

**COA Academic Senate
Meeting Minutes
Thursday, February 3, 2022**

Meeting Called To Order: 12:21pm on Zoom
 Note: For Virtual meetings, senators indicate in the Zoom Chat No's and Abstentions.
 Quorum: 50% + 1

Senators in Attendance: Matthew Goldstein (chair), Andrew Park, Jennifer Fowler, Kwesi Wilson, Marissa Nakano (note-taker), Jacinda Marshall, Sue Altenbach, Jeff Sanceri, George Cruz, Jacob Schlegel, Richard Kaeser, Cady Carmichael

Guests in attendance: Jayne Smithson, Anthony Villegas

Agenda Item	Summary	Motion
Agenda Review & Approval for February 3, 2022	Agenda review Additions - Fall 2022 (J. Fowler) - DAS resolution for visible participation	Motion to approve the agenda for February 3, 2022 First: Andrew Park Second: Sue Altenbach M.S.U. Move on amended schedule Approved
Review of Minutes, December 2, 2021	Discussion: Please send any typos to Marissa Nakano and Matt Goldstein.	Motion to approve the minutes for December 2, 2021 First: Andrew Park Second: Jennifer Fowler 1 No Majority moves

<p>Action Items:</p> <ol style="list-style-type: none"> 1. Appointment of Cady Carmichael for STEM seat (M. Goldstein) 2. Resolution re faculty role in setting class caps (A. Park & J. Sanceri) 	<p><u>Summary #1</u></p> <ul style="list-style-type: none"> • Discussion on what the exact process of appointment is for Academic Senate. The following was presented to provide context to the process: <p>“A vacancy occurring in the body of representatives prior to the completion of a term, including Senators on leave, shall be filled by appointment by the President with approval of a majority of the Senate.”</p> <ul style="list-style-type: none"> • Unanimous vote to approve C. Carmichael to STEM seat. <p><u>Summary #2</u></p> <ul style="list-style-type: none"> • Still in draft form • Context behind resolution: Investigated the pedagogy for instructors and students. <ul style="list-style-type: none"> ○ Findings: smaller classes promote success, but that is not across the board. Some instructors thrive well in larger classes. • Resolution states there is an upside to smaller class sizes, and instructors should have a role in the decision-making process. Observation that caps are decided by classroom capacity; no pedagogy considered. Aiming to bring this to the Spring Plenary at ASCCC. • Resolution draft is connected with the ASCCC Resolution from 2012 : https://www.asccc.org/papers/setting-course-enrollment-maximums-process-roles-and-principles • COA was in mind creating this resolution. Discussion to change the resolution to include all campuses/PCCD. It was agreed at today’s meeting to keep it COA-based and remain open to changes in the future to include everyone. • Feedback from Attendees: Concerns about differences among disciplines and class size. Perhaps insert a parenthetical statement to resolution to provide guidance to departments 	<p>M.S.U.</p> <p>Motion to approve resolution with understanding that M. Goldstein will bring it to the DAS meeting for feedback First: Marissa Nakano Second: Andrew Park M.S.U.</p>
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<p>Discussion Items:</p> <p>1. Faculty return-to-campus experience (S. Altenbach)</p>	<p><u>Summary #1:</u> How's it been teaching face to face this term?</p> <ul style="list-style-type: none"> • S. Altenbach's experience supporting faculty conducting dual enrollment has been mixed. • A. Park's course met face-to-face for the first time this week. Experience with Bright Star has been mixed. Anticipates things will improve in time for late-start • G. Cruz experience at AMT has been conducting for a few semesters. Navigating positive covid-19 cases has been mixed. • J. Marshall and M.Nakano provided feedback from student services: mixed. Bright Star activity not proactive. Students are coming for in person services, but many are still choose virtual services. • A. Villegas came back to campus to provide services and found that the previous D-bldg lab is decommissioned and personal books were gone, and he is expected to disinfect work areas without tools to do so. • J. Smithson shared that Bright Star is not proactive in screening. • Can we move this forward campus (and perhaps district) wide? Fear is it will stop once it reaches COA administrators. What's the District's role in this? Perhaps work with PFT reps for filing grievances. <p><u>Summary #2:</u></p>	

		Second: Cady Carmichael M.S.U.
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