. Phan (VC), P.
 Nelson, F. Nguyen, D. Burgess, A.
 Buchalter, J. Campbell, O. Fish, H. Ko,
 R. Majlesi, P. Niloufari, A. Price, L.
 Thompson, V. Virkkila,; M. Goldstein
 (AS Pres.) L. Celhay (Acting VPI),
 Deans E. Jennings, A. McClanahan

Minutes

1. Organizational Items

- 1.1. Call to Order :
Meeting started at 1:40 P.M.
- 1.2. Approval of Agenda
Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved
- 1.3. Approval of Minutes of September 15, 2020 meeting
Approved. R. Majlesi moved, D. Burgess seconded. Unanimously approved

2. Old Business

2.1. Course/ Program Approvals

2.1.1. New Courses: **None at this time**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
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2.1.2. Course Reactivations: **None at this time**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
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2.1.3. Course Deactivations: **None at this time**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>
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2.1.4. Course Updates:

**Catalog Changes: Consent Agenda: two separate votes:
 DE addenda approval, then curriculum updates approval**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
none at this time				

Non-Catalog Changes:

**Consent Agenda: two separate votes:
 DE addenda approval, then curriculum updates approval**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
ADAM	113	Apparel Design and Sketching II	2	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
ADAM	132	Apparel Construction II	4	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
ADAM	217	Production Pattern and Size Grading II	2	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks

ADAM	222	Pattern Drafting II	4	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
ADAM	225	Pattern Draping II	4	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
ADAM	230	Portfolio Development II	2	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
ART	520	Beginning Drawing and Composition	NC	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
ART	550	Beginning Painting	NC	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
DANCE	012B	Beginning Group Choreography	3	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
DANCE	028	Ballroom Dance Waltz	1	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
DANCE	029	Ballroom Dance Bolero	1	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
DENTL	226	Advanced Chairside Procedures	3	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks
POSCI	036	Applied Peacebuilding and Violence Prevention	3	added DE 100% addendum for emergencies; checked minimum duration, aligned degrees/certificates, reviewed TOP codes, mapped SLOs, updated textbooks

Non-Catalog Changes:

Consent Agenda: one vote: DE addenda approval only

APPR	454	Diesel Engines II	4	added DE 100% addendum for emergencies
DENTL	224B	Dental Radiology II	2	added DE 100% addendum for emergencies
DENTL	227	Biodental Sciences	2	added DE 100% addendum for emergencies
DENTL	228B	Clinical Rotations and Review	6	added DE 100% addendum for emergencies
DENTL	229	Practice Management	2	added DE 100% addendum for emergencies
DENTL	230	Pit and Fissure Sealants	0.5	added DE 100% addendum for emergencies
SPAN	001B	Elementary Spanish	5	added DE 100% addendum for emergencies

One-time DE addenda approval for the following Catalog Change courses:

NOTE: It was motioned by D. Burgess that the following courses are being put forward ONLY for DE components to be approved and ONLY under emergency circumstances for spring 2021 semester. The rest of the course updates for these catalog change course proposals will follow the normal curriculum approval process, and will be brought to the next curriculum meeting for approval.

APPR	452	Truck Mechanics Chassis System II	4	added DE 100% addendum for emergencies;
DANCE	060	Ballet I	1	added DE 100% addendum for emergencies;
DMECH	012	Heavy-Duty Truck's Electrical System and Brake System	4	added DE 100% addendum for emergencies;
DMECH	020B	Truck Mechanics II	6	added DE 100% addendum for emergencies;
MUSIC	131	Elementary Piano II	1	added DE 100% addendum for emergencies;
MUSIC	132	Elementary Piano III	1	added DE 100% addendum for emergencies;

DE: Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved

One-time DE addenda approval for the following Non-Catalog Change courses:

NOTE: It was motioned by D. Burgess that the following courses are being put forward ONLY for DE components to be approved and ONLY under emergency circumstances for spring 2021 semester. The rest of the course updates for these non-catalog change course proposals will follow the normal curriculum approval process, and will be brought to the next curriculum meeting for approval.

ADAM	101	Apparel Textiles	2	added DE 100% addendum for emergencies;
ADAM	215	Advance Design and Line Development II	4	added DE 100% addendum for emergencies;
AMT	062	Airframe Systems I	6.5	added DE 100% addendum for emergencies;
AMT	064	Airframe Systems II	6.5	added DE 100% addendum for emergencies;
ART	122	World Art	3	added DE 100% addendum for emergencies;
ATECH	010	Automotive Chassis	10	added DE 100% addendum for emergencies;
ATECH	011	Engines, Fuel and Ignition Systems	10	added DE 100% addendum for emergencies;
ATECH	014	Advanced Engine Performance	10	added DE 100% addendum for emergencies;
ATECH	023	Automotive Air Conditioning	4	added DE 100% addendum for emergencies;
ATECH	025	Basic Clean Air Course Phase II	4	added DE 100% addendum for emergencies;
ATECH	026	Introduction to Automotive Electrical Systems	4	added DE 100% addendum for emergencies;
ATECH	027	Smog Check II	2	added DE 100% addendum for emergencies;
ATECH	040	Advanced Automotive Chassis	10	added DE 100% addendum for emergencies;
ATECH	041	Advanced Engine Repair	10	added DE 100% addendum for emergencies;
ATECH	042	Advanced Automotive Electronics	10	added DE 100% addendum for emergencies;
DMECH	015	Diesel Engines II	4	added DE 100% addendum for emergencies;
DMECH	021B	Diesel Engines II	6	added DE 100% addendum for emergencies;
ESOL	541A	Bridge to Credit ESOL - Level I	NC	added DE 100% addendum for emergencies;
ESOL	541B	Bridge to Credit ESOL - Level II	NC	added DE 100% addendum for emergencies;
ESOL	541C	Bridge to Credit ESOL - Level III	NC	added DE 100% addendum for emergencies;
KIN	067A	Sports Training I-Fundamentals	0.5	added DE 100% addendum for emergencies;
KIN	074A	Badminton I - Fundamentals	0.5	added DE 100% addendum for emergencies;
KIN	074B	Badminton II - Beginning	0.5	added DE 100% addendum for emergencies;
KIN	074C	Badminton III - Intermediate	0.5	added DE 100% addendum for emergencies;
KIN	074D	Badminton IV - Competitive	0.5	added DE 100% addendum for emergencies;
KIN	120A	Volleyball I-Fundamentals	0.5	added DE 100% addendum for emergencies;
KIN	120B	Volleyball II-Beginning	0.5	added DE 100% addendum for emergencies;
KIN	120C	Volleyball III - Intermediate	0.5	added DE 100% addendum for emergencies;
KIN	120D	Volleyball IV - Competitive	0.5	added DE 100% addendum for emergencies;
MATH	215	Support for Pre-Calculus	2	added DE 100% addendum for emergencies;

MATH	216	Support for Trigonometry	1	added DE 100% addendum for emergencies;
MUSIC	001A	Musicianship	3	added DE 100% addendum for emergencies;
MUSIC	015B	Jazz, Blues and Popular Music in the American Culture	3	added DE 100% addendum for emergencies;
PHYS	004C	General Physics with Calculus	5	added DE 100% addendum for emergencies;
POSCI	004	Political Theory	3	added DE 100% addendum for emergencies;
POSCI	026	U. S. and California Constitution	3	added DE 100% addendum for emergencies;
PSYCH	018	Psychology of Race and Ethnicity in the U.S.	3	added DE 100% addendum for emergencies;
PSYCH	034	Stress Management and Well-Being	3	added DE 100% addendum for emergencies;

DE: Approved. D. Burgess moved, O. Fish seconded. Unanimously approved.

2.1.6. Program Updates: Modified Programs None at this time

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
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2.1.7. Program Updates: New Programs None at this time

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>
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2.1.8. Community Education Courses None at this time

3. New Business / Discussion Items:

3.1 Catalog updates report (Frank)

An update was provided to the committee that the Office of Academic Affairs will be working on having the quote approved by the Vice Chancellor of Academic Affairs. All of the VPIs at the other colleges are informed about the online catalog, and they are in agreement. The online catalog was endorsed by the Curriculum Committee to move forward.

3.2 Adding consultation to CurriQunet workflow (Frank)

The idea of adding the consultation tab to the proposal in CurriQunet will eliminate the actual form which we are currently using. This would be an automatic process of including the necessary individual for consultation between all colleges.

3.3 proposed update to DE tab in META (Vinh). An article was shared at 10/5/2020 CIPD

meeting: <https://www.asccc.org/content/noncredit-distance-education-demystifying-myth>

Vinh provided the information to the committee about the Non Credit online education. An article was shared. D. Burgess and A. Price from the curriculum committee will take the lead on this project by doing research and providing necessary recommendations to move forward.

3.4 Curriculum Committee work/goals for fall 2020 include

- Approval of remaining spring 2021 DE course addenda updates including full COR reviews by Tues. October 6, 2020 CC meeting. This goal was not fully met.

Provided the information to the committee.

- Facilitate development of appropriate courses and programs in MAKR and ETHST by October 20, 2020 CC meeting.

Informed the committee

- Implement CurriQunet clean-up removal of drafts that are over 2 years old and inactive programs by November 3, 2020 CC meeting (in connection with CoA Program Reviews). *Provided the information to the group. The focus will be primarily to update the programs for the Business discipline and CIS discipline.*
- Help faculty with curriculum updates and degrees certificates updates through CurriQunet for Cycle C complete program reviews and college-wide annual program reviews by November 17, 2020 CC meeting. *Provided the information to the group.*

4. Mini-Training:

4.1 This meeting's training topic: Curriculum Committee Roles and Responsibilities

The curriculum chair provided the training to everyone on the Committee. Additional training resources will be sent to everyone via email

4.2 Next training topic: What does Curriculum Committee (CC) Review and Approve?

Will be scheduled for the next meeting.

5. Announcements:

ETHST 001 course has completed full consultation with all Peralta Colleges and is ready to be launched into the CoA CurriQunet review system! Well done, Jody!

The announcement was made during the meeting.

LGBTQ Certificate is in active planning process under the leadership of Robert Brem. Consultations will be requested and ideas are welcome. Please consider joining this group by contacting Robert Brem for meeting times and more information.

The announcement was made during the meeting.

6. Next Meeting: Tuesday, October 20, 2020 at 1:30 p.m. – 3:00 p.m. Format: ConferZoom

7. Adjournment: *Meeting adjourned at 2:58 P. M.*

Approved. F. Nguyen moved, L. Thompson seconded. Unanimously approved