



COA Curriculum Committee Meeting
 Tuesday May 4, 2021
 1:30 pm – 3:00 pm
 Zoom meeting necessitated
 by coronavirus precautions.

Curriculum Committee Members:
 J. Smithson (C), J. Campbell (VC), V.
 Phan, , F. Nguyen, D. Burgess, A.
 Buchalter, O. Fish, H. Ko, R. Majlesi,
 L. Dewrance (formerly Thompson), V.
 Virkkila,; M. Goldstein (AS Pres.) D.
 Miller (VPI), Deans L. Celhay, S.
 Henderson
 Absent: P. Nelson, E. Jennings

Minutes

1. Organizational Items

1.1. Call to Order

The meeting was called to order at 1:40 P.M.

1.2. Approval of Agenda

Approved. J. Campbell moved, L. Dewrance seconded. Unanimously approved.

1.3. Approval of Minutes of April 20, 2021 meeting

Approved. D. Burgess moved, L. Dewrance seconded. Unanimously approved.

2. Old Business

2.1. Course/ Program Approvals

2.1.1a. New Course: Consent Agenda: two separate votes:

DE addenda approval, then new curriculum approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
PSYCH	011	Transpersonal Psychology	3	less than 6 weeks	yes	100%

Approved. D. Burgess moved, J. Campbell seconded. Unanimously approved.

DE: Approved. D. Burgess moved, J. Campbell seconded. Unanimously approved.

2.1.1b. Previously approved new course: reapproval for changes requested at CIPD

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
CIS	569 (new number)	Real-World Devices Connected through the Internet (new title)	NC	less than 6 weeks	yes	100%

Approved. D. Burgess moved, F. Nguyen seconded, H. Ko abstained. Unanimously approved.

2.1.2. Course Reactivations: None at this time

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
-------------------	-----------------	---------------------	--------------	---------------------	------------	-----------

2.1.3. Course Deactivations: None at this time

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Reason</u>
-------------------	-----------------	---------------------	---------------

2.1.4. Course Updates:

Catalog Changes: Consent Agenda: two separate votes:

DE addenda approval, then curriculum updates approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
MATH	201	Elementary Algebra	5	District-wide units change from 4 to 5 units
MATH	203	Intermediate Algebra	5	District-wide units change from 4 to 5 units
PSYCH	001B	Introduction to General Psychology	3	Updated course description, Lecture/Lab Content; SPOs; Student Assessment; and DE

Approved. D. Burgess moved, H. Ko seconded. Unanimously approved.

**Non-Catalog
Changes:**

**Consent Agenda: two separate votes:
DE addenda approval, curriculum updates approval**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
ASAME	045A			
ASAME	045B			
AMT	066L	Airframe Systems and Review	2	Corrected mistake in lab hours to match catalog, mapped SLOs to ILOs, updated textbooks; no DE
MATH	001	Pre-Calculus	4	Changed duration to 6 weeks, updated DE to 100%, updated textbook
MATH	013	Introduction to Statistics	4	Changed min duration to less than 6 weeks, updated DE to 100%
MATH	050	Trigonometry	3	Changed min duration to less than 6 weeks, updated DE to 100%
PSYCH	029	Introduction to Forensic Psychology	3	Changed min duration to less than 6 weeks, mapped SLOs, updated DE to 100%, updated textbook

Approved. J. Campbell moved, L. Dewrance seconded. Unanimously approved

DE: Approved. J. Campbell moved, L. Dewrance seconded. Unanimously approved

**2.1.5.a. Program Updates: Modified Programs None at this time
Consent Agenda**

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
-------------	----------------	-----------------------	----------------

2.1.5.b. Previously approved modified program updates to include new courses

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
DMECH	Diesel Mechanics A.S.	ongoing	replaced DMECH 20A,B with DMECH 22A,B, replaced DMECH 21A,B with DMECH 23A,B, updated program narrative to include changes
DMECH	Diesel Mechanics Certificate of Achievement	ongoing	replaced DMECH 20A,B with DMECH 22A,B, replaced DMECH 21A,B with DMECH 23A,B, updated program narrative to include changes

Approved. D. Burgess moved, L. Dewrance seconded. Unanimously approved

**2.1.6. Program Updates: New Programs
Consent Agenda**

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>
GEOL	Geology Certificate of Achievement	Spring 2022

The program above was withdrawn from the agenda, pending confirmation of consultation.

**2.1.7. Program Updates: Deactivations
Consent Agenda**

<u>Dept</u>	<u>Program</u>	<u>Reason</u>
CIS	Programming Certificate of Proficiency	program no longer offered

Approved. F. Nguyen moved, L. Dewrance seconded. Unanimously approved.

2.1.8. Community Education Courses None at this time

3. New Business / Discussion Items:

3.1 Reports: Curriculum Specialist:

Emphasized about the curriculum by laws, and it's the responsibility of all curriculum committee members to follow. This includes the process of reviewing curriculum.

Tech Reviewer:
N/A

Articulation Officer
Provided feedback about the ADTs, and the TMC templates, as well as the process and timelines of the ADTs. It was suggested that the discipline faculty to contact the Articulation Officer when initiating or updating ADTs if they have any questions.

3.2 Election of Curriculum Committee Vice Chair, per CC By-Laws

Approved. D. Burgess moved, L. Dewrance seconded. Unanimously approved. J. Campbell to remain as the Vice Chair.

3.3 Review and reminder publication of curriculum development process for faculty:
Consult with SLOAC, Librarian, Distance Education Reviewer, Tech Review and Articulation Officer individually (in person, via Zoom and/or via email exchange) prior to launching course proposals (new courses, course updates, catalog changes, reactivations, deactivations) and/or program proposals (new or updated degrees and/or certificates).
The information above was provided to the committee by the Curriculum Chair.

4. Mini-Training:

- 4.1 Recap of Curriculum Committee achievements during academic year 2020-2021
- 4.2 Suggestions for future mini-trainings?

5. Announcements:

6. Next Meeting: Tuesday, May 18, 2021 at 1:30 p.m. – 3:00 p.m. Format: ConferZoom
NOTE: Items approved at the 5/18/2021 CC meeting are likely not to be included in the May 24, 2021 CIPD meeting agenda, but we will ask!

7. Adjournment: 2:45 P.M.

Approved. F. Nguyen moved, D. Miller seconded. Unanimously approved.