Minutes

1. **Organizational Items**
   1. Call to Order, welcome to members, guests and associates

The meeting was called to ordered at 1:06 P.M.

* 1. Approval of Agenda

***Approved. D. Burgess moved, L. Celhay seconded. Unanimously approved.***

* 1. Approval of Minutes of Nov. 2, 2021 meeting

***Approved. D. Burgess moved, E. Jennings seconded. Unanimously approved.***

1. **Old Business**
   1. Course/ Program Approvals

**2.1.1a. New Course:** **Consent Agenda: two separate votes:**

**DE addenda approval, then new curriculum approval**

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| Discipline | Course # | | Course Title | Units | Min. Dur. | SLOs | DE | Consultation |
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**2.1.2. Course Reactivations: Consent Agenda: two separate votes:**

**DE addenda approval, then new curriculum approval**

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| Discipline | Course # | Course Title | Units | Min. Dur. | SLO | DE | Justification |  |
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**2.1.3. Course Deactivations: Consent Agenda**

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| Discipline | Course # | Course Title |  | | Justification |  |
| LIS | 511 | Research Skills I |  | No plans to offer this course in the next 3 years | | |
| LIS | 512 | Research Skills II |  | No plans to offer this course in the next 3 years | | |
| LIS | 513 | Research Skills III |  | No plans to offer this course in the next 3 years | | |

***Approved. D. Burgess moved, E. Jennings seconded. Unanimously approved.***

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**2.1.4. Course Updates:**

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| ***Catalog Changes:*** | | | **Consent Agenda: two separate votes:**  **DE addenda approval, then curriculum updates approval** | | |  |  |  | |  | |
| Discipline | Course # | Course Title | | Units | Changes, including consultation | | | |  | |  | |
| DENTL | 228B | Clinical Rotation Externship | | 6 | Course title change | | | | |  | | | |  |
| HIST | 002A | History of Europe to 1500 | | 3 | District-wide title and course description change | | | | |  | | | |  |
| HIST | 002B | History of Europe Since 1500 | | 3 | District-wide title and course description change | | | | |  | | | |  |
| HLTOC | 201 | Medical Terminology I | | 2 | District-wide course description change | | | | |  | | | |  |
| HLTOC | 202 | Medical Terminology II | | 2 | District-wide course description change | | | | |  | | | |  |
| PSYCH | 009A | Psychology of Interpersonal Relations I | | 3 | Title and course description change, updated lecture/lab content, SPOs, methods of instruction | | | | |  | | | |  |
| PSYCH | 009B | Psychology of Interpersonal Relations II | | 3 | Title and course description change, updated lecture/lab content, SPOs, methods of instruction | | | | |  | | | |  |
| SOC | 001 | Introduction to Sociology | | 3 | District-wide change to add ENGL 001AS as recommended preparation | | | | |  | | | |  |
| SPAN | 030A | Beginning Conversational Spanish | | 3 | District-wide course description change | | | | |  | | | |  |

***DE:*** ***Approved. J. Campbell moved, L. Dewrance seconded. Unanimously approved.*** ***Approved. J. Campbell moved, D. Burgess seconded. Unanimously approved.***

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| ***Non-Catalog Changes:*** | **Consent Agenda: two separate votes:**  **DE addenda approval, curriculum updates approval** |  |  |  |  |  |  |  |

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| Discipline | | Course # | | Course Title | Units | | Changes |  |  |
| AFRAM | 030 | African American History: Africa to 1865 | | 3 | Added rationale for 2017 textbook, updated language in DE addendum, update content, assessment, assignments, as well as performance objectives, and SLOs to meet CSU Area F. | | | | |  |  |
| COMM | 004 | The Dynamics of Group Discussion | | 3 | Updated and mapped SLOs to ILOs | | | | |  |  |

***DE:*** ***Approved. J. Campbell moved, L. Dewrance seconded. Unanimously approved.*** ***Approved. J. Campbell moved, L. Dewrance seconded. Unanimously approved.***

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| **2.1.5.** | | | **Program Updates: Modified Programs**  **Consent Agenda** | | | | | | | | | | |  |  | |  | | | | |  | | | | | |  |
| Dept | | | Program | | Proposed start | | | | | Changes | | | | | | | | |  | |  | | | |  |
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| **2.1.6.** | | | **Program Updates: New Programs**  **Consent Agenda** | | | | | | | | |  | | | |  |  | | | | |  | | | | | |  |
| Dept | | | Program | | Proposed start | | | | | Justification | | | | | | | | | | | |  | |  |  |
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| **2.1.7.** | | | **Program Updates: Deactivations:**  **Consent Agenda** | | | | | | | | |  |  | | | | |  | | | | | |  | | | | | |  |
| Dept | | Program | | | | | | | Justification | | | | | | | | |  | |  |  | | | |  |
| LIS | | | Research Skills - CP1: Certificate of Competency | | | | | | No plans to offer this program in the next 3 years | | | | | | | | | |  | |  |  | | | | | |  |

***Approved. D. Burgess moved, E. Jennings seconded. Unanimously approved.***

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| **2.1.8.** | | **Community Education Courses** | | | |  |  |  | |  | | | |  |
| Dept | | Course | Proposed start | Justification | | | |  | |  |  |
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1. **New Business / Discussion Items:**

3.1 Reports: Curriculum Specialist: Provided an update on the progress for the catalog. And reminded everyone about the timeline for items to be submitted in the catalog. Items must be submitted to CIPD in December.

Tech Reviewer: N/A

Articulation Officer: N/A

3.2 Other discussion items:

1. **Mini-Training:** Curriculum Institute 2021- In Search of the Perfect Course Outline of Record (COR)

The presentation was provided during the meeting and will be posted on the website.

1. **Announcements: Future discussion item:** J. Smithson suggested that new department chairs should be given training that covers the curriculum responsibilities which the chairs have to perform.
2. **Next Meeting: Tuesday, December 7, 2021, 1:00 p.m. – 2:30 p.m.**

Zoom meeting announcement to follow.

FYI: December 7, 2021 meeting will be the final Curriculum Committee meeting for fall 2021.

**Tentative meeting on 11/30/2021. It was agreed by the committee that there will be a tentative meeting scheduled just in case if there are any emergency or last minute approvals for curriculum.**

1. **Adjournment: Meeting adjourned at 2:36 P.M.**

***Approved. F. Nguyen moved, L. Celhay seconded. Unanimously approved.***