



# ACCJC

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## Follow-up Report



**Submitted by:**

College of Alameda  
555 Ralph Appezato Memorial Parkway  
Alameda, CA 94501

**Submitted to:**

Accrediting Commission for Community and Junior  
Colleges

September 14, 2016

The Mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.

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**COLLEGE OF ALAMEDA**  
**CERTIFICATION OF FOLLOW-UP REPORT**

Date: September 13, 2016

TO: Accrediting Commission for Community and Junior Colleges  
Western Association of Schools and Colleges

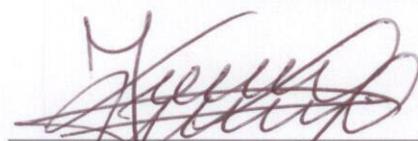
FROM: College of Alameda  
555 Ralph Appezato Memorial Parkway  
Alameda, California 94501

This institutional Follow-Up Report is submitted for the purpose of assisting in the determination of the institution's accreditation status.

We certify that there was participation by the College of Alameda community and accurately reflects the nature and substance of this institution. The report was prepared by Timothy Karas, Accreditation Liaison Officer.

**Peralta Community College District**

Signed:

  
\_\_\_\_\_  
Dr. Jowell Laguerre

Chancellor

  
\_\_\_\_\_  
Dr. William Riley

President, Board of Trustees

**College of Alameda**

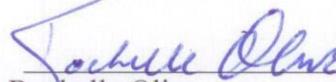
Signed:

  
\_\_\_\_\_  
Dr. Fran White

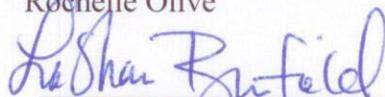
Interim President, College  
Alameda

  
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Timothy Karas

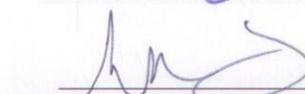
Accreditation Liaison Officer  
Vice President of Instruction

  
\_\_\_\_\_  
Rochelle Olive

President, Academic Senate

  
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LaShawn Brunfield

President, Classified Senate

  
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Ernesto Eugenio

President, Associated Students

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## **Statement of Report Preparation**

Following a site visit by an external evaluation team that visited College of Alameda on March 9 –12, 2015, the Accrediting Commission for Community and Junior Colleges acted to issue a status of probation to the College in a letter dated June 29, 2015. The report and action letter were made available to the public on the College’s ACCJC Correspondence web page upon receipt. ACCJC required the College to complete a follow-up report by October 1, 2016, demonstrating resolution to the deficiencies in recommendations noted in the External Evaluation Report, followed by a visit of an evaluation team.

Immediately following the visit, the College began to address the recommendations by creating follow-up working teams that included administrators, faculty, and classified staff. Each team was requested to address specific recommendations from the External Evaluation Report. Working teams engaged appropriate committees to accomplish their work and complete the writing of the follow-up report for their areas.

To keep the campus and community informed of the accreditation process and follow-up report progress, the College developed multiple documents and resources guides, including:

- [Accreditation: Questions and Answers- June 2015](#)
- [Accreditation Response Booklet](#)
- [Blueprint for Excellence](#)
- [Blueprint for Excellence Sorted by Completion Status](#)
- [COA Accreditation Update Report Fall 2015](#)

Copies of these resources were printed for distribution at key participatory governance committees and posted on the College's accreditation website at <http://alameda.peralta.edu/accreditation/>. Accreditation updates were a standing agenda item on participatory governance committees and the accreditation oversight committee met monthly during this process. The Accreditation Liaison Officer presented accreditation follow-up updates at the Open Day Convocation (Flex) in fall 2015, spring 2016, and fall 2016.

This report, along with supporting evidence and documentation, demonstrates that the College has significantly addressed the findings of the evaluation team and the sanction action issued by the Commission. The College hereby demonstrates with the submission of this report that it has met the requirements regarding why its accreditation should be reaffirmed and, therefore, why it should be removed from sanction.

The past year has been filled with a concerted effort of evaluating, revising, developing, implementing, and integrating plans to insure the College meets eligibility requirements and is in compliance with accreditation standards. The College has improved communication of integrated planning and continues to improve the evaluation tools that it uses to measure the effectiveness of planning, program review, resource allocation processes, and student learning outcomes and assessments. After a step-by-step process of planning, development, and improvement, the District has now completed and implemented the means to sustain integrated planning that comply with accreditation standards and eligibility requirements. The following report will demonstrate why College of Alameda's accreditation should be reaffirmed. The College has corrected the deficiencies noted in the 2015 action letter.

# ***COLLEGE of ALAMEDA***

ACCJC Follow-up Report, October 2016

The final version was presented to the Board of Trustees on September 13, 2016. The Follow-Up Report was shared with participatory governance committees at the District and the College levels, and by the PCCD Board in September 2016.

College of Alameda is proud to present to the ACCJC this Follow-Up Report to the 2015 Accreditation Self Evaluation. As noted, this report contains comprehensive responses to the twenty college recommendations and eight district recommendations. The contents of this report reflect the college's commitment to meeting and exceeding the Accreditation Standards and Eligibility Requirement.

## **Timeline to Address ACCJC Recommendations**

<b>Date</b>	<b>Group Responsible</b>	<b>Action</b>
<b>May 2015</b>	<b>Administrative Leadership Team</b>	Accreditation: Questions and Answers
	<b>Accreditation Liaison Officer</b>	ACCJC Substantive Change Report for Science Annex accepted
<b>June 2015</b>	<b>Administrative Leadership Team</b>	Posted ACCJC Evaluation Report Posted ACCJC Action Letter
<b>Summer 2015</b>	<b>Administrative Leadership Team</b>	Campus Leadership Retreat Develop a timeline and plan to address recommendations Drafted Blueprint For Excellence
<b>Fall 2015</b>	<b>CoA Accreditation Oversight Committee</b>	Assigned recommendation leads and monthly reports and feedback
	<b>Administrative Leadership Team</b>	Posted Accreditation Update Report
	<b>Participatory Governance Committees</b>	PRIEC- Led ILO assessment, Institutional Set Standards assessment, revised integrated planning and budget diagram, Program Review Validation Budget- revised institutional planning and budget handbook, adopted integrated planning and budget calendar Enrollment Management- Drafted comprehensive enrollment management plan

## **COLLEGE of ALAMEDA**

ACCJC Follow-up Report, October 2016

	<b>Operational Groups</b>	Division meetings- discussion of student learning and outcomes assessment, faculty evaluation cycle
	<b>PCCD Accreditation Committee</b>	Develop a plan to address District Recommendations
<b>December 2015</b>	<b>Accreditation Liaison Officer</b>	ACCJC Substantive Change Report for Distance Education accepted
<b>Spring 2016</b>	<b>CoA Accreditation Oversight Committee</b>	Assigned recommendation leads and monthly reports and feedback
	<b>Participatory Governance Committees</b>	PRIEC- Led Educational Master Plan development Enrollment Management- Implemented comprehensive enrollment management plan
	<b>Accreditation Liaison Officer</b>	Two drafts of follow-up report reviewed and discussed
	<b>PCCD Accreditation Committee</b>	Implement action items and document for follow-up report
<b>Summer 2016</b>	<b>Accreditation Liaison Officer</b>	Final draft of follow-up report reviewed and discussed Report discussed by College Leadership Group (Academic Senate president, Classified Senate President, Classified Senate President, Associated Student Body President, Collective bargaining Unit Representatives, Administration) Follow-up Report posted for campus review and feedback
<b>Fall 2016</b>	<b>Accreditation Liaison Officer</b>	All campus presentation , completed follow-up report submitted to PCCD Board of Trustees

**LIST of ACRONYMS**

A&R	Admission & Records
ACCJC	Accrediting Commission for Community and Junior Colleges
ADA	Americans with Disabilities Act
APU	Annual Program Update
ARW	Audit Resolution Work
ASCOA	Associated Students of College of Alameda
BAM	Budget Allocation Model
BAMTF	Budget Allocation Model Task Force
BI	Business Information Tool
CBT	College Brain Trust
CCC	California Community Colleges
CFT	Counseling Functionality Team
COA	College of Alameda
CTE	Career Technical Education
DFC	District Facilities Committee
EMP	Educational Master Plan
FA	Financial Aid
FTEF	Fulltime Equivalent Faculty
FTES	Full Time Equivalent Student
HEUG	Oracle Higher Education User Group
IEC	Institutional Effectiveness Committee (See PRIEC)
IEPI	Institutional Effectiveness Partnership Initiative
ILO	Institutional Learning Outcome
NSLDS	National Student Loan Data System
PASS	Peralta Accountability for Student Success
PBC	District Planning and Budget Council
PBIM	Planning and Budget Integration Model
PCCD	Peralta Community College District
PFT	Peralta Federation of Teachers
PRIEC	Planning, Research and Institutional Effectiveness Committee
PRT	Partnership Resource Team
RFP	Request for Proposal
RP	Research and Planning
SLO	Student Learning Outcomes
SLOAC	Student Learning Outcome and Assessment Coordinators
SSSP	Student Success and Support Program
TRC	Tenure Review Committee

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