

Minutes Curriculum Committee meeting 12/1/2020

Meeting started at 1:34 p.m.

Agenda L. Thompson motioned to approve, D. Burgess seconded,
Passed unanimously (MPS)

Minutes L. Thompson motioned to approve, L. Celhay seconded, MSP

New Courses (consent agenda)

DE D. Burgess motioned to approve, J. Campbell seconded, MSP
Content

Catalog Changes (consent agenda)

DE D. Burgess motioned to approve, L. Thompson seconded, MSP
Content R. Majesli motioned to approve, O. Fish seconded, MSP

Non-Catalog Changes (consent agenda)

DE L. Thompson motioned to approve, d. Burgess seconded, MSP
Content D. Burgess motioned to approve, L. Celhay seconded, MSP

Modified Program

Diesel A.S. John Taylor explained Program modifications for consideration
Diesel CA D. Burgess motioned to approve with condition that program narrative is
completed and attached to A.S. and Certificate of Achievement prior to
presentation at CIPS on 12/14/2020, L. Thompson seconded, MSP

New Program

Gospel Choir Silvester Henderson presented New MUSIC programs for consideration
Jazz Ensem D. Burgess motioned to approve, L. Thompson seconded, MSP

New Discipline: EDT

Jennifer Fowler explained the background and need to consider creating the Education Technology discipline (EDT) at CoA. Discussion ensued about where this new discipline would be “housed”, minimum qualifications for instructors, the focus of courses in this new discipline (CE and/or academic), how does Merritt define and manage this discipline (and courses). D. Burgess motioned to bring the proposal to create EDT discipline to CIPD meeting on 12/14/2020 as informational, with further discussion at our next CoA CC. H. Ko seconded, MSP.

Gender/Queer Studies work group update

Drew Burgess gave CC an update on the Gender/Queer certificate(s) and/or program development group that meets every other Friday at 3:00 p.m. There are several options in development, including a recommendation to create a unique set of Certificates of Proficiency containing new courses that address and/or reflect LGBTQ, Gender and Queer studies. Other ideas include using existing CoA courses that focus on LGBTQ and/or Gender/Queer studies to create potentially stackable Certificates of Proficiency that could be used as a basis for a Certificate of Achievement and/or an AA-T in Social Justice – Gender/Queer Studies. It was agreed by CC that this is timely work and supported by this committee.

Additional Curriculum Committee meeting on 12/15/2020?

After brief discussion about the need to bring last-minute curriculum to the committee for approval, it was decided that there is no need to hold a CC meeting on 12/15/2020.

Request for item to be included in the next CC meeting (2/2/2021)

Eva Jennings requested that a discussion item be placed on the next CC meeting agenda regarding going forward with Community Education courses: scheduling, support, online delivery and other topics that may come up in the discussion. It was decided that this item will be included for discussion at the 2/2/2021 CC meeting.

Mini-Training

Jayne Smithson presented a mini-training about the responsibilities of the Curriculum Committee in Program Review:

- Ongoing review of all aspects of curriculum, including courses and programs
- COCI requires all degrees and Certificates of Achievement to have a “program narrative” attached
- Program Review includes courses and degrees/certificates updates as needed, which are supported by Curriculum Committee discipline-specific review sheets

Lilia Celhay mentioned that the due date for CoA program reviews is 2/2/2021. Concern was expressed over the little over two weeks’ time frame left between now and the end of fall 2020 semester to complete this task. Lilia expressed confidence that there are resources available to help faculty complete program reviews in the allotted time. Ana McClanahan shared that she is available to help faculty complete program reviews, as is Dominique Benavides, CoA’s Director of College Research and Planning.

Announcements:

Next meeting will be Tues. 2/2/2021, 1:30 p.m. – 3:00 p.m. via Zoom. Invitation to follow.

Meeting adjourned at 2:40 p.m.

(Chat appended below)

From Jennifer Fowler, RE: EDT discipline and courses at Merritt College:

I just checked the Merritt job description. It’s listed as a CE position and minimum quals are:

1. Possession of any Bachelor’s Degree from an accredited college or university and two (2) years of experience in Educational Technology.
OR
2. Possession of any Associate Degree from an accredited college and six (6) years of experience in Educational Technology.
OR
3. May submit a fully satisfied lifetime California Community College Instructor Credential authorizing service to teach courses in Educational Technology. (California credentials were no longer issued after July 1, 1990).
OR
4. The equivalent qualifications.