



COA Curriculum Committee Meeting  
 Tuesday Sept. 21, 2021  
 1:30 pm – 3:00 pm  
 Zoom meeting necessitated  
 by coronavirus precautions.  
 Please join us through the  
 following link:  
<https://cccconfer.zoom.us/j/98570708349>

**Curriculum Committee Members:**  
 J. Smithson (C, STEAM), J. Campbell  
 (VC, LSLA), V. Phan (AO, Couns), P.  
 Nelson (LSLA), F. Nguyen (Curric  
 Spec), K. Beal-Urbe, D. Burgess  
 (LSLA), A. Buchalter (LIS), L.  
 Dewrance (At Large), O. Fish (CE), R.  
 Kaeser (At Large), H. Ko (CE), R.  
 Majlesi (STEAM), I. Sodhy-Gereben  
 (At Large); AS Pres. M. Goldstein,  
 Acting VPI D. Bajrami, Deans L.  
 Celhay, E. Jennings and Acting Dean  
 S. Henderson

## Minutes

### 1. Organizational Items

- 1.1. Call to Order  
*The meeting was called to order at 1:31 P.M.*
- 1.2. Welcome to members, guests and associates  
*Introduced our new member: Dr. Diana Bajrami, Acting VPI*
- 1.3. Approval of Agenda  
*Approved. D. Burgess moved, F. Nguyen seconded. Unanimously approved.*
- 1.4. Approval of Minutes of Sept. 8, 2021 meeting  
*Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.*

### 2. Old Business

#### 2.1. Course/ Program Approvals

##### 2.1.1a. New Course: Consent Agenda: two separate votes:

DE addenda approval, then new curriculum approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Minimum Duration</u>	<u>SLOs</u>	<u>DE</u>	<u>Consultation?</u>
BUS	520	Calculation of Product Cost and NC Price		<6 wks	yes	100%	not applicable
MAKR	501	Supervised Modern Making	NC	<6 wks	yes	51+%	ongoing consultation with Laney

*Concerns were brought up regarding these courses for consultation and CDCP, and maybe program applicable.*

*D. Burgess motioned to table these two courses, Linda seconded. Motion passed.*

##### 2.1.2. Course Reactivations: None at this time

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Minimum Duration</u>	<u>SLO</u>	<u>DE</u>	<u>Consultation?</u>
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##### 2.1.3. Course Deactivations: None at this time

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Reason</u>
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##### 2.1.4. Course Updates:

*Catalog Changes:* Consent Agenda: two separate votes:

DE addenda approval, then curriculum updates approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes, including consultation</u>
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*Non-Catalog  
Changes:*

**Consent Agenda: two separate votes:  
DE addenda approval, curriculum updates approval**

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
CIS	209	Introduction to Windows	1	Updated SLOs, added DE, updated textbooks

***Approved. F. Nguyen moved, J. Campbell seconded. Unanimously approved***

**2.1.5. Program Updates: Modified Programs  
Consent Agenda**

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes, including consultation</u>
AMT	Airframe – A.S. degree	ongoing	Updated CTE information on cover page, updated description, updated program narrative
AMT	Powerplant – A.S. degree	ongoing	Updated cover page, description, added and mapped PLOs, updated program narrative
AMT	Powerplant – Certificate of Achievement	ongoing	Updated cover page, description, added and mapped PLOs, updated program narrative. Recommend CC discussion of AO recommendations in CurriQunet
AUTOB	Auto Paint – A.S. degree	ongoing	Updated cover page, description, course block (removed ATECH 026, added ATECH 016); added and mapped PLOs, updated program narrative
BIOL	Biology – A.S. degree	ongoing	Changes need to be listed
CIS	Desktop Support Technician – Certificate of Achievement	ongoing	Updated cover page, description, course versions in block, created and mapped PLOs, created program narrative. Recommend CC discussion of CS recommendations in CurriQunet
HUMAN	Humanities – A.S. degree	ongoing	Updated cover page, description, changed A.A. TOP code to 1599.00 to match Laney; updated course block, added and mapped PLOs, updated program narrative

***Approved. F. Nguyen moved, I. Sodhy-Gereben seconded. Unanimously approved***

### 2.1.6. Program Updates: New Programs

#### Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Consultation completed?</u>
A TECH	Light-duty Auto Repair – Certificate of Achievement	fall 2022	CC meeting discussion of CA vs. CP
CIS	Business Information Worker— Quick Start – Certificate of Achievement	fall 2022	Contains new course (CIS 223F Computer Keyboarding Proficiency), credit by exam option, consultation initiated (no response)
POSCI	Law School Pathway Certificate of Achievement	fall 2022	Brought for re-approval as first proposal did not have a narrative attached

***Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved. Frank & Jayne to double check the units and hours for POSCI 451***

### 2.1.7. Program Updates: Deactivations: None at this time

#### Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Reason (is consultation needed?)</u>
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### 2.1.8. Community Education Courses

<u>Dept</u>	<u>Course</u>	<u>Proposed start</u>	<u>Consultation completed?</u>
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## 3. New Business / Discussion Items:

3.1 Reports: Curriculum Specialist: ***Updates were provided for the AY 2022-2023 Catalog***  
Tech Reviewer:  
Articulation Officer:

3.2 Brown Act effect on future meetings (repeat notice for information)

Meetings from October 5, 2021 forward will be held via Zoom, per COVID-19 meeting protocol extension legislation signed today (AB-361).

3.3 Break-up of ART/DANCE/MUSIC/CIS Cluster and return of CIS as separate discipline to STE(A)M Division

3.4 Other discussion items?

## 4. Mini-Training: Credit for Prior Learning: Information for Curriculum Committee

***Motion to defer until next meeting. Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.***

## 5. Announcements: Be vigilant about combatting the ongoing fraudulent student enrollment crisis that continues in Peralta District during fall 2021 semester, heavily affecting late-start sections.

## 6. Next Meeting: Tuesday, October 5, 2021 at 1:30 p.m. – 3:00 p.m. On-campus location still to be determined.

## 7. Adjournment: 2:45 P.M.

***Approved. F. Nguyen moved, L. Thompson seconded. Unanimously approved.***