

**COA Academic Senate
Meeting Minutes
Thursday, Oct 7, 2021**

Meeting Called To Order: 12:20pm via Zoom
 Note: For Virtual meetings, attendees can indicate in the Zoom Chat No’s and Abstentions.

Senators in Attendance: Matt Goldstein, Susanne Altenbach, Bruce Pettyjohn, George Cruz, Jacinda Marshall, Jennifer Fowler, Rich Kaeser, Jacob Schlegel, Andrew Park (temporary note-taker until 12:45 p.m.), Khalilah Beal-Uribe, Marissa Nakano (note-taker from 12:45PM-meeting end)

Guests in attendance: Jayne Smithson, Robert Brem, Rick Greenspan, Anthony Villegas, Diana Bajrami, Jeff Sanceri, Leslie Reiman, Belinda Van Buhler, Dominique Benavides, Tina Vasconcellos, Vanson Nguyen, Brielle Plump, Aurora

Agenda Item	Summary	Motion
Agenda Review & Approval for Oct 7, 2021	Additions: None	Motion to approve the agenda. First by Altenbach, Second by Marshall. M.S.U.
Review of Minutes, Sept 16, 2021	Discussion: none substantive; please send any typos to Marissa Nakano and Matt Goldstein.	Motion to approve the minutes. First by Fowler, Second by Pettyjohn. M.S.U.
Action Items: 1. Appointment of DE Comm. Members (J. Fowler) 2. Resolution re Maintaining Necessary Sections (B. Pettyjohn)	1. Committee member list shared: Khalilah Beal-Uribe, Robert Brem, Jenn Fowler (co-chair), Rich Kaeser, Brielle Plump (co-chair), Nora Mitchell, Anthony Villegas. 2. Discussion on “Resolution re Maintaining Necessary Sections”: Bruce Pettyjohn introduced Rick Greenspan who brought the issue of not enough sections being scheduled for program completion to his attention. Rick presenting: The issue was brought up with previous VPI Don Miller around FTEF allocation, “What happens with students who can	1. Motion to make the appointment of the seven DE committee members. First by Park, Second by Altenbach. M.S.U. 2. Motion to pass the resolution. First by Pettyjohn, Second by Cruz. M.S.U.

	<p>no longer complete their programs because necessary sections can't be scheduled due to FTEF allocation limits?" At the time, the VPI dismissed it; it is being brought forth again, as we have a change in administration, with the new acting VPI Diana Bajrami. So far, VPI and dean (Eva Jennings) have been supportive.</p> <p>The "absolute cap" on FTEF (imposed by Don Miller) is not something done at any of the other 3 colleges at Peralta. It would be helpful in the future to have a resolution passed, so that exceptions to FTEF limit will be given more consideration.</p> <p>Robert Brem: The current intra-district competition at Peralta makes the situation untenable. We need cooperation from our sister campuses; the district needs to do more work with district-wide scheduling and planning together as a district. With CoA being the only college to impose limits like FTEF allocation will put us at a disadvantage.</p> <p>Matt Goldstein: Tweaks to BAM (Budget Allocation Model) are on the way; a district committee is working on it.</p>	
<p>Discussion Items:</p> <ol style="list-style-type: none"> 1. Spring 2022 in-person class scheduling (D. Bajrami) 	<ol style="list-style-type: none"> 1. Diana Bajrami presented on "return to in-person work" from COVID-19 pandemic. Emphasized importance to offer in-person service for students. In-person enrollments pre-COVID: 2017 – 68%, 2018 – 64%, 2019 – 59%. Currently we are at 12% in-person (CE classes, Math, Physics, etc.). Without COVID, we might have been at 52% in-person, based on pre-COVID trend. How much should be in-person (counting hybrid classes as "in-person")? Adjustments moving forward, will work closer with AS to make decisions that impact class offerings. M. Goldstein reflects upon the apology, and reflected that chairs and 	

<p>2. Return-to-campus prep (T. Vasconcellos)</p>	<p>chairs-adjacent were taken aback when the first version of the schedule was released before knowledge of plan was shared/consulted upon</p> <ul style="list-style-type: none">a. J. Sanceri reflects on collecting data now. data from previous years were under difference circumstances than now. How can we plan ahead for post-covid strategizes. VPI Bajrami acknowledges validity of J. Sanceri's point. Emphasized that it's important to continue analyzing the datab. Feedback from S. Altenbach: scheduled over 50% face-to-face. Strategy is to add more interesting classes (I.e. soccer), but feels that her class schedule is competing with rentalsc. K. Beal-Urbe: do not forget about those who were not represented in the data (those who didn't enroll b/c they require face-to-face classes e.g.). Moving forward, we need to consider the households that students are coming from (unvaccinated household members, for example, and other factors out of students' and our control. What if a student cannot attend class due to the requirement to quarantine?) <p>2. Return to Campus: Dr. Tina Vasconcellos shared news of slow re-opening of Student Services, and invited questions from Senators. Senators B. Pettyjohn, S. Altenbach, G. Cruz, and J. Smithson asked questions regarding faculty's role in "enforcing" PCCD policy and how we can see students' status</p> <ul style="list-style-type: none">a. Oct 19: Tues/Weds public facing hours 10AM-4PM for Student Services by appointments only. Maybe same day appts if there's space.b. Estimate that on Oct 8, communication will be sent to students using Peoplesoft mechanism to inform them of the policy. There will be a Peoplesoft Prompt to upload vaccination documentation (can also report covid test results).	
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<p>3. CoA's virtual/nonvirtual future (M. Goldstein)</p> <p>4. ACCJC's 10/18-19 follow-up visit (M. Goldstein)</p>	<ul style="list-style-type: none"> c. Unvaccinated students can opt to be tested weekly, and results will be posted on Peoplesoft and available to faculty visually on their roster as "Cleared/Not-Cleared" d. Hiring health professionals to support students in screening and testing. Effective 10/13/21. e. Announcement about campus reopening will be sent via COA-FAS f. J. Fowler and Safe.Peralta.edu: Draft of safety protocol is up on the website, but will it be finalized and updated for those who need writing for understanding? This was noted and will be addressed by Dr. Vasconcellos g. M. Goldstein commented the campus-specific communications are more effective than from PCCD. COA specific engagement is helpful <p>3. J. Fowler and M. Goldstein had this conversation after the announcement of spring '22 return. We would like to continue a faculty discussion about the future of our classes are conducted. Envision a future together</p> <p>4. This will be online. Senators will be called upon to talk with the visiting team. Last time, Town Halls were held and folks were invited to log on and participate. Exact AS members will be summoned. Make a note on your calendars for this virtual visit. Follow up copy of the report was circulated and M. Goldstein can share again if needed</p>	
<p>Officer Reports</p>	<p>None</p>	

Announcements	<ul style="list-style-type: none"> Virtual fall plenary (state senate, November 4 & 5). Senators who want to participate, please contact M. Goldstein. We have the funds to cover! 	
DAS Updates/Actions	<ul style="list-style-type: none"> Chancellor came and presented to DAS. Similar to Town Hall for all PCCD regarding campus re-opening updates PCCD defended DAS regarding accusation of violation Brown Act. Emergency provision on Brown Act has not been un-declared. Agreed to continue meeting virtually, AS and associated bodies 	
Public Comment	<ul style="list-style-type: none"> Oct. 18 GMM PFT. Emailing forthcoming ASCCC Area B prelim plenary coming up. Believe it's an open meeting, and AS president will be there. Contact Matthew if interested in attending 	
Proposed agenda items for meeting Oct 21, 2021 at 12:20pm	Location on Zoom	
Adjournment		Motion to adjourn. First by Park, Second by Marissa. M.S.U.

