

Minutes of 4/21/2020

1. Organizational Items

- 1.1. Call to Order:
Meeting started at 1:05 p.m.
- 1.2. Approval of Agenda
Approved. F. Nguyen moved, D. Miller seconded. Unanimously approved
- 1.3. Approval of Minutes of April 7, 2020 meeting
Approved. V. Phan moved, A. Price seconded. Unanimously approved
- 1.4. Welcome to our guests, including Horacio Corona Lira, CoA HSI Grant Coordinator
Welcome introduction

2. Old Business

2.1. Course/ Program Approvals

2.1.1. New Courses: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>SLO</u>	<u>DE</u>	<u>Min Duration</u>
ART	006A	Modern Painting: Portraiture	2	yes	100%	6 weeks
ART	006B	Modern Painting: Realism	2	yes	100%	6 weeks
ART	006C	Modern Painting: Abstraction	2	yes	100%	6 weeks
ART	006D	Modern Painting: Expressionism	2	yes	100%	6 weeks
ART	059	The Fashionable Figure	2	yes	100%	6 weeks
ESOL	257A	Intermediate Reading & Writing Workshop: Developing Critical Reading, Writing and Thinking Skills	1	yes	no	6 weeks
ESOL	257B	Intermediate Reading & Writing Workshop: Expanding Critical Reading, Writing and Thinking Skills	1	yes	no	6 weeks
ESOL	257C	Intermediate Reading & Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills	1	yes	no	6 weeks
ESOL	257D	Intermediate Reading & Writing Workshop: Consolidating Critical Reading, Writing and Thinking Skills	1	yes	no	6 weeks
ESOL	259A	Advanced Reading and Writing Workshop: Developing Critical Reading, Writing, and Thinking Skills	1	yes	no	6 weeks
ESOL	259B	Advanced Reading and Writing Workshop: Applying Reading, Writing and Critical Thinking Skills	1	yes	no	6 weeks
ESOL	259C	Advanced Reading and Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills	1	yes	no	6 weeks

ESOL	259D	Advanced Reading and Writing Workshop: Consolidating Critical Reading, Writing, and Thinking Skills	1	yes	no	6 weeks
ESOL	512	Reading and Writing 2	NC	yes	100%	6 weeks
ESOL	513	Reading and Writing 3	NC	yes	100%	6 weeks
ESOL	557A	Intermediate Reading & Writing Workshop: Developing Critical Reading, Writing and Thinking Skills	NC	yes	100%	6 weeks
ESOL	557B	Intermediate Reading & Writing Workshop: Expanding Critical Reading, Writing and Thinking Skills	NC	yes	100%	6 weeks
ESOL	563	Listening and Speaking 3 (added DE)	NC	yes	100%	6 weeks
ESOL	572	Grammar 2 (added DE)	NC	yes	100%	6 weeks
ESOL	573	Grammar 3 (added DE)	NC	yes	100%	6 weeks
ESOL	574	Grammar 4 (added DE)	NC	yes	100%	6 weeks
LRNRE	564A	Independent Living Skills-Self Advocacy	NC	yes	no	<6 weeks
LRNRE	564B	Independent Living Skills-Health and Nutrition	NC	yes	no	6 weeks
LRNRE	564C	Independent Living Skills-Traveling Independently	NC	yes	no	6 weeks
LRNRE	564D	Independent Living Skills-Utilizing Community Resources	NC	yes	no	<6 weeks
LRNRE	564E	Independent Living Skills-Healthy Relationships	NC	yes	no	6 weeks
LRNRE	564F	Independent Living Skills-Activities of Daily Living	NC	yes	no	6 weeks
LRNRE	567A	Communication Strategies	NC	yes	no	<6 weeks
LRNRE	567B	Communication Strategies	NC	yes	no	<6 weeks
SOCSC	125	Statistics for Social Sciences	3	yes	100%	<6 weeks

Approved. R. Majlesi moved, F. Nguyen seconded. P. Niloufari Abstained. Unanimously approved

2.1.2. Course Reactivations:

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>SLO</u>	<u>DE</u>	<u>Min Duration</u>
ENGL	017A	Shakespeare	3	yes	100%	<6 weeks

Approved. F. Nguyen moved, V. Phan seconded. Unanimously approved

2.1.3. **Course Deactivations: Consent Agenda** (all are discontinued or replaced courses)

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>
ATECH	024B	Computer Controls and Fuel Injection
ATECH	235	ASE L1 Alternative
BUS	239	Quickbooks Pro
COPEL	451	Occupational Work Experience
ESOL	052B	Advanced Reading and Writing
ATECH	024B	Computer Controls and Fuel Injection

Approved. V. Phan moved, F. Nguyen seconded.. Unanimously approved

2.1.4. **Course Updates:**

Catalog Changes: Consent Agenda (District-wide change)

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>SLO</u>	<u>DE</u>	<u>Min Duration</u>
DANCE	060	Ballet I: <i>To align with Laney</i>	1	yes	no	6 weeks
DANCE	061	Ballet II: <i>To align with Laney</i>	1	yes	no	6 weeks
DENTL	229	Practice Management: <i>Increased units from 1.5 to 2 to account for the amount of time students are in class (1.5 hrs. lecture + 2 hrs. lab), mapped SLOs to ILOs, textbook updated</i>	2	yes	no	Full Semester
ENGL	001AS	Composition and Reading with Support: <i>Update prereq to include ESOL 52; removed ENGL 201B, DE</i>	5	yes	100%	6 weeks
ENGL	005	Critical Thinking in Reading and Writing: <i>Update prereqs; change duration; update texts, added ENGL 001AS prereq</i>	3	yes	100%	6 weeks

Approved. R. Majlesi moved, A. Price seconded. Unanimously approved

Non Catalog Changes: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>SLO</u>	<u>DE</u>	<u>Min Duration</u>
ART	001	Introduction to Art History	3	yes	100%	<6 weeks
ART	002	History of Western Art: Prehistory through the Middle Ages	3	yes	100%	<6 weeks
ART	003	History of Western Art: Renaissance to Contemporary Art: <i>DE update</i>	3	yes	100%	<6 weeks
ART	004	History of Modern Art (1800 to Present)	3	yes	100%	<6 weeks
BUS	001A	Financial Accounting: <i>DE update</i>	4	yes	100%	<6 weeks
CHIN	009A	Spoken and Written Cantonese: <i>DE, textbooks</i>	5	yes	100%	8 weeks
CHIN	009B	Spoken and Written Cantonese: <i>DE, textbooks</i>	5	yes	100%	8 weeks

CHIN	010A	Elementary Cantonese 10A: <i>DE, textbooks</i>	5	yes	100%	Full Semester
CHIN	010B	Elementary Cantonese 10B: <i>DE, textbooks</i>	5	yes	100%	Full Semester
CHIN	011A	Intermediate Cantonese A: <i>DE, textbooks</i>	5	yes	100%	Full Semester
CHIN	011B	Intermediate Cantonese 11B: <i>DE, textbooks</i>	5	yes	100%	Full Semester
CHIN	12A	Cantonese Reading and Writing for Bilingual Speakers: <i>DE, textbooks</i>	5	yes	100%	Full Semester
CHIN	012B	Cantonese Reading and Writing for Bilingual Speakers: <i>DE, textbooks</i>	5	yes	100%	Full Semester
CIS	006	Introduction to Computer Programming: <i>DE, textbooks, SLOs, min. duration</i>	5	yes	100%	6 weeks
CIS	023	C# Programming: <i>DE, textbooks, SLOs, min. duration</i>	4	yes	100%	6 weeks
CIS	042	Spreadsheet Applications <i>DE, textbooks, SLOs, min. duration</i>	4	yes	100%	6 weeks
CIS	226A	Desktop Support Technician I <i>DE, textbooks, SLOs, min. duration</i>	3	yes	100%	6 weeks
CIS	234A	World Wide Web Publishing I <i>DE, textbooks, SLOs, min. duration</i>	2	yes	100%	6 weeks
CIS	234B	World Wide Web Publishing II <i>DE, textbooks, SLOs, min. duration</i>	2	yes	100%	6 weeks
CIS	238A	Word Processing I <i>DE, textbooks, SLOs</i>	3	yes	100%	<6 weeks
CIS	238B	Word Processing II <i>DE, textbooks, SLOs</i>	3	yes	100%	<6 weeks
CIS	239	Help Desk Tools and Techniques: <i>DE</i>	2	yes	100%	6 weeks
DENTL	224A	Dental Radiology	3	yes	no	Full Semester
ESOL	050A	Advanced Listening and Speaking <i>DE, textbooks</i>	4	yes	100%	6 weeks
ESOL	050B	Oral Communication for Advanced ESOL Students <i>DE, textbooks</i>	4	yes	100%	6 weeks
ESOL	252A	Reading and Writing 2 <i>DE, textbooks</i>	6	yes	100%	Full Semester
ESOL	252B	Reading and Writing 2 <i>DE, textbooks</i>	6	yes	100%	Full Semester
ESOL	263A	Listening and Speaking 3 <i>DE, textbooks</i>	4	yes	100%	6 weeks
ESOL	267	Pronunciation 3 <i>DE, textbooks</i>	3	yes	100%	6 weeks
ESOL	268	Pronunciation 4 <i>DE, textbooks</i>	3	yes	100%	6 weeks
ESOL	272A	Grammar 2 <i>DE, textbooks</i>	4	yes	100%	6 weeks
ESOL	272B	Grammar 2 <i>DE, textbooks</i>	4	yes	100%	Full Semester
MATH	213	Support for Statistics	2	yes	100%	6 weeks
MATH	225	Mathematics for Technicians <i>DE, textbooks, SLOs</i>	3	yes	100%	<6 weeks
PSYCH	003	Introduction to Personality Theory <i>DE, textbooks, min. duration</i>	3	yes	100%	<6 weeks

SOC	002	Social Problems <i>DE, textbooks, SLOs</i>	3	yes	100%	<6 weeks
SPAN	30A	Beginning Conversational Spanish <i>DE, textbooks, min. duration</i>	3	yes	100%	<6 weeks
SPAN	30B	Beginning Conversational Spanish <i>DE, textbooks, min. duration</i>	3	yes	100%	6 weeks
VIET	1A	Elementary Vietnamese <i>DE, textbooks, SLOs</i>	5	yes	100%	Full Semester
VIET	1B	Elementary Vietnamese <i>DE, textbooks, SLOs</i>	5	yes	100%	Full Semester
MATH	203	Intermediate Algebra <i>DE, min. duration</i>	4	yes	100%	<6 weeks

Approved. There were discussion about MATH 203. F. Nguyen motioned to remove Math 203 from the consent agenda, P. Nelson seconded. Unanimously approved

Approved. P. Nelson, V. Virkkila seconded. Unanimously approved

2.1.5. New Program

ESOL Intermediate-CP1

Certificate of Competency: New non-credit program

Approved. R. Majlesi moved, P. Nelson seconded. Unanimously approved

2.1.6. Program Updates: Modified Program

ESOL Bridges to Credit-CP1

Certificate of Competency: Updated program narrative

Approved. F. Nguyen moved, P. Nelson seconded. Unanimously approved

3. New Business / Discussion Items:

3.1 Blanket DE addendum approval for summer 2020 and fall 2020 (Don and Jayne)

Final wording for request for DE addendum updates from discipline lead faculty. Draft attached.

P. Nelson and D. Miller and J. Smithson suggested to have the full course updated. M. Goldstein stated that if we have a full course review, then we may have fewer courses can be offered. Sample language was presented and given out to everyone.

Approved. P. Nelson moved, D. Miller seconded. Unanimously approved

3.2 Curriculum Committee membership review and requests (Jayne)

We had a discussion. The attendees suggested to keep the same number of committee member from each division. This way we have a fair amount of representation.

4. Mini-Training:

4.1 Review of Curriculum Committee By-Laws (2018). Copy attached for reference.

5. Announcements:

5.1 Reminder: May 4, 2020 CIPD meeting is the last time to submit new courses, deactivations, reactivations and/or course catalog updates to be effective in spring 2021.

New courses, deactivations, reactivations and/or course catalog updates that are not included in the CoA agenda for May 4, 2020 CIPD meeting will not be effective until fall 2021.

5.2 Elections for 2020-2021 Curriculum Committee (CC) Vice Chair will be held at the CC meeting on May 5, 2020, in accordance with CC By-Laws.

5.3 Who at CoA has the ability to email all CoA faculty? *Maybe AS President, CC Chair, Chair of Dept. Chairs? Who at COA has the ability to send emails out to everyone for the voting purposes, following recent Peralta FAS email restrictions?*

6. Next Meeting: Tuesday, May 5, 2020 at 1:30 p.m. – 3:00 p.m., Zoom conference format
Our May 5, 2020 meeting will be the final CC meeting for the 2019-2020 academic year!

7. Adjournment:
Meeting adjourned at 3:05 p.m.