

Professional Development Meeting

Date: November 6, 2017  
 Present: S. Sandhu, L. Celhay, J. McKenna, R. Olive, M. Lizardo

Agenda	Discussion	Follow-up Action
<p>Approve Agenda for 11/6/17</p> <p>Review &amp; Approve Minutes from October 3, 2017 meeting</p> <p>Discussion/Approval Applications for Professional Development Funding : (M. Nakano, J. Saechao, S. Henderson) Update on Peter Olds... board approval</p> <p>Professional Development Committee Webpage Update (Feedback/Suggestions)</p> <p>Sabbaticals</p> <p>Spring 2018 District Flex Day and CoA Spring Flex Day</p>	<p>The committee members approve the agenda as presented.</p> <p>The committee unanimously approves the minutes from 10/3/17.</p> <p>Motion by L. Celhay, second by J. McKenna. Motion carried. Funding requests from M. Nakano &amp; J. Saechao as requested (\$655 and \$1,042, respectively) have been approved by the PDC. Regarding S. Henderson, paperwork received was incomplete. The Chair will communicate this to the faculty in order to move forward his funding request. P. Olds' travel request is still pending approval at the district level –for BOT approval. The next board meeting, 11/14/17.</p> <p>Feedback/Suggestions regarding PDC webpage update:</p> <ul style="list-style-type: none"> <li>• FY 16-17 funding allocation for FT/PT must also be reflected on the PDC webpage.</li> <li>• To specify that classified employee(s) are excluded for PD funding request(s)</li> <li>• To keep any update simple as new website is forthcoming.</li> </ul> <p>Discussion regarding Sabbaticals:</p> <ul style="list-style-type: none"> <li>• Approved Sabbaticals available in the Library (reserved )</li> <li>• Schedule a meeting to review Sabbatical applicants</li> <li>• Offer workshop on line so that adjunct faculty would be able to participate. (Expand offering ideas).</li> <li>• E mail reminder will be sent by the Professional Development chair regarding forthcoming deadline in submitting sabbatical leave application(s).</li> </ul> <p>Other items talked about:</p> <ul style="list-style-type: none"> <li>• Spring 2018 CoA Flex Day Workshop – data driven workshop(s). Awaiting data from Dean K. Engel. This may be available sometime next week.</li> <li>• Great turned out of Division meeting(s).</li> <li>• Cluster meeting(s)</li> <li>• Description of workshop(s) - timeline</li> </ul> <p>Meeting adjourned</p>	<p>Committee members approve the agenda as presented.</p> <p>Minutes of 10/3/17 approved.</p> <p>M. Nakano and J. Saechao funding requests have been approved by PDC. S. Henderson's paperwork received was incomplete. The Chair will communicate this to the faculty.</p>

Submitted by: Marivic Lizardo