



COLLEGE OF ALAMEDA

COLLEGE COUNCIL DRAFT NOTES

Date: February 23, 2022

Co-Chairs: Dr. Nathaniel Jones III/Dr. Matthew Goldstein/Kawanna Rollins

Attendees: Dr. Nathaniel Jones III, Dr. Matthew Goldstein, Kawanna Rollins, Louie Martirez, Esther Chang, Dr. Vanson Nguyen, Anna O’Neal, Dr. Diana Bajrami, Dominique Benavides, Linda Thompson, Jody Campbell, Rochelle Olive, Augustine Gill.

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Topic	Presenter	Discussion	Info/Action
1. Approval of the 2/23/22 College Council Agenda	Goldstein/Rollins	Motion to approve the 2/23/22 College Council Meeting agenda by Dr. Vanson Nguyen, seconded by Jody Campbell. Motion passed.	Approved
2. Approval of 12/1/21 College Council Meeting Notes	Goldstein/Rollins	Motion to approve the 12/1/21 College Council Meeting notes by Dominique Benavides, seconded by Anna O’Neal. Motion passed.	Approved
3. Announcements	Goldstein/Rollins	Anna O’Neal announced that currently there are zoom or in-person tutoring sessions being offered; faculty are encouraged to share with students and announce in their classes.	Information
4. Recruitment/Hiring	Jones	Dr. Jones shared that the recruitment for the CoA’s Math instructor has been concluded; the start date for the new faculty is expected for Fall 2022. The CoA’s Workability III Coordinator will be starting next week. Additionally, the recruitment for the permanent VPI position has been posted. The Network Systems Analyst position will be posted shortly (replacing Daniel Park who transitioned into a new role in the District). In addition, Bala Sampathraj	Information

		will be in the Acting role as the Director of IT at Laney College.	
5. Faculty Hiring Prioritization Recommendations	Goldstein	<p>Dr. Goldstein shared the recommended faculty hiring prioritization list. AP7121 was followed; an administrative procedure that offers a general description of the process in prioritizing faculty hires. The prioritization process was delegated to the Department Chairs this year.</p> <p>The presented prioritized discipline list is as follow:</p> <ul style="list-style-type: none"> • CIS • Art • ESOL • Dental Assisting • Chem (1st position) • Diesel Mechanics • Astronomy • Chem (2nd position) <p>The variables used in determining the ranking were shared. APU Program reviews informed the justification for full-time faculty. Looking at federal guidance, productivity of the department, the needs, description of the request. The numbers reflect votes from 1 to 8 average over the number of chairs. Each char has used a matrix to inform and vote on the position ranking. Suggestion to add another column with the ranking (1-8).</p> <p>The quantitative matrix and qualitative (3 min presentation) assessment were a part of the chars' prioritization process.</p> <p>Suggestion to include in the future number of votes vs. averages.</p> <p>Currently, this process is just for faculty. Administrative Program Reviews are on the College's "to do" list. For Student Services area (especially for categorically funded needs), currently the Deans review and handle the resource needs requests. APUs in the instructional side include resource needs.</p> <p>Motion to endorse the faculty prioritization list by Kawanna Rollins, seconded by Anna O'Neal.</p> <p>Motion passed.</p>	Approved

6. Guided Pathways (GP)	Jones	<p>Dr. Jones provided a brief update. The GP team held a focus student groups with an objective to understand from the students' perspective, what has been their experiences in regards to their educational journey, what we are doing well, and if there are opportunities to improve. This invaluable input will help the College look into ways in which to improve our processes, so that every student can be successful equitably. Engaging in the work to inform and update our educational plans.</p> <p>GP update will be presented at the mid-semester Flex Day</p>	Information
7. Accreditation	Jones	<p>Dr. Jones reminded everyone that the College's accreditation status has been elevated to warning. This reflects the progress that the College has made thus far on the recommendations. The report, as well as the accreditation letter, is available on the College's website.</p> <p>The compliance requirements are geared towards the District.</p>	Information
8. Diversity, Equity, Inclusion (DEI) USC- Community College Racial Equity Leadership Alliance	Jones	<p>Dr. Jones shared the USC work related to DEI. Colleges are invited to participate in this alliance. The College of Alameda has elected to participate in the upcoming alliance. The membership funds, \$25,000, have been secured by the President's Office budget. It will allow us an opportunity to send 10 people each month (have to make a decision how to select this individuals and the logistics regarding the participation). The monthly meetings include 3 hours professional development session on various topics. Build an infrastructure where those who attend share the information with the campus (train the trainer model). Consider how to begin creating structures whereby this information is more broadly disseminated. Seek opportunities to find application for what we are learning, enhancing our structures, processes, etc. Rich portfolio of information will be made available to the entire campus community as a part of our membership in the alliance.</p> <p>Possibility of creating webpage for DEI and have this content available there.</p>	Information

		<p>Opportunity to build on the wonderful work and foundation that have already been done at CoA. Advancing DEI is one of our institutional priorities for the year. Campus climate survey will be administered in September/October 2022. The trainings will start in March 2022.</p>	
9. Proposed Standing Meeting Agenda	Jones/Goldstein	<p>The revised standing agenda items framework was presented. This revision incorporates the feedback from last meeting. This will help recognize that the College Council is the governance body where other committees report to. In the spirit of shared governance, this will create opportunities for other bodies to formally make presentations and seek approval/endorsement. Concern that by recognizing the College Council as the highest governance body, it will change the current shared governance structure. Depending on the item, operational things do not need to be presented to the College Council. It is more about guiding principles, not the day-to-day operations. Conscientious efforts to review the organizational structure and BAM; we do not want to add layers of bureaucracy. Suggestion for the College Council to provide the guiding of what information is needed from committees, so that it does not turn into a read-out session. Guided Pathways is included as a separate standing agenda item; it is a State level priority as an initiative. It involves institutional change and restructuring and cuts across the entirety of the College's work, warranting having its own agenda item. It is an overarching way in which we are seeking to do the work of the College. This structure will be used for the remainder of the academic year; during Fall 2022, we can make adjustments, if needed.</p>	Information
10. Adjournment	Goldstein/Rollins	<p>Motion to adjourn by Dominique Benavides, seconded by Jody Campbell Motion passed. The meeting adjourned at 3:55pm.</p>	Approved