



COA Curriculum Committee Meeting
 Tuesday Sept. 1, 2020
 1:30 pm – 3:00 pm
 Zoom meeting necessitated
 by coronavirus precautions.

Curriculum Committee Members:
 J. Smithson (C), V. Phan (VC), F. Nguyen, D. Burgess, J. Campbell, O. Fish, H. Ko, R. Majlesi, A. Price, L. Thompson, M. Goldstein (AS Pres.) L. Celhay (Acting VPI), Deans E. Jennings, A. McClanahan
 Absent: A. Buchalter, P. Niloufari, V. Virkkila
 Guest: Sue

Minutes

1. Organizational Items

- 1.1. Call to Order:
Meeting started at 1:37 P.M.
- 1.2. Approval of Agenda
Approved. F. Nguyen moved, L. Thompson seconded. Unanimously approved
- 1.3. Approval of Minutes of May 5, 2020 meeting
Approved. R. Majlesi moved, O. Fish seconded. Unanimously approved

2. Old Business

2.1. Course/ Program Approvals

2.1.1. New Courses: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
AFRAM	008	African American Politics	3	>6 weeks	yes	100%
AFRAM	014A	Social Psychology of African American Male/Female Relationships	3	>6 weeks	yes	100%

Approved. D. Burgess moved, F. Nguyen seconded. Unanimously approved

2.1.2. Course Reactivations: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Min Duration</u>	<u>SLO</u>	<u>DE</u>
DENTL	252	Overview of the Dental Assisting Profession	1	8 weeks	yes	100%

Approved. D. Burgess moved, H. Ko seconded. Unanimously approved

2.1.3. Course Deactivations: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>
BUS	238B	Word Processing II
DMECH	748AA	Compressed Natural Gas Testing and Diagnostics (Contract Education)

Approved. D. Burgess moved, H. Ko seconded. Unanimously approved

2.1.4. Course Updates:

Catalog Changes: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
AMT	066	Airframe Systems and Review	4	changed units and hours to reflect industry requirements, updated duration, textbooks mapped SLOs, added DE 100% addendum
APPR	451	Truck Mechanics Chassis System 1	4	changed units to match DMECH 11, updated textbooks, SLOs, added DE 100% addendum for emergencies

DMECH	11	Heavy-Duty Truck Chassis, Transmission and Drive Axles	4	changed units and hours to reflect industry practices, updated textbooks, SLOs, added DE 100% addendum for emergencies
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***Approved. D. Burgess moved, A. Price seconded. Unanimously approved
The program modifications for AMT, and DMECH will be brought to the Curriculum Committee for approval to align with the course modifications above.***

Non-Catalog Changes:

Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
ADAM	131	Apparel Construction I	4	Updated textbooks, mapped SLOs, added DE 100%
ADAM	214	Advance Design and Line Development I	4	Updated textbooks, mapped SLOs, added DE 100%
ADAM	216	Production Pattern and Size Grading I	2	Updated textbooks, mapped SLOs, added DE 100%
ADAM	221	Pattern Drafting I	4	Updated textbooks, mapped SLOs, added DE 100%
ADAM	224	Pattern Draping I	4	Updated textbooks, mapped SLOs, added DE 100%
ADAM	229	Portfolio Development I	2	Updated textbooks, mapped SLOs, added DE 100%
AMT	056L	Basic Science of Aviation Technology Lab	3	Updated SLOs, textbooks, corrected error in lab hours
AMT	058	Survey of Aviation Maintenance Technology Lecture	6.5	Updated textbooks, mapped SLOs, added DE 100%
AMT	058L	Survey of Aviation Maintenance Technology Laboratory	3	Updated SLOs, textbooks and codes (CB25, CB26)
AMT	070	Theory of Powerplants I	5	Updated textbooks, mapped SLOs, added DE 100%
AMT	074	Theory of Powerplants II	5	Updated textbooks, mapped SLOs, added DE 100%
AMT	076	Advanced Powerplants I	5	Updated textbooks, mapped SLOs, added DE 100%
ART	020	Beginning Drawing & Composition	3	Updated textbooks, added DE 100%
ART	022	Intermediate Drawing and Composition	3	Updated textbooks, added DE 100%
ART	023	Advanced Drawing and Composition	3	Updated textbooks, added DE 100%
ART	046	2-D Visual Design	3	Updated textbooks, added DE 100%
ART	050	Beginning Painting	3	Updated textbooks, added DE 100%
ART	052	Intermediate Painting	3	Updated textbooks, added DE 100%
ART	053	Advanced Painting	3	Updated textbooks, added DE 100%
ART	061	Continuing Painting: Watercolor	2	Updated textbooks, added DE 100%
ART	062	Intermediate Painting: Watercolor	3	Updated textbooks, added DE 100%
ATHL	073	Volleyball Team Pre-season Preparation	.5	Added DE 100% in emergencies

A TECH	015	Drive Train and Automatic Transmissions	10	Updated textbooks, mapped SLOs, added DE 100%
BIOL	031	Nutrition	4	Updated textbooks, mapped SLOs, added DE 100%
BUS	209	Fundamentals of Income Tax	4	Updated textbooks, mapped SLOs, added DE 100%
CHEM	030A	Introductory General Chemistry	4	Updated textbooks, mapped SLOs, added DE 100%
DMECH	014	Diesel Engines	4	Updated textbooks, mapped SLOs, added DE 100%
DMECH	021A	Diesel Engines I	6	Updated textbooks, mapped SLOs, added DE 100%
ENGL	201A	Preparation for Composition and Reading	4	Updated textbooks, added DE 100%
ENGL	201B	Preparation for Composition and Reading	4	Updated textbooks, mapped SLOs, added DE 100%
ESOL	251A	Reading and Writing 1	6	Mapped SLOs, added DE 100%
ESOL	288	Conversation 1	3	Updated textbooks, mapped SLOs, added DE 100%
ESOL	289	Conversation 2	3	Updated textbooks, mapped SLOs, added DE 100%
ESOL	541D	Bridge to Credit ESOL - Level IV	NC	Added DE 100% in emergencies
GEOL	049	Independent Study in Geology	.5 – 5	Added DE 100% in emergencies
HIST	007A	History of the United States to 1877	3	Updated textbooks, mapped SLOs, added DE 100%
LRNRE	259	Writing Strategies	1 – 2	Added DE 100% in emergencies
LRNRE	263	Vocational Assessment	.5 – 2	Added DE 100% in emergencies
LRNRE	277	Introduction to Mathematical Concepts and Strategies	1 – 2	Added DE 100% in emergencies
LRNRE	279	Communication Strategies	1	Added DE 100% in emergencies
M/LAT	027	Latin American Revolutions	3	Updated textbooks, mapped SLOs, added DE 100%
POSCI	008	Law and Democracy	3	Updated textbooks, mapped SLOs, added DE 100%

***Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved
DE: Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved***

2.1.6. Program Updates: Modified Programs Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
A TECH	Engine Repair Specialist - Certificate of Achievement	Fall 2021	Updated per Program Review 2019
A TECH	Engine Repair Specialist - A.S. Degree	Fall 2021	Updated per Program Review 2019
AUTOB	Auto Body - Certificate of Achievement	Fall 2021	Updated by various people 2019
ESOL	ESOL High Intermediate Certificate - Certificate of Proficiency	Spring 2021	Approved by CC 5/5/2020

ESOL	ESOL Advanced Certificate - Certificate of Proficiency	Spring 2021	Approved by CC 5/5/2020
HIST	History - A.A. Degree	Fall 2021	Updated per Program Review 2019
KIN	Athletic Trainer Aide - Certificate of Achievement	Spring 2021	Approved by CC 5/5/2020

Drew moved, Hoi seconded.

2.1.7. Program Updates: New Programs Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	
ART	Practitioner of Fine Art - Certificate of Achievement	Fall 2021	Approved by CC 5/5/2020
COUN	Transfer Studies: CSU GE- Breadth - Certificate of Achievement	Spring 2021	Approved by CC 5/5/2020
ESOL	ESOL High Beginning - CP1 - Certificate of Competency	Spring 2021	Approved by CC 5/5/2020
ESOL	ESOL High Intermediate - CP1 - Certificate of Competency	Spring 2021	Approved by CC 5/5/2020

Approved. D. Burgess moved, A. Price seconded. Unanimously approved

2.1.8. Community Education Courses

Building Smart Things: programming smart devices, robots, art and clothes	8-week course, 2 hours per week, start in spring 2021	Originator: Milt Friedman, CoA
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Approved. R. Majlesi moved, H. Ko seconded. Unanimously approved

3. New Business / Discussion Items:

3.1 Elections for 2020-2021 Curriculum Committee (CC) Vice Chair.

Tabled. D. Burgess moved, F. Nguyen seconded. This item is tabled to be discussed at the next curriculum meeting.

3.2 Adding a new review step in CoA CurriQunet: DE Reviewer. Jody Campbell has volunteered to serve in this capacity. This additional review step will add another set of eyes on each proposal and lessen the burden on Tech Review.

Approved. D. Burgess moved, L. Thompson seconded. R. Majlesi abstained. Unanimously approved.

A discussion with VPI will be initiated to see if there is a possibility of compensation.

3.3 MAKR discipline, program (certificate) and courses are ready. Move on to CIPD?

Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved to move creation of MAKR discipline at CoA to CIPD for approval.

D. Burgess had additional questions and concerns and would like to obtain additional information at the next meeting. At the same time, would like to move this forward.

3.4 Bringing Ethnic Studies (ETHST) discipline to CoA to support revitalized AFRAM, ASAME and M/LAT programs: consultation completed, course is ready. Move on to CIPD?

Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.

The curriculum committee thinks this is a great start for COA. It is COA's vision to have this part of the global studies.

3.5 New CoA Catalog is underway. How can CC help?

Catalog Production timeline was presented to the committee. In addition, given the situation we are in, maybe a complete online catalog would be more beneficial and accessible to our students and our communities.

The curriculum committee will continue the 100% online catalog project at the next meeting in September. After it's approved by the Curriculum Committee, it will be sent to Academic Senate for endorsement.

4. Mini-Training:

4.1 Curriculum Committee updated website access and review.

The Curriculum Chair, J. Smithson updated the website with most up to date information for the Curriculum Committee over the summer.

4.2 Request for future CC training topics?

5. Announcements:

CurriQunet DE Addendum update launched! All new proposals started on 8/25/2020 forward will see a new, more user-friendly Distance Education tab.

There is a strong probability that Spring 2021 courses will be taught entirely online at Peralta colleges. Please help your colleagues update their courses to enable 100% online instruction under emergency circumstances so we are ready for this possibility.

**6. Next Meeting: Tuesday, September 15, 2020 at 1:30 p.m. – 3:00 p.m. Format: ConferZoom
Online community education.**

7. Adjournment:

Meeting Adjourned at 3:38 P.M.