



COA Curriculum Committee Meeting
 Tuesday Nov. 3, 2020
 1:30 pm – 3:00 pm
 Zoom meeting necessitated
 by coronavirus precautions.

Curriculum Committee Members:
 J. Smithson (C), V. Phan (VC), P.
 Nelson, F. Nguyen, D. Burgess, A.
 Buchalter, J. Campbell, O. Fish, H. Ko,
 R. Majlesi, P. Niloufari, A. Price, L.
 Thompson, V. Virkkila,; M. Goldstein
 (AS Pres.) L. Celhay (Acting VPI),
 Deans E. Jennings, A. McClanahan

Agenda

1. Organizational Items

- 1.1. Call to Order
- 1.2. Approval of Agenda
- 1.3. Approval of Minutes of October 20, 2020 meeting

2. Old Business

2.1. Course/ Program Approvals

2.1.1. New Courses: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
ETHST	001	Introduction to Ethnic Studies	3	>6 weeks	yes	yes (100%) but limited by agreement with Laney College
MAKR	520A	Hand Tools - Introduction and Safety	NC	>6 weeks	yes	100%
MAKR	520B	Hand Tools - Design and Testing	NC	>6 weeks	yes	100%
MAKR	520C	Hand Tools – Production	NC	>6 weeks	yes	100%
M/LAT	030A	Survey of Latin-American Films	3	>6 weeks	yes	100%
M/LAT	030B	Survey of Latin-American Films	3	>6 weeks	yes	100%

2.1.2. Course Reactivations: None at this time

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
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2.1.3. Course Deactivations: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>
MUSIC	113	Percussion I
MUSIC	114	Percussion II
MUSIC	115	Percussion III
MUSIC	116	Percussion IV

2.1.4. Course Updates:

**Catalog Changes: Consent Agenda: two separate votes:
 DE addenda approval, then curriculum updates approval**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
COUN	200A	Orientation to College	0.5	on hold
COUN	200B	Orientation to College	0.5	on hold
COUN	224	College Preparedness	3	on hold
COUN	501	Counseling Learning Lab	N/A	on hold

**Non-Catalog
Changes:**

**Consent Agenda: two separate votes:
DE addenda (re)approval, curriculum updates approval**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
ATHL	007	Basketball Team Pre-season Preparation	0.5	
ATHL	071	Intercollegiate Women's Volleyball	3	
ART	090	Mixed Media	3	

2.1.6. Program Updates: Modified Programs None at this time

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
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2.1.7. Program Updates: New Programs

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>
MAKR	Making with Hand Tools – Certificate of Proficiency	as soon as possible

2.1.8. Community Education Courses None at this time

3. New Business / Discussion Items:

- 3.1 Counseling proposal to remove the “Computer Literacy General Education requirement (AP 4100, Section II.D.3) from local associate’s degrees. Curriculum Committee to forward this recommendation by CC resolution to Academic Senate at their next meeting (11/5/2020). See appended information. (Vinh)
- 3.2 Brief report on CIPD meeting on 11/2/2020 (Vinh, Frank, Jayne)
IMPORTANT: next CC meeting (11/17/2020) will be the last chance to approve curriculum and/or programs that can be offered starting in fall 2021 (in some cases these courses may be offered as early as summer 2021, but NOT spring 2021)
- 3.3 Proposed update to DE tab in META regarding non-credit course hours Update? (Drew and Amanda).
- 3.4 Catalog updates
Report on catalog meeting of 10/30/2020 (Frank)
- 3.5 Annual CurriQunet clean-up and program updates report (Jayne)
- 3.6 Adding consultation to CurriQunet workflow update
This project has been on hold while ISER has been in production (Jayne)

4. Mini-Training:

- 4.1 This meeting’s training topic: What does Curriculum Committee (CC) Review and Approve?
- 4.2 Next training topic: The Role of Curriculum Committee in Guided Pathways

5. Announcements:

Ethnic Studies department continues to be in development. Please talk with Jody Campbell if you would like to be part of this exciting new direction for our existing ethnic studies programs.

Three initial LGBTQ Certificates of Proficiency have been developed under the leadership of Robert Brem. The group is now in the process of defining the outreach parameters and focus. Please email Robert Brem to be part of this new adventure.

Any other announcements?

6. Next Meeting: Tuesday, November 3, 2020 at 1:30 p.m. – 3:00 p.m. Format: ConferZoom

7. Adjournment: 2:29 p.m.

From Vinh per email 10//21/2020:

For a couple of years now, the topic of removing Computer Literacy has been brought up at CIPD. Each time, there has been a recommendation for this topic to be brought back to the campus' governance bodies (i.e Curriculum and Senate) for review and possible action or recommendation. I'm hoping to help move this process along for COA. So I would like to request you agendize this topic at your earliest convenience. My understanding is this topic will be brought back to CIPD sometime toward the end of the academic year, probably May. Below I have included the recommendation language that came out of the GE subcommittee.

"The Curriculum Committee recommends that the Computer Literacy General Education requirement (AP 4100, Section II.D.3) be removed entirely. This issue has been discussed in Counseling Departments at multiple PCCD Colleges where there is nearly unanimous support. Counselors are in an ideal position to know pressing student concerns since they are the constant point of contact for students when creating education plans, completing degree and certificate petitions, and providing academic, career, and personal counseling."

Key points in this recommendation are:

- Many, if not most PCCD students are very tech savvy, given the ubiquitous requirements for computer literacy required to navigate the internet, use smart phone applications, and run an increasing number of electronic devices in everyday life (video games, virtual assistants, GPS, baby monitors, and the like).
- A computer literacy requirement often places an unnecessary hurdle for students who struggle to meet this requirement because, at least one PCCD College, these courses (or proficiency examinations) are not offered regularly enough.
- Students who want to take a computer literacy class, particularly those who are returning, who were formerly incarcerated, or those served through categorical programs, can certainly elect to do so. We are not proposing eliminating these courses or proficiency examinations, we are simply proposing eliminating the computer literacy general education requirement for all students completing a local associate degree."