



COLLEGE BUDGET COMMITTEE

Date: February 27, 2019
To: College of Alameda – College Council
From: College of Alameda Budget Committee
RE: Revised Committee Charge

At the October 10, 2018 College of Alameda Budget Committee meeting, the committee adopted a revised charge. The revised committee charge is below. On December 5, 2018 the updated Budget Committee charge was submitted to the College Council as an information item and is being submitted to College Council on February 27, 2019 for approval.

Committee Charge

Review budgetary policies, processes, and timelines at COA and the District, provide feedback and communicate these policies, processes and timelines to the entire college community.

Receive and review budget proposals from departments and/or program areas (APUs/Program Reviews); review the administrative recommendations and prioritization for funding such proposals.

Review priorities developed by administration with regard to the overall College Budget; Instructional Supplies, Discretionary Funds, Facilities Revenues and other cash receipts, and communicate such priorities to the college community. Provide recommendations for the funding priorities for overall college budget.

Review Categorical Funding Budgets (i.e., DSPS, EOPS/CARE, CalWORKs) and the integrated planning budget for Basic Skills Initiative (BSI), Student Equity (SE), Student Success and Support Program (SSSP).

Sponsor budget orientation and purchasing procedure workshops for the college of Alameda community to increase the budgetary competency and awareness about the budget and the budget allocation process.

College of Alameda Mission

To serve the educational needs of our diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.