Minutes

1. **Organizational Items**
	1. Call to Order, welcome to members, guests and associates
	2. Approval of Agenda

*Motion to approve by D. Burgess, seconded by L. Dewrance; Motion approved unanimously*

* 1. Approval of Minutes of Nov. 16, 2021 meeting

*Motion to approve by D. Burgess, seconded by L. Dewrance; Motion approved unanimously*

* 1. Approval of Minutes of Nov. 30, 2021 special meeting

*Motion to approve by E. Jennings, seconded by P. Nelson; Motion approved unanimously*

1. **Old Business**
	1. Course/ Program Approvals

**2.1.1a. New Course:** **Consent Agenda: two separate votes:**

 **DE addenda approval, then new curriculum approval**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | Min. Dur. | SLOs |  DE  | Consultation |
|  |  |  |  |  |  |  |  |

**2.1.2. Course Reactivations: Consent Agenda: two separate votes:**

 **DE addenda approval, then new curriculum approval**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | Min. Dur. | SLO | DE | Justification |  |
|  |  |  |  |  |  |  |  |  |

**2.1.3. Course Deactivations: Consent Agenda**

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| --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title |  | Justification |  |
| ENGL | 511 | Placement Exam Preparation |  | Course no longer needed as we no longer have a placement exam. |

*Motion to approve by D. Burgess, seconded by L. Dewrance; Motion approved unanimously*

**2.1.4. Course Updates:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Catalog Changes:***  | **Consent Agenda: two separate votes:** **DE addenda approval, then curriculum updates approval** |  |  |  |  |
| Discipline | Course # | Course Title | Units | Changes, including consultation |  |  |
|  |  |  |  |  |  |  |
| ***Non-Catalog Changes:*** | **Consent Agenda: two separate votes:** **DE addenda approval, curriculum updates approval** |  |  |  |   |  |  |  |

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| Discipline | Course # | Course Title | Units | Changes |  |  |
| ENGL | 510 | English for Career and Technical Education | NC | Revised DE Addendum |  |  |
| LRNRE | 503 | Writing Support Workshop | NC | Add DE addendum; update Assessment tab |  |  |
| LRNRE | 504 | Technology Support Workshops | NC | Add DE addendum |  |  |
| LRNRE | 506 | Academic Reading Workshop | NC | Add DE addendum |  |  |
| LIS | 074 | Information Seeking Behavior | 3 | Mapped SLOs to ILOs. Updated textbook. |  |  |
| *Motion to approve by D. Burgess, seconded by O. Fish; Motion approved unanimously* |  |
| **2.1.5.** | **Program Updates: Modified Programs****Consent Agenda** |  |  |  |  |  |
| Dept | Program | Proposed start | Changes |  |  |  |
| LRNRE | Pathway to Academic English - CP1: Certificate of Competency |  ongoing | Updated DE to 1-49% |  |  |  |
| LRNRE | Pathway to Success - CP1: Certificate of Competency |  ongoing | Updated DE to 100%; updated all courses to "Active" in Course Block Definitions |  |  |  |
| *Motion to approve by D. Burgess, seconded by L. Celhay; Motion approved unanimously* |  |
| **2.1.6.** | **Program Updates: New Programs****Consent Agenda** |  |  |  |  |  |
| Dept | Program | Proposed start | Justification |  |  |  |
|  |  |  |  |  |  |  |
| **2.1.7.** | **Program Updates: Deactivations:** **Consent Agenda** |  |  |  |  |  |
| Dept | Program | Justification  |  |  |  |  |
|  |  |  |  |  |  |  |
| **2.1.8.** | **Community Education Courses** |  |  |  |  |  |
| Dept | Course | Proposed start | Justification |  |  |  |
|  |  |  |  |  |  |  |

1. **Guest presentation:** Danny Nguyen, Dance Instructor at CoA, could not attend this meeting, but asked J. Smithson to talk about plans to offer a CoA Dance Certificate of Achievement CoA Dance Associate in Arts and create two new courses DANCE 002 Diversity in Dance and DANCE 009 Dance Showcase to support these new programs. Consultation request will be sent to Laney College Dance faculty and administrators soon.
2. **New Business / Discussion Items:**

3.1 Reports: Curriculum Specialist: no report at this time

Tech Reviewer: mentioned the need for continuing communication at CIC

Articulation Officer: mentioned IGETC articulation submissions in Dec. 2021 and resubmission of Ethnic Studies courses for Area F consideration. Please liaise with Vinh for changes needed to CORs to qualify for Area F approval.

3.2 Other discussion items:

* Jody Campbell respectfully withdrew from the position of Vice Chair of Curriculum Committee, effective at the end of fall 2021 semester. The Committee extended thanks for serving as Vice President for the past year and we look forward to his continuing service as a committee member.
* Curriculum FLEX Day presentation “What's What (and Where) in CurriQunet” will be scheduled for January 21, 2022, to be arranged and presented by P. Nelson.
* P. Nelson suggested taking this presentation to a Chairs meeting in the near future, and offering a broader “Curriculum Camp” for chairs’ training in CurriQunet.
* Project is underway to identify dates of most recent course updates and dates of most recent course offering to create cheat-sheets to help CoA disciplines update courses, programs and catalog entries.
1. **Mini-Training:** The Brown Act, Parliamentary Procedures (Curriculum Institute 2021): slides 25-37
2. **Announcements**:

AB 928 (for information): The bill would require the Intersegmental Committee of the Academic Senates of the University of California, the California State University, and the California Community Colleges, on or before May 31, 2023, to establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California

AB 1111(for information): This bill would require the California Community Colleges, on or before July 1, 2024, to adopt a common course numbering system for all general education requirement courses and transfer pathway courses, and require each community college campus, on or before July 1, 2024, to incorporate common course numbers from the adopted system into its course catalog.

1. **Next Meetings: Tuesday, February 1, 2022, 1:00 p.m. – 2:30 p.m.**

Zoom meeting announcement to follow.

1. **Adjournment: 1:59 pm**

*Minutes recorded by D. Burgess and transcribed by J. Smithson*