Minutes

1. **Organizational Items**
   1. Call to Order, welcome to members, guests and associates

***The meeting was called to order at 1:02 P.M.***

* 1. Thank you to retiring committee member Linda Dewrance
  2. Welcome to our former member in a new capacity: Dean Reza Majlesi
  3. Approval of Agenda for Feb. 1, 2022 meeting-

***Approved. F. Nguyen moved, P. Nelson seconded. Unanimously approved.***

* 1. Approval of Minutes of Dec. 7, 2021 meeting-

***Approved. J. Campbell moved, P. Nelson seconded. Unanimously approved.***

1. **Old Business**
   1. Course/ Program Approvals

**2.1.1a. New Course:** **Consent Agenda: two separate votes:**

**DE addenda approval, then new curriculum approval**

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| Discipline | Course # | | Course Title | Units | Min. Dur. | SLOs | DE | Consultation |
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**2.1.2. Course Reactivations: Consent Agenda: two separate votes:**

**DE addenda approval, then new curriculum approval**

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| Discipline | Course # | Course Title | Units | DE | Justification |  |
| CIS | 073 | Networking Concepts | 4 | 100% | Re-activating course for new IT Technician Certificate of Achievement Program |  |

***Approved. E. Jennings moved, F. Nguyen seconded. Unanimously approved.***

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**2.1.3. Course Deactivations: Consent Agenda**

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| Discipline | Course # | Course Title |  | | Justification |  |
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**2.1.4. Course Updates:**

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| ***Catalog Changes:*** | | | **Consent Agenda: two separate votes:**  **DE addenda approval, then curriculum updates approval** | | |  |  |  | |  | |
| Discipline | Course # | Course Title | | Units | Changes, including consultation | | | |  | |  | |
| BUS | 119 | Inventory Management | | 3 | Title change, min duration less than 6 weeks, DE 100%, general course updates. Existing course taught only at CoA, consultation not needed | | | | |  | | | |  |
| BUS | 120 | Leadership in Business Logistics | | 3 | Title change, min duration less than 6 weeks, DE 100%, general course updates. Existing course taught only at CoA, consultation not needed | | | | |  | | | |  |
| CIS | 223A | Introduction to Microsoft Word I | | 1 | Updated title and course description, updated general course information. Existing course taught only at CoA, consultation not needed | | | | |  | | | |  |
| CIS | 223B | Introduction to Excel | | 1 | Updated course description, updated general course information. Existing course taught only at CoA, consultation not needed | | | | |  | | | |  |
| CIS | 223C | Introduction to Microsoft Access I | | 1 | Updated title and course description, updated general course information. Existing course taught only at CoA, consultation not needed | | | | |  | | | |  |
| CID | 223D | Introduction to MS PowerPoint I | | 1 | Updated title and course description, updated general course information. Existing course taught only at CoA, consultation not needed | | | | |  | | | |  |
| SPAN | 022A | Spanish for Bilingual Speakers I | | 5 | Updated course description to match Laney SPAN 022A course. District-wide change initiated and consulted by Laney, request and response files attached. No other changes. | | | | |  | | | |  |

***Approved. F. Nguyen moved, L. Celhay seconded. Unanimously approved.***

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| ***Non-Catalog Changes:*** | | **Consent Agenda: two separate votes:**  **DE addenda approval, curriculum updates approval** | | |  |  |  |  |  |  | |  |

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| Discipline | | | Course # | | Course Title | | Units | | Changes | |  |  | | | |
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| **2.1.5.** | | | **Program Updates: Modified Programs**  **Consent Agenda** | | | | | | | | | | |  |  |  | | |  | | |  |
| Dept | | | Program | | | Proposed start | | | | Changes | | | | | | |  |  |  |
| AUTOB | | | Auto Body CA | | | ongoing | | | | Updated DE to 1-49% | | | | | | |  |  |  |
| AUTOB | | | Auto Paint CA | | | ongoing | | | | Updated DE to 1-49% | | | | | | |  |  |  |

***Approved. E. Jennings moved, L. Celhay seconded. Unanimously approved.***

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| KIN | | Athletic Trainer CA | ongoing | | | Updated DE to 50-99% | | | | | | | | |  | |  | | | | |  |
| **2.1.6.** | | **Program Updates: New Programs**  **Consent Agenda** | | | | | | | |  | |  |  | | | | |  | | | | | | |  |
| Dept | | Program | Proposed start | | | Justification | | | | | | | | | | | |  | | |  |  |
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| **2.1.7.** | | **Program Updates: Deactivations:**  **Consent Agenda** | | | | | | | |  |  | | |  | | | | | | |  | | | | | | |  | |
| Dept | Program | | | | Justification | | | | | | | | |  | |  |  | | | | |  |
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| **2.1.8.** | | **Community Education Courses** | | | | | |  |  | | | |  | | | | | | |  | | | | | | |  | |
| Dept | | Course | Proposed start | | | Justification | | | | | | | | | | | |  | | |  |  |
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1. **New Business / Discussion Items:**

3.1 Reports: Curriculum Specialist: ***Provided information on the catalog updates.***

Tech Reviewer: ***N/A***

Articulation Officer: ***N/A***

3.2 Discussion items:

1. **Mini-Training:** Alphabet Soup: Acronyms for Curriculum Committee, including CB codes

***The training was provided to the group and the Power Point Presentation will be posted on the COA Curriculum webpage.***

1. **Announcements**: AB 927 (Oct. 2021): [Bill Text - AB-927 Public postsecondary education: community colleges: statewide baccalaureate degree program.](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB927)

***This topic was presented to the group, and the group is extremely interested in this. The deans and faculty will be looking at similar programs at other colleges which offer the same or similar programs. The group expressed interest in programs in CTE.***

1. **Next Meetings: Tuesday, March 1, 2022, 1:00 p.m. – 2:30 p.m.**

Continue in Zoom, or meet in person? Meeting announcement to follow.

1. **Adjournment: Meeting Adjourned at 1:34 PM**.

***Approved. E. Jennings moved, F. Nguyen seconded. Unanimously approved.***