

**COA Academic Senate
Meeting Minutes
Thursday, Oct 21, 2021**

Meeting Called To Order: 12:20pm via Zoom
 Note: For Virtual meetings, attendees can indicate in the Zoom Chat No's and Abstentions.
 Quorum: 50% + 1

Senators in Attendance: Rich Kaeser, Matthew Goldstein (chair), Andrew Park, Jacinda Marshall, Susanne Altenbach, Bruce Pettyjohn, George Cruz, Jeffery Sanceri, Jennifer Fowler, George Cruz, Jacob Schlegel, Kwesi Wilson

Guests in attendance: Dr. Tina Vasconcellos, Jayne Smithson, Drew Burgess, Heather Cisneros

Agenda Item	Summary	Motion
Agenda Review & Approval for Oct 21, 2021	Additions: None <ul style="list-style-type: none"> • Postpone Discussion items Changes to class waitlist system (S. Brown & S. Cortez) 	Motion to approve the agenda for October 21, 2021 First: Marissa Nakano Second: Jacinda Marshall M.S.U.
Review of Minutes, Oct 7, 2021	Discussion: none; please send any typos to Marissa Nakano and Matt Goldstein.	Motion to approve the minutes for October 7, 2021 First: Bruce Pettyjohn Second: Sue Altenbach M.S.U.
Action Items: 1. Donation to CoA Library Reserve Textbook Fund (A. Park)	<u>Action #1</u> Following up with this academic year. Making a double donation since we missed previous academic year to provide funds for reserve. <ul style="list-style-type: none"> • Clarification on how books are determined to be purchased. Historically syllabi submission to library in a timely way, the library will buy required books for reserve desk. • Faculty can reach out to library to put a text on reserve. AS is making donation b/c there's a need to put more books on reserve. Past 	Motion to make a double AS donation to Library Reserve Textbook Fund First: Bruce Pettyjohn Second: Andrew Park M.S.U.

<p>2. Donation to CoA AS Scholarship Fund (A. Park)</p>	<p>experiences when faculty had to buy their own books and put onto reserve. A. Park shared the resolution via Zoom Chat</p> <p><u>Action #2</u> AS student scholarship fund updates</p> <ul style="list-style-type: none"> • Adding \$1,000 from AS general fund towards scholarship. Continuing to build a partnership with PCCD foundation to collect more tax-deductible donations from community • Scholarship criteria shared through Zoom Chat • A. Park aims to post this scholarship ASAP. • Discussion about how AS plans the application cycle (spring '22 for PCCD foundation application cycle) 	<p>Motion for AS to donate a \$1000 from Senates General Fund and follow up with an announcement to donate to TAX deductible fund to campus community.</p> <p>First: Sue Altenbach Second: Jacinda Marshall M.S.U.</p>
<p>Discussion Items:</p> <ul style="list-style-type: none"> • ASCCC fall plenary; CoA AS mtg schedule (M. Goldstein) • Changes to class waitlist system (S. Brown & S. Cortez) 	<p><u>Summary #1</u> ASCCC (ASCOA Parent organization) virtual and in-person Plenary Nov 4-6 in Long Beach</p> <ul style="list-style-type: none"> • M. Goldstein will be the only PCCD rep! Suggestions on resolutions, please pass info along to M. Goldstein. • Virtual attendees Jeff and Jennifer Fowler. As a result, request to shift schedule of AS meeting. Skip 1st Nov AS meeting and just have a 3rd meeting. Discussion about skipping, but maybe postponing based on need for meeting and urgency. The only urgency is faculty prioritization in a timely way <p><u>Summary #2</u></p>	

<ul style="list-style-type: none">• Credit for prior learning (H. Sisneros) • HEERF fund expenditures (T. Vasconcellos)	<p>Credit for Prior Learning (CPL):</p> <ul style="list-style-type: none">• Presenter: Heather Sisneros, cpl@peralta.edu Laney is the PCCD lead. Presentation slides shared.• Credit by Exam = under the CPL umbrella.• Pilot campus Palomar College; lots of collaboration to learn from their efforts• Template of website shared in Zoom Chat• Shared timeline of CPL at PCCD. Processes must be the same for all courses across campus. Working on streamlining transcription process with IT. Collaboration: faculty have a huge role in CPL (instructional and non-instructional)• Future: CPL leads at each campus and streamlining process to be the same (I.e. assessment); more permanent staff to continue this process at PCCD in discussion• Discussion: CPL planning is not a mandate for faculty. Stipends in discussion to compensate “faculty champions” of CPL.• CPL’s aren’t just for military experience. Can be from industries (evaluate: have they achieved those SLOs?) <p><u>Summary #3</u> HEERF (higher education emergency relief funds) expenditures, particularly HEERF II and HEERF III in progress plan</p> <ul style="list-style-type: none">• HEERF I: funds disbursed to support classified staff to work from home• HEERF II:<ul style="list-style-type: none">• Funds were spent on stipends for faculty and classified in Student Services, student tuition debt forgiveness (related to a Board initiative), return to campus and classroom support (not offices) I.e. air purifications, electrical updates (A and B buildings are finished), fans, gloves.	<p>Motion to extend meeting 10 mins.</p> <p>First: Marissa Nakano Second: Sue Altenbach M.S.U.</p>
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	<ul style="list-style-type: none"> • Questions regarding contractors: Paton Group is an all-in-one group providing equipment too; working with a HVAC specialist that BCC also hired • \$1.6 million dollars for direct student aid. Pulled names of eligible students based on Dream act, Pell grant, and EFC (estimated family contribution) • HEERF III plan <ul style="list-style-type: none"> • Award Dreamers higher awards b/c they are less eligible for federal and state aid; other strategies to support classified • DAS Concern: due to emergency nature the first time, no participatory governance consulted about spending HEERF. Will this change going forward? <ul style="list-style-type: none"> • HEERF III now being presented to P.G. • Taskforces at each campus are being consulted with now and their directly involved. Not the same as participatory, but folks are being consulted • Discussion: <ul style="list-style-type: none"> • Clarification on paying tuition to PCCD using HEERF funds. This came in the form on direct grants to students. • Last box of shared spreadsheet showing \$170K: not missing, but not available for Dr. V to see yet. On the spreadsheet for transparency; confident these funds are available • How can someone verify these building modifications? Dr. V can confirm building changes no need for faculty to check 	
Officer Reports	None	
Announcements	<ul style="list-style-type: none"> • Student Services like Admissions, Financial Aid, and counseling are open virtually 	

	<ul style="list-style-type: none"> • D. Burgess: open communication among departments using videos, outreach events, and other means to connect with students • Collegial consultation not followed—concerning, and it’s a pattern (i.e. appointment of Interim Chancellor). DAS is concerned and is monitoring 	
DAS Updates/Actions		
Public Comment		
Proposed agenda items for meeting Nov 2, 2021 at 12:20pm	Location on Zoom	
Adjournment		<p>Motion to adjourn. First: Marissa Nakano Second: Andrew Park M.S.U.</p>

