COA Curriculum Committee Meeting
Tuesday Nov. 17, 2020
1:30 pm – 3:00 pm
Zoom meeting necessitated
by coronavirus precautions.

Curriculum Committee Members:
J. Smithson (C), V. Phan (VC), P. Nelson, F. Nguyen, D. Burgess, A. Buchalter, J. Campbell, O. Fish, H. Ko, R. Majlesi, P. Niloufari, A. Price, L. Thompson, V. Virkkila,; M. Goldstein (AS Pres.) L. Celhay (Acting VPI), Deans E. Jennings, A. McClanahan

Minutes

1. Organizational Items

1.1. Call to Order: *meeting started at 1:34 p.m.*

1.2. Approval of Agenda *Motioned, Seconded, Passed (MSP) by unanimous approval*

1.3. Approval of Minutes of November 3, 2020 meeting *MSP by unanimous approval*

2. Old Business

2.1. Course/ Program Approvals

2.1.1. New Courses: Consent Agenda

Discipline	Course #	Course Title	Units	Min Duration	SLO	DE
*CIS	121	Introduction to Statistical Software Programming	3	6 weeks	yes	100%
*CIS	122	Data Analysis Using Statistical Software	3	6 weeks	yes	100%
*CIS	123	Introduction to Big Data and Analytics	3	6 weeks	yes	100%

courses in new Data Analytics Certificate of Proficiency below

Moved to approve, seconded. Discussion ensued, concern was expressed about articulation of these courses to university programs. Motioned passed with one abstention, with the understanding that articulation will be looked into as part of the implementation of these courses as part of the new certificate of proficiency.

2.1.2. Course Reactivations: None at this time

Discipline	Course #	Course Title	Units	Min Duration	SLO	DE

2.1.3. Course Deactivations: Consent Agenda

Discipline	Course #	Course Title	
CIS	026	C Programming	obsolete
CIS	224	Introduction to the Internet	obsolete
MUSIC	038	Elementary Piano	obsolete
MUSIC	109	Beginning Winds I	obsolete
MUSIC	110	Beginning Winds II	obsolete
MUSIC	111	Beginning Winds III	obsolete
MUSIC	112	Beginning Winds IV	obsolete

Moved to approve, seconded. Motioned passed by unanimous approval

2.1.4. Course Updates: Consent Agenda

Catalog Changes: **Consent Agenda: two separate votes:**
DE addenda approval, then curriculum updates approval

Discipline	Course #	Course Title	Units	Changes
COUN	200A	Orientation to College	0.5	Changed TOP code to better reflect course content District-wide change, added 100% DE addendum

Discipline	Course #	Course Title	Units	Changes
COUN	200B	Orientation to College	0.5	Changed TOP code to better reflect course content District-wide change, added 100% DE addendum
COUN	224	College Preparedness	3	Changed TOP code to better reflect course content District-wide change, added 100% DE addendum
COUN	501	Counseling Learning Lab	NC	Changed TOP code and course description to better reflect course content District-wide change, added 100% DE addendum
PSYCH	012	Human Sexuality	3	Course description changed per district-wide agreement, 100% DE addendum updated (all)

Moved to approve DE, seconded. Motioned passed by unanimous approval
Moved to approve course content updates, seconded. Motion passed by unanimous approval.

Non-Catalog Changes:		**Consent Agenda: two separate votes:**		
		DE addenda (re)approval, curriculum updates approval		
Discipline	Course #	Course Title	Units	Changes
LRNRE	272	Computer Access Projects	0.5-2	Added 100% DE in emergencies only
MATH	003B	Calculus II	5	Updated SLOs, added 100% DE option (all)
MATH	016A	Calculus for Business & the Life & Social Sciences	3	Updated SLOs, added 100% DE option (all)

Moved to approve DE, seconded. Motioned passed by unanimous approval
Moved to approve course content updates, seconded. Motion passed by unanimous approval.

2.1.6.	**Program Updates: Modified Programs**		**None at this time**
Dept	Program	Proposed start	Changes

2.1.7.	**Program Updates: New Programs**	**Consent Agenda**
Dept	Program	Proposed start
AFRAM	AA Degree: approval needed for COCI	a.s.a.p.
CIS	Data Analytics Certificate of Proficiency	a.s.a.p.

Moved to approve seconded. Motions passed by unanimous approval.

2.1.8.	**Community Education Courses**	**None at this time**

3. New Business / Discussion Items:

3.1 Anything to report from Vinh?
Nothing to report at this time

3.2 Non-credit course hours update? (Drew and Amanda).
Nothing to report at this time

3.3 Catalog updates? (Frank)
No further updates at this time

3.4 Annual CurriQunet clean-up and program updates report (Jayne)
Completed with one major obstruction: BUS courses and programs are not responding to numerous requests. There are no procedural guidelines to deal with this matter, so CurriQunet clean-up is now at a stand-still.

3.5 Adding consultation to CurriQunet workflow update (Jayne)
Standing item awaiting further action in spring 2021

3.6 Program Reviews?
   Lilia reported that Dom should have full program reviews forms distributed by the end of this week (11/20/2020) to the disciplines that will need to complete this task, about 1/3 of the programs at CoA. Remaining disciplines will complete Annual Program Reviews (APUs). Due date for program reviews will be the last week of January 2021 or first week of February 2021.

4. **Mini-Training:**

   4.1 Training topic for Curriculum Committee meeting 12/1/2020 (in two weeks):
   The Role of Curriculum Committee in Program Review, Guided Pathways and other support
   Mini-training session deferred until Program Reviews are sent out.

5. **Announcements:**
   Recommendation to remove the Computer Literacy requirement from local degrees was presented to Academic Senate on 11/5/2020. The recommendation will move forward to the District Academic Senate.

   No other announcements

6. **Next Meeting: Tuesday, December 1, 2020 at 1:30 p.m. – 3:00 p.m.** Format: ConferZoom
   Please note that this will be our final Curriculum Committee meeting for fall 2020.

7. **Adjournment: 2:30 p.m.**