

College of Alameda
Professional Development Committee
Meeting AGENDA

Date and Time: September 4, 2019

Meeting Time: 12 – 1 pm

Meeting Location: A 228

Budget Committee Co -Chairs: Dr. Diana Bajrami, Maurice Jones

- Recorder: TBD

Topic	Facilitator	Action	Materials
Purpose of Meeting: Set up Criteria for Flex Activities and Conference Participation with PD Funds			
• Call to Order	Jones		
• Approval of Agenda	Jones		
• Budget Review / Update	Lizardo/Bajrami/Jones	Discussion	
• Review of Forms	Bajrami	discussion	Forms
• Review of Meeting Schedule	Jones/Bajrami	discussion	
• Goals for Committee	All	List goals	
• Planning for Oct. Jan. Flex			
• Fall 2019 Flex Evaluation/Feedback	Bajrami/Jones	Review	Feedback Document
• Adjournment	Jones		

Committee Membership:

Administration – Dean Eva Jennings, Dean Anna McClanahan

Classified Staff – Kawanna Rollins, Marivic Lizardo, Michael Duensing

Faculty – Ann Chun, Diana Bajrami, Maurice Jones

The Mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.