



COA Curriculum Committee Meeting
 Tuesday Feb. 16, 2021
 1:30 pm – 3:00 pm
 Zoom meeting necessitated
 by coronavirus precautions.

Curriculum Committee Members:
 J. Smithson (C), J. Campbell (VC), V.
 Phan, P. Nelson, F. Nguyen, D.
 Burgess, A. Buchalter, O. Fish, H. Ko,
 R. Majlesi, P. Niloufari, L. Thompson,
 V. Virkkila,; M. Goldstein (AS Pres.) D.
 Miller (VPI), Deans L. Celhay and E.
 Jennings

Minutes

1. Organizational Items

- 1.1. Call to Order
- 1.2. Approval of Agenda

Motion by Drew, second by Jody, unanimous approval

- 1.3. Approval of Minutes of February 2, 2021 meeting

Motion by Drew, second by Don, unanimous approval

2. Old Business

- 2.1. Course/ Program Approvals

2.1.1. New Courses: **To Be Advised**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
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2.1.2. Course Reactivations: **None at this time**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
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2.1.3. Course Deactivations:

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	
LRNRE	267	Communication Strategies	Course has been replaced by LRNRE 275

Motion by Drew, second by Matthew, unanimous approval

2.1.4. Course Updates:

Catalog Changes: Consent Agenda: two separate votes:
DE addenda approval, then curriculum updates approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
COUN	501	Counseling Learning Lab	NC	TOP code revision back to 4930.09 - Supervised Tutoring, as it requires a Basic Skills TOP code.

Motion by Don, second by Vivian. Motion amended to note approval is subject to timely completion of CoA curriculum approval process in CurriQunet, with appropriate notes and documentation. Unanimous approval

Non-Catalog Changes: Consent Agenda: two separate votes: **None at this time**
DE addenda approval, curriculum updates approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
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2.1.6. Program Updates: Modified Programs **None at this time**

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
ADAM	Apparel Design and Merchandising AA	ongoing	general updates
ADAM	Certificate of Achievement	ongoing	general updates
AMT	Airframe Certificate of Achievement	ongoing	general updates
DENTL	Certificate of Achievement	ongoing	general updates

2.1.7.	Program Updates: New Programs	None at this time
<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>
BIOL	Biology AS-T (program pulled for further review)	Spring 2022
CHEM	Chemistry AS-T (program pulled for further review)	Spring 2022
SOCSC	Social Justice – Ethnic Studies AA-T	Spring 2022
ANTHR	Anthropology A.A.	Spring 2022
COMM	Communication Studies A.A.	Spring 2022
COMM	Communication Studies Certificate of Achievement	Spring 2022

Motion by Matthew, second by Jody. Motion amended to remove BIOL AS-T and CHEM AS-T for further review by Articulation Officer, as this step was omitted by CurriQunet glitch. Unanimous approval

3. New Business / Discussion Items:

3.1 Reports: Curriculum Specialist, Tech Review, Articulation

None at this time. The team continues to work through the backlog exacerbated by CurriQunet glitches experienced at CoA in fall 2020.

3.2 New members recruitment recommendations?

Nominations are welcomed. Please email Jayne with recommendations.

3.3 How CoA will support online community education and fee-based courses (Eva)

Eva will follow up on questions about the feasibility of using CoA Canvas shells and/or CoA Zoom rooms to offer community education classes online

3.4 By-laws revision discussion regarding Dean(s) as voting members

Motion by Reza, second by Trish to amend Curriculum Committee (CC) By-Laws to include one (1) “Dean” vote at future CoA CC meetings. Deans attending CC meetings will confer amongst themselves to cast one (1) vote per motion. Eva, Trish and Drew will meet soon to construct appropriate wording for this amendment to CC by-laws. Wording to be adopted formally at the next CC meeting on 3/2/2021.

4. Mini-Training:

4.1 Training topic for Curriculum Committee meeting 2/16/2021:

Curriculum Committee’s role in the ACCJC review.

Training postponed, as speaker was unable to attend today’s CC meeting.

5. Announcements:

5.1 Upcoming ACCJC visit: when is a good time to confer with Tina about this? Tina would like to invite the group to a 20-minute meeting this week or next (or maybe a couple of different times).

CC members are encouraged to attend the Academic Senate meeting on Thurs. 2/18/2021, 12:00 p.m. – 1:20 p.m. to hear Tina’s presentation, in lieu of holding a separate CC group meeting on this topic.

6. Next Meeting: Tuesday, March 2, 2021 at 1:30 p.m. – 3:00 p.m. Format: ConferZoom

NOTE: Agenda items to be approved at the 3/2/2021 CC meeting potentially can be included in the March 1, 2021 CIPD agenda for CoA (and therefore included in the new catalog) if the CurriQunet approvals process has been completed by 5:00 p.m. on Thursday 2/18/2021.

7. Adjournment: 2:54 p.m.