



COA Curriculum Committee Meeting
 Tuesday Nov. 3, 2020
 1:30 pm – 3:00 pm
 Zoom meeting necessitated
 by coronavirus precautions.

Curriculum Committee Members:
 J. Smithson (C), V. Phan (VC), P.
 Nelson, F. Nguyen, D. Burgess, A.
 Buchalter, J. Campbell, O. Fish, H. Ko,
 R. Majlesi, P. Niloufari, A. Price, L.
 Thompson, V. Virkkila,; M. Goldstein
 (AS Pres.) L. Celhay (Acting VPI),
 Deans E. Jennings, A. McClanahan

Minutes

1. Organizational Items

- 1.1. Call to Order
Meeting started at 1:45 P.M.
- 1.2. Approval of Agenda
Approved. L. Thompson moved, D. Burgess seconded. Unanimously approved
- 1.3. Approval of Minutes of October 20, 2020 meeting
Approved. D. Burgess moved, V. Phan seconded. Unanimously approved

2. Old Business

2.1. Course/ Program Approvals

2.1.1. New Courses: **None at this time**

| <u>Discipline</u> | <u>Course #</u> | <u>Course Title</u> | <u>Units</u> | <u>Min Duration</u> | <u>SLO</u> | <u>DE</u> |
|-------------------|-----------------|--------------------------------------|--------------|---------------------|------------|--|
| ETHST | 001 | Introduction to Ethnic Studies | 3 | >6 weeks | yes | yes (100%) but limited by agreement with Laney College |
| MAKR | 520A | Hand Tools - Introduction and Safety | NC | >6 weeks | yes | 100% |
| MAKR | 520B | Hand Tools - Design and Testing | NC | >6 weeks | yes | 100% |
| MAKR | 520C | Hand Tools – Production | NC | >6 weeks | yes | 100% |
| M/LAT | 030A | Survey of Latin-American Films | 3 | >6 weeks | yes | 100% |
| M/LAT | 030B | Survey of Latin-American Films | 3 | >6 weeks | yes | 100% |

Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved

2.1.2. Course Reactivations: **None at this time**

| <u>Discipline</u> | <u>Course #</u> | <u>Course Title</u> | <u>Units</u> | <u>Min Duration</u> | <u>SLO</u> | <u>DE</u> |
|-------------------|-----------------|---------------------|--------------|---------------------|------------|-----------|
|-------------------|-----------------|---------------------|--------------|---------------------|------------|-----------|

2.1.3. Course Deactivations: **Consent Agenda**

| <u>Discipline</u> | <u>Course #</u> | <u>Course Title</u> |
|-------------------|-----------------|---------------------|
| MUSIC | 113 | Percussion I |
| MUSIC | 114 | Percussion II |
| MUSIC | 115 | Percussion III |
| MUSIC | 116 | Percussion IV |

2.1.4. Course Updates: **None at this time**

Catalog Changes: **Consent Agenda: two separate votes:**
DE addenda approval, then curriculum updates approval

Note: All of the COUN courses are on hold while district wide discussions are held regarding possible course number changes. Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved

| <u>Discipline</u> | <u>Course #</u> | <u>Course Title</u> | <u>Units</u> | <u>Changes</u> |
|-------------------|-----------------|-------------------------|--------------|----------------|
| COUN | 200A | Orientation to College | 0.5 | on hold |
| COUN | 200B | Orientation to College | 0.5 | on hold |
| COUN | 224 | College Preparedness | 3 | on hold |
| COUN | 501 | Counseling Learning Lab | N/A | on hold |

Non-Catalog Changes: **Consent Agenda: two separate votes:**
DE addenda (re)approval, curriculum updates approval

| <u>Discipline</u> | <u>Course #</u> | <u>Course Title</u> | <u>Units</u> | <u>Changes</u> |
|-------------------|-----------------|--|--------------|----------------|
| ATHL | 007 | Basketball Team Pre-season Preparation | 0.5 | |
| ATHL | 071 | Intercollegiate Women's Volleyball | 3 | |
| ART | 090 | Mixed Media | 3 | |

Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved

2.1.6. Program Updates: Modified Programs **None at this time**

| <u>Dept</u> | <u>Program</u> | <u>Proposed start</u> | <u>Changes</u> |
|-------------|----------------|-----------------------|----------------|
| | | | |

2.1.7. Program Updates: New Programs

| <u>Dept</u> | <u>Program</u> | <u>Proposed start</u> |
|-------------|---|-----------------------|
| MAKR | Making with Hand Tools – Certificate of Proficiency | as soon as possible |

Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved

2.1.8. Community Education Courses **None at this time**

3. New Business / Discussion Items:

3.1 Counseling proposal to remove the “Computer Literacy General Education requirement (AP 4100, Section II.D.3) from local associate’s degrees. Curriculum Committee to forward this recommendation by CC resolution to Academic Senate at their next meeting (11/5/2020). See appended information. (Vinh)

V. Phan explained that this proposal has been in the work for many years. There is a graduation requirement for student to complete a Computer Literacy course. Often times, this would discourage students from filing a petition for a local degree or certificate. There has been on going work district wide to remove the Computer Literacy graduation requirement.

Motion was presented for approval and forwarding to CoA Academic Senate:

Be it resolved that:

The Curriculum Committee recommends to the CoA Academic Senate that the Computer Literacy General Education requirement (AP 4100, Section II.D.3) be removed entirely from the local Associate of Arts and Associate of Science degrees at College of Alameda.

We further request that this recommendation be brought to District Academic Senate in a timely manner to be considered for Peralta District-wide implementation.

Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved. Recommendation will be presented at the next Academic Senate meeting on Thurs. 11/5/2020 by Reza Majlesi and Hoi Ko, as both are members of Academic Senate.

3.2 Brief report on CIPD meeting on 11/2/2020 (Vinh, Frank, Jayne)

IMPORTANT: next CC meeting (11/17/2020) will be the last chance to approve curriculum and/or programs that can be offered starting in fall 2021 (in some cases these courses may be offered as early as summer 2021, but NOT spring 2021)

The Curriculum Chair provided the information to the committee.

3.3 Proposed update to DE tab in META regarding non-credit course hours

Update? (Drew and Amanda).

In progress. Still working with Lisa Cook from Berkeley City College. The issue involves how to account for non-credit "attendance" hours in fall 2019 and under the emergency situation that led to online learning transition in spring 2020. The situation is complicated.

3.4 Catalog updates

Report on catalog meeting of 10/30/2020 (Frank)

In progress. The College is in the process of completing the appropriate hiring document for the graphic designer.

3.5 Annual CurriQunet clean-up and program updates report (Jayne)

In Progress. The Curriculum Chair, Jayne Smithson, is working with the department chairs for this process.

3.6 Adding consultation to CurriQunet workflow update

This project has been on hold while ISER has been in production (Jayne)

In Progress. Pending district wide form update.

4. Mini-Training:

4.1 This meeting's training topic: What does Curriculum Committee (CC) Review and Approve?

Follow-up emails to be sent to all Curriculum committee members with today's power point mini-training session.

4.2 Next training topic: The Role of Curriculum Committee in Guided Pathways

5. Announcements:

Ethnic Studies department continues to be in development. Please talk with Jody Campbell if you would like to be part of this exciting new direction for our existing ethnic studies programs.

Three initial LGBTQ Certificates of Proficiency have been developed under the leadership of Robert Brem. The group is now in the process of defining the outreach parameters and focus. Please email Robert Brem to be part of this new adventure.

Any other announcements? **none**

6. Next Meeting: Tuesday, November 17, 2020 at 1:30 p.m. – 3:00 p.m. Format: ConferZoom

7. Adjournment:

Meeting adjourned at 2:30 P. M.

F. Nguyen moved, R. Majlesi seconded.

From Vinh per email 10//21/2020:

For a couple of years now, the topic of removing Computer Literacy has been brought up at CIPD. Each time, there has been a recommendation for this topic to be brought back to the campus' governance bodies (i.e Curriculum and Senate) for review and possible action or recommendation. I'm hoping to help move this process along for COA. So I would like to request you agendize this topic at your earliest convenience. My understanding is this topic will be brought back to CIPD sometime toward the end of the academic year, probably May. Below I have included the recommendation language that came out of the GE subcommittee.

" The Subcommittee recommends that the Computer Literacy General Education requirement (AP 4100, Section II.D.3) be removed entirely. This issue has been discussed in Counseling Departments at multiple PCCD Colleges where there is nearly unanimous support. Counselors are in an ideal position to know pressing student concerns since they are the constant point of contact for students when creating education plans, completing degree and certificate petitions, and providing academic, career, and personal counseling.

Key points in this recommendation are:

- Many, if not most PCCD students are very tech savvy, given the ubiquitous requirements for computer literacy required to navigate the internet, use smart phone applications, and run an increasing number of electronic devices in everyday life (video games, virtual assistants, GPS, baby monitors, and the like).
- A computer literacy requirement often places an unnecessary hurdle for students who struggle to meet this requirement because, at least one PCCD College, these courses (or proficiency examinations) are not offered regularly enough.
- Students who want to take a computer literacy class, particularly those who are returning, who were formerly incarcerated, or those served through categorical programs, can certainly elect to do so. We are not proposing eliminating these courses or proficiency examinations, we are simply proposing eliminating the computer literacy general education requirement for all students completing a local associate degree."